

POLICY: 6Hx28: 4-01



Responsible Executive: Executive Vice President, Administrative Services

Policy Contacts: Director, Institutional Effectiveness

Specific Authority: 1001.64 and 1011.82, F.S.

Law Implemented: 1001.64 and 1011.82, F.S.

Effective Date: 04-16-2013

Date of Last Policy Review: 09-08-2022

Accreditation

Policy

Statement:

- I. Valencia College shall maintain the accountability standards as required by law or by rule of the State Board of Education and the State Board of Florida Colleges and maintain accredited status by the Commission on Colleges of the Southern Association of Colleges and Schools.
 - II. The College affirms its commitment to, and intent to comply with, the Principles of Accreditation consistent with the policies and procedures of the Commission on Colleges and agrees that the Commission on Colleges, at its discretion, may make known to any agency or member of the public that may request such information, the nature of any action, positive or negative, regarding status by the Commission. The College further agrees to disclose to the Commission on Colleges any and all such information as the Commission may require to carry out its evaluating and accrediting function.
 - III. The College will use only the approved accreditation statement describing its relationship with the Commission on Colleges of the Southern Association of Colleges and Schools in its catalog, brochures, and other appropriate publications.
 - IV. The College will follow substantive change procedures established by SACSCOC that include notification and approval by the SACSCOC prior to initiating a substantive change.
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Policy**History:**

Adopted 12-11-74; Amended 12-15-82; Formerly 6Hx28:4-01; Amended 11-18-92; Amended 4-16-13; Formerly 6Hx28:04-00

Related**Documents/Policies:**

[SACSCOC Substantive Change Policy and Procedures](#)

Procedures:

- I. The monitoring and documentation of substantive change related activities is the responsibility of the College's SACSCOC Accreditation Liaison in collaboration with campus based administrators assigned by the Campus Provost.
 - II. Information concerning actions requiring, or potentially requiring, Substantive Change documentation will be submitted to the College's SACSCOC Accreditation Liaison for review using the internally established intake form.
 - III. Dual enrollment substantive change compliance will be controlled and monitored through the following actions:
 - a. A college-wide dual enrollment oversight team will meet annually to conduct a review of proposed offerings at off-campus sites and will develop a college-wide inventory of approved course offerings at off-campus sites.
 - b. All dual enrollment courses scheduled at off-campus sites must be approved by the Director of Dual Enrollment.
 - c. Before each semester, the Director of Dual Enrollment will verify that course information for each course offered at an off-site location has been recorded correctly in the student information system.
 - d. A report will be provided to the SACSCOC liaison four times per year providing the number of unique course offerings at each off-campus dual enrollment site over a period of time covering the current and prior three academic years.
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**Procedure
History:**

Adopted 4-16-13; Amended 9-26-18; Amended 9-08-22

Date of Last Procedure Review: 09-08-2022