Questions To Ask Your Librarian Liaison When...

Building / Revising Your Syllabus

- Does the library own everything on my list of recommended or required reading?
- Does the timeline of my assignments allow time for the library / students to acquire the needed materials?

Changing or Updating an Assignment

- Does the library have an updated copy of my assignment?
- Does the library have enough material on this topic to support assignment requirements such as a minimum number of print items?
- Are the required materials accessible to students? Where are they located?
- What are the best sources available for students to complete this assignment?

Choosing a new Textbook

- Is the most current edition available on Reserve?
- Does the library have materials to support new topics included in the new text?
- Is the new text available as a library eBook?
- Are there Open Educational Resources (OER) available?

Updating a course outline / Creating a new course

- Does the library have materials to support all the topics in the new course?
- Does the library have updated materials on all the existing topics in the course?

Migrating a course to online or hybrid

- Can the same or equivalent resources be accessed electronically, that my students used in the face-to-face course?