

**POLICY: 6Hx28:5-04**



**Responsible Executive:** Campus Provosts

**Policy Contacts:**

**Specific Authority:** 1001.64, F.S.

**Law Implemented:** 1001.64, F.S.

**Effective Date:** 10-16-2007

**Date of Last Policy Review:**  
10-16-2007

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## **Student, Faculty, and Staff Child Care Services**

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### **Policy Statement:**

- I. The College does not provide child care services. Unsupervised children who are not Valencia students are not allowed on the Valencia College campuses, centers, or instructional sites. Students, faculty, and staff of the College may not bring children to class or leave children unattended on campus. Generally, College employees may not bring children to their work stations. Students, faculty, and staff are expected to arrange for their personal child care in such a manner as to prevent the involvement of the College.
- II. The College assumes no responsibility for supervision of the children of students, faculty, or staff. Students failing to comply with this policy will not be admitted to classes and may be asked to leave campus until off-campus child care arrangements can be made.

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### **Procedures:**

- I. Staff members must have prior supervisor approval before bringing a child to their work. Staff members violating this policy may be subject to supervisory correction and made part of the employee's performance evaluation if warranted. Persons leaving children unattended and without supervision, may be subject to criminal sanction as a result of an investigation by law enforcement. The college may also seek resolution through its administrative disciplinary process.
- II. The discovery of an unsupervised child in a vehicle or building must be reported to security. Security and law enforcement will investigate the circumstances and take any

necessary action as provided under law. All records of incidents involving children left unattended and in violation of this policy will be distributed through administrative channels for their action.

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**Policy History:**

Adopted 8-18-76; Amended 12-15-82; Amended 11-18-92; Amended 10-16-07; Formerly 6Hx28:4-35; Formerly 6Hx28:04-10

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**Procedure  
History:**

Adopted 10-16-07; Formerly 6Hx28:04-10

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**Date of Last Policy Review:** 10-16-2007