



**POLICY: 6Hx28:6-08.2**

**Responsible Executive:** Executive Vice President, Administrative Services

**Policy Contacts:** Chief Financial Officer

**Specific Authority:** 1001.64, F.S.

**Law Implemented:** 1001.64, F.S.

**Effective Date:** 06-16-1999

**Date of Last Policy Review:**

06-16-1999

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## **College-Preparatory and College-Level (Credit) Course Repeat Fees**

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### **Policy Statement:**

It is the policy of Valencia College that students enrolled in the same college-preparatory or college-level (credit) course more than two times shall pay the full cost of instruction on subsequent attempts. Students may be granted a one-time per course exception to this policy in cases of withdrawal or failure due to extenuating circumstances as determined by the President or designees. Students granted an exception under this policy shall pay the standard college-preparatory registration fees for the course so excepted.

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### **Procedures:**

A student seeking an exception from this policy shall complete and submit the form entitled, "College-Preparatory/College-Level (Credit) Course Form for Exception to Full Cost of Instruction Fees." The determination to grant the exception shall be made on the basis of the information submitted in a prompt manner.

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### **Related Documents/Policies:**

College-Preparatory/College-Level (Credit) Course Form for Exception to Full Cost of Instruction Fees

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**Policy History:**

Adopted 9-17-97; Amended 6-16-99; Formerly 6Hx28:06-29

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**Procedure History:**

Adopted 9-17-97; Amended 6-16-99; Formerly 6Hx28:06-29

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**Date of Last Procedure Review:** 06-16-1999