

Institution: Valencia College (138187)
User ID: P1381871

Overview

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

Data Reporting Reminders

- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.
- When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff - both with and without faculty status.

See the instructions for the **Key Reporting Concepts** section -- basic reporting concepts that will assist you in completing the Human Resources survey component.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- All staff must now be reported using the new IPEDS occupational categories, which align with the 2010 Standard Occupational Classification (SOC) codes. Additional information and resources can be found in the [IPEDS HR/SOC Information Center](#), including general information about the SOC, the IPEDS/SOC crosswalk, a SOC Browse Tool, frequently asked questions, and web tutorials.

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

No

Yes

Does your institution have graduate assistants?

If you answer **Yes** to this question, you will be provided the screens to report graduate assistants.

No

Yes

Does your institution have 15 or more full-time staff?

No

Yes

Does your institution have a tenure system?

If you answer **Yes** to this question, you will be provided the screens to report some data by tenure status.

No

Yes

Did your institution hire any **full-time permanent staff** who were included on the payroll of the institution between **July 1 and October 31, 2015** either for the **first time** (new to the institution) or **after a break in service** AND **who were still on the payroll of the institution as of November 1, 2015**? (Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.)

If you answer **Yes** to this question, you will be provided the screens to report **full-time permanent new hires** in **Part H**.

No

Yes

Do ALL of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, you will **NOT** be required to report **Part G - Salaries** for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.

No

Yes

Are ALL of the instructional staff military personnel?

No

Yes

Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?

You may use the space below to provide context for the data you've reported above.

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Tenured

Number of Full-time Instructional Staff

With Faculty Status

Tenured

As of November 1, 2015

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	11	11
American Indian or Alaska Native	0	0	0	0	0	1	1
Asian	0	0	0	0	0	7	7
Black or African American	0	0	0	0	0	13	13
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	101	101
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	3	3
Total men	0	0	0	0	0	136	136

Women

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	19	19
American Indian or Alaska Native	0	0	0	0	0	2	2
Asian	0	0	0	0	0	9	9
Black or African American	0	0	0	0	0	12	12
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	136	136
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	3	3
Total women	0	0	0	0	0	181	181

Total (men+women)	0	0	0	0	0	317	317
Total from prior year							334

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - On Tenure Track

**Number of Full-time Instructional Staff
 With Faculty Status
 On Tenure Track**

As of November 1, 2015

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	5	5
American Indian or Alaska Native	0	0	0	0	0	1	1
Asian	0	0	0	0	0	2	2
Black or African American	0	0	0	0	0	4	4
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	30	30
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	1	1
Total men	0	0	0	0	0	43	43

Women

Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	6	6
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	1	1
Black or African American	0	0	0	0	0	8	8
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	42	42
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	3	3
Total women	0	0	0	0	0	60	60

Total (men+women) 0 0 0 0 0 0 103 103

Total from prior year 68

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Multi-Year Contract

**Number of Full-time Instructional Staff
 With Faculty Status
 Not on Tenure Track - Multi-Year or Continuing or At-will Contract**

As of November 1, 2015

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total men	0	0	0	0	0	0	0

Women

Gender and race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	0	0
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	0	0
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Less-Than-Annual Contract

**Number of Full-time Instructional Staff
 With Faculty Status
 Not on Tenure Track - Less-than-annual Contract**

As of November 1, 2015

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men							
Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	1	1
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	1	1
Black or African American	0	0	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	5	5
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total men	0	0	0	0	0	7	7

Women							
Race/ethnicity	Academic Rank					No academic rank	Total
	Professors	Associate professors	Assistant professors	Instructors	Lecturers		
Nonresident alien	0	0	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0	0	0
Asian	0	0	0	0	0	2	2
Black or African American	0	0	0	0	0	8	8
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0
White	0	0	0	0	0	18	18
Two or more races	0	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0	0
Total women	0	0	0	0	0	28	28

Total (men+women)	0	0	0	0	0	35	35
Total from prior year							12

Part A1 - Full-time Instructional Staff - Without Faculty Status

Number of Full-time Instructional Staff

Without Faculty Status

As of November 1, 2015

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

Men

Race/ethnicity	Without Faculty Status
Nonresident alien	0
Hispanic/Latino	0
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
White	0
Two or more races	0
Race and ethnicity unknown	0
Total men	0

Women

Race/ethnicity	Without Faculty Status
Nonresident alien	0
Hispanic/Latino	0
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Native Hawaiian or Other Pacific Islander	0
White	0
Two or more races	0
Race and ethnicity unknown	0
Total women	0

Total (men+women)

Total (men+women)	0
Total from prior year	

Part A2 - Full-time Instructional Staff by Function

Number of Full-time Instructional Staff

As of November 1, 2015

•Report Primarily Instruction and Instruction Combined with Research and/or Public Service separately, as indicated below

	With Faculty Status					Without Faculty Status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Instructional staff	317	103	0	80	35	0	535
Total carried forward from previous screens	317	103	0	80	35	0	535
Primarily Instruction	317	103	0	80	35	0	535
Exclusively credit	317	103	0	80	35	0	535
Exclusively not-for-credit	0	0	0	0	0	0	0
Combined credit/not-for-credit	0	0	0	0	0	0	0
Instruction/research/public service staff	0	0	0	0	0	0	0

Part A3 - Full-time Instructional Staff - Totals

Total number of Full-time Instructional Staff

As of November 1, 2015

Race/ethnicity	Total men	Total women	Total (men+women)
Nonresident alien	0	0	0
Hispanic/Latino	21	29	50
American Indian or Alaska Native	2	2	4
Asian	10	17	27
Black or African American	18	32	50
Native Hawaiian or Other Pacific Islander	0	0	0
White	165	225	390
Two or more races	0	0	0
Race and ethnicity unknown	6	8	14
Total	222	313	535
Total from prior year			495

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of **Full-time Non-instructional Staff**

by Occupational Category

As of November 1, 2015

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	<u>Instructional Staff</u> (carried forward from Part A)	<u>Research staff</u>	<u>Public Service staff</u>
Nonresident alien	0	0	0
Hispanic/Latino	21	0	0
American Indian or Alaska Native	2	0	0
Asian	10	0	0
Black or African American	18	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	165	0	0
Two or more races	0	0	0
Race and ethnicity unknown	6	0	0
Total men	222	0	0

Women

Race/ethnicity	<u>Instructional Staff</u> (carried forward from Part A)	<u>Research staff</u>	<u>Public Service staff</u>
Nonresident alien	0	0	0
Hispanic/Latino	29	0	0
American Indian or Alaska Native	2	0	0
Asian	17	0	0
Black or African American	32	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	225	0	0
Two or more races	0	0	0
Race and ethnicity unknown	8	0	0
Total women	313	0	0

Total (men+women)	535	0	0
Total from prior year	495		

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2015

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Archivists, Curators, and	Librarians	Library	Student and Academic Affairs and Other
	Museum Technicians 25-4010	25-4020	Technicians 25-4030	Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	10
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	0
Black or African American	0	0	0	1
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	0	3	0	23
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	0	1
Total men	0	3	0	35

Women

Race/ethnicity	Archivists, Curators, and	Librarians	Library	Student and Academic Affairs and Other
	Museum Technicians 25-4010	25-4020	Technicians 25-4030	Education Services Occupations 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	13
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	7
Black or African American	0	2	0	3
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	0	6	0	22
Two or more races	0	0	0	0
Race and ethnicity unknown	0	1	0	3
Total women	0	9	0	48
Total (men+women)	0	12	0	83
Total from prior year		12	4	76

Part B1 - Full-time Non-instructional Staff by Occupational Category

Number of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2015

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	1	0	0	0
Hispanic/Latino	3	11	18	8	0
American Indian or Alaska Native	0	0	0	1	0
Asian	2	1	5	0	0
Black or African American	1	12	10	7	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	28	45	35	13	0
Two or more races	1	0	0	0	0
Race and ethnicity unknown	0	2	1	1	0
Total men	35	72	69	30	0

Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	3	40	4	17	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	9	0	2	0
Black or African American	2	42	0	12	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	40	99	11	17	0
Two or more races	0	2	0	0	0
Race and ethnicity unknown	0	8	0	2	0
Total women	45	200	15	50	0

Total (men+women)	80	272	84	80	0
Total from prior year	77	258	85	79	

Part B1 - Full-time Non-instructional Staff by Occupational CategoryNumber of Full-time Non-instructional Staff

by Occupational Category

As of November 1, 2015

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time staff)
Nonresident alien	1	0	0	0	0	2
Hispanic/Latino	40	3	16	15	0	145
American Indian or Alaska Native	1	0	0	0	0	4
Asian	17	0	2	2	0	39
Black or African American	31	0	9	4	0	93
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	25	2	18	7	0	364
Two or more races	1	0	0	0	0	2
Race and ethnicity unknown	5	0	1	2	0	19
Total men	121	5	46	30	0	668

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time staff)
Nonresident alien	0	0	0	0	0	0
Hispanic/Latino	20	3	72	0	0	201
American Indian or Alaska Native	0	0	2	0	0	4
Asian	4	4	9	0	0	52
Black or African American	8	2	38	0	0	141
Native Hawaiian or Other Pacific Islander	0	0	1	0	0	1
White	8	6	83	0	0	517
Two or more races	0	0	1	0	0	3
	0	0	7	0	0	29

Race and ethnicity unknown						
Total women	40	15	213	0	0	948
Total (men+women)	161	20	259	30	0	1,616
Total from prior year	167	20	260	29		1,562

Part B2 - Full-time Non-instructional Staff by Occupational Category and Tenure Status

Number of Full-time Non-instructional Staff

As of November 1, 2015

Occupational category	With Faculty Status					Without Faculty Status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at -will contract	Annual contract	Less-than-annual contract		
Research staff	0	0	0	0	0	0	0
Public Service staff	0	0	0	0	0	0	0
Archivists, Curators, and Museum Technicians 25-4010	0	0	0	0	0	0	0
Librarians 25-4020	11	1	0	0	0	0	12
Library Technicians 25-4030	0	0	0	0	0	0	0
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	0	0	0	0	0	83	83
Management Occupations 11-0000	13	0	0	0	0	67	80
Business and Financial Operations Occupations 13-0000	0	0	0	0	0	272	272
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	0	0	0	0	0	84	84
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	8	6	0	0	0	66	80
Healthcare Practitioners and Technical Occupations 29-0000	0	0	0	0	0	0	0
Total	32	7	0	0	0	572	611
Total from prior year	29	11			13	538	591

Part G - Salaries Worksheet

Number of Full-time Instructional Staff For Calculation of Total Number of Months

Annual Salary, 2015-16

- Report the number of instructional staff based on the number of months to be worked
- Months reported should correspond with the number of months that staff worked (which may differ from the number of months over which they are paid)
- Include ONLY full-time instructional staff
- Include instructional staff *with* faculty status and *without* faculty status
- Include instructional staff regardless of tenure status
- Balance column should include instructional staff whose annual salary covers less than 9 months worked

Gender and academic rank	Months worked				Total staff for salary reporting	Total number of months	Total full-time instructional staff from Part A	Balance (all other full-time instructional staff)
	12 months	11 months	10 months	9 months				
Men								
Professors	0	0	0	0	0	0		
Associate professors	0	0	0	0	0	0		
Assistant professors	0	0	0	0	0	0		
Instructors	0	0	0	0	0	0		
Lecturers	0	0	0	0	0	0		
No academic rank	5	0	179	0	184	1,850		
Total men	5	0	179	0	184	1,850	222	38
Women								
Professors	0	0	0	0	0	0		
Associate professors	0	0	0	0	0	0		
Assistant professors	0	0	0	0	0	0		
Instructors	0	0	0	0	0	0		
Lecturers	0	0	0	0	0	0		
No academic rank	22	0	243	0	265	2,694		
Total women	22	0	243	0	265	2,694	313	48
Total (men + women)	27	0	422	0	449	4,544	535	86

Part G - Salary Outlays for Instructional Staff

**Salary Outlays
 for Full-time Instructional Staff**

Annual Salary Outlays, 2015-16

•Report the TOTAL ANNUAL salary outlays for the full-time instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen

Gender and academic rank	Total staff for salary reporting (from Part G, screen 1)	Total number of months (from Part G, screen 1)	? Total annual salary outlays	? Weighted average monthly salaries
Men				
Professors	0	0	0	
Associate professors	0	0	0	
Assistant professors	0	0	0	
Instructors	0	0	0	
Lecturers	0	0	0	
No academic rank	184	1,850	11,885,025	6,424
Total men	184	1,850	11,885,025	6,424
Women				
Professors	0	0	0	
Associate professors	0	0	0	
Assistant professors	0	0	0	
Instructors	0	0	0	
Lecturers	0	0	0	
No academic rank	265	2,694	16,510,865	6,129
Total women	265	2,694	16,510,865	6,129
Total (men + women)	449	4,544	28,395,890	6,249

Part G - Salary Outlays for Non-instructional Staff

Salary Outlays for <u>Full-time</u> Non-instructional Staff		
Annual Salary Outlays, 2015-16		
Occupational category	Number of full-time staff (carried forward from previous screens)	Total annual salary outlays
Research staff	0	0
Public Service staff	0	0
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	95	4,117,278
Management Occupations 11-0000	80	9,570,450
Business and Financial Operations Occupations 13-0000	272	14,524,262
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	84	4,956,797
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	80	3,605,886
Healthcare Practitioners and Technical Occupations 29-0000	0	0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	161	4,371,098
Sales and Related Occupations 41-0000	20	671,649
Office and Administrative Support Occupations 43-0000	259	8,616,223
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	30	1,021,700
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	0	0

Part D - Part-time Staff by Occupational Category

Number of Part-time Staff by Occupational Category

As of November 1, 2015

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	2	0	0
Hispanic/Latino	63	0	0
American Indian or Alaska Native	1	0	0
Asian	25	0	0
Black or African American	49	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	409	0	0
Two or more races	2	0	0
Race and ethnicity unknown	36	0	0
Total men	587	0	0

Women

Race/ethnicity	Instructional staff	Research staff	Public Service staff
Nonresident alien	2	0	0
Hispanic/Latino	81	0	0
American Indian or Alaska Native	2	0	0
Asian	32	0	0
Black or African American	86	0	0
Native Hawaiian or Other Pacific Islander	0	0	0
White	354	0	0
Two or more races	2	0	0
Race and ethnicity unknown	36	0	0
Total women	595	0	0

Total (men+women)	1,182	0	0
Total from prior year	947		

Part D - Part-time Staff by Occupational Category**Number of Part-time Staff by Occupational Category****As of November 1, 2015**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien		0	0	0	7
Hispanic/Latino		0	0	0	72
American Indian or Alaska Native		0	0	0	3
Asian		0	1	0	28
Black or African American		0	1	0	26
Native Hawaiian or Other Pacific Islander		0	0	0	1
White		0	2	0	85
Two or more races		0	0	0	1
Race and ethnicity unknown		0	0	0	12
Total men		0	4	0	235

Women

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians 25-4020	Library Technicians 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
Nonresident alien		0	0	0	6
Hispanic/Latino		0	1	0	59
American Indian or Alaska Native		0	0	0	0
Asian		0	0	0	15
Black or African American		0	1	0	27
Native Hawaiian or Other Pacific Islander		0	0	0	2
White		0	12	0	90
Two or more races		0	0	0	4
Race and ethnicity unknown		0	2	0	8
Total women		0	16	0	211

Total (men+women)		0	20	0	446	466
Total from prior year			21		627	648

Part D - Part-time Staff by Occupational Category**Number of Part-time Staff**

As of November 1, 2015

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	0	2	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	1	0
Black or African American	0	2	0	5	0
Native Hawaiian or Other Pacific Islander	0	0	0	1	0
White	0	1	0	13	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	1	0
Total men	0	3	0	23	0

Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	3	0	14	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	2	0
Black or African American	0	1	0	4	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	1	1	0	31	0
Two or more races	0	1	0	1	0
Race and ethnicity unknown	0	0	0	1	0
Total women	1	6	0	53	0
Total (men+women)	1	9	0	76	0
Total from prior year		7		79	

Part D - Part-time Staff by Occupational Category**Number of Part-time Staff****As of November 1, 2015**

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All part- time staff)
Nonresident alien	0	0	2	0	0	11
Hispanic/Latino	28	1	13	1	2	182
American Indian or Alaska Native	0	0	0	0	0	4
Asian	2	0	2	0	1	60
Black or African American	14	0	5	0	1	103
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	2
White	14	0	12	1	0	537
Two or more races	0	0	1	0	0	4
Race and ethnicity unknown	0	0	0	0	0	49
Total men	58	1	35	2	4	952

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All part- time staff)
Nonresident alien	0	0	1	0	0	9
Hispanic/Latino	3	2	38	0	1	202
American Indian or Alaska Native	0	0	0	0	0	2
Asian	0	0	3	0	0	52
Black or African American	2	1	21	0	1	144
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	2
White	1	3	32	0	0	525
Two or more races	0	0	4	0	0	12
Race and ethnicity unknown	0	0	1	0	0	48

Total women	6	6	100	0	2	996
Total (men+women)	64	7	135	2	6	1,948
Total from prior year	69	5	112	4		1,871

Part E - Part-time Staff by Occupational Category and Tenure Status

Number of Part-time Staff

As of November 1, 2015

Occupational category	With Faculty Status					Without Faculty Status	Total
	Tenured	On Tenure Track	Not on Tenure Track				
			Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract		
Primarily Instruction	0	0	0	0	1,182	0	1,182
Exclusively credit	0	0	0	0	1,178	0	1,178
Exclusively not-for-credit	0	0	0	0	4	0	4
Combined credit/not-for-credit	0	0	0	0	0	0	0
Instruction/research/public service staff	0	0	0	0	0	0	0
Research staff	0	0	0	0	0	0	0
Public Service staff	0	0	0	0	0	0	0
Archivists, Curators, and Museum Technicians	0	0	0	0	0	0	0
25-4010							
Librarians	0	0	0	0	0	20	20
25-4020							
Library Technicians	0	0	0	0	0	0	0
25-4030							
Student and Academic Affairs and Other Education Services Occupations	0	0	0	0	0	446	446
25-2000 + 25-3000 + 25-9000							
Management Occupations	0	0	0	0	0	1	1
11-0000							
Business and Financial Operations Occupations	0	0	0	0	0	9	9
13-0000							
Computer, Engineering, and Science Occupations	0	0	0	0	0	0	0
15-0000 + 17-0000 + 19-0000							
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations	0	0	0	0	1	75	76
21-0000 + 23-0000 + 27-0000							
Healthcare Practitioners and Technical Occupations	0	0	0	0	0	0	0
29-0000							
Total	0	0	0	0	1,183	551	1,734
Total from prior year	0	0	0	0	1,183	498	1,681

Part H - New Hires, Full-time Instructional Staff by Tenure Status
Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full-time between July 1 and October 31, 2015 and
 still on the payroll of the institution as of November 1, 2015)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include Primarily Instruction and Instruction Combined with Research and Public Service

Men

Race/ethnicity	With Faculty Status					Without Faculty Status	Total	
	Tenured	On Tenure		Not on Tenure Track				
		Track	Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract			
Nonresident alien	0	0	0	0	0	0	0	
Hispanic/Latino	0	0	0	0	0	0	0	
American Indian or Alaska Native	0	0	0	0	0	0	0	
Asian	0	1	0	0	0	0	1	
Black or African American	0	2	0	0	0	0	2	
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	
White	0	4	0	0	0	0	4	
Two or more races	0	0	0	0	0	0	0	
Race and ethnicity unknown	0	0	0	0	0	0	0	
Total men	0	7	0	0	0	0	7	

Women

Race/ethnicity	With Faculty Status					Without Faculty Status	Total	
	Tenured	On Tenure		Not on Tenure Track				
		Track	Multi-year, continuing, or at-will contract	Annual contract	Less-than-annual contract			
Nonresident alien	0	0	0	0	0	0	0	
Hispanic/Latino	0	1	0	0	0	0	1	
American Indian or Alaska Native	0	0	0	0	0	0	0	
Asian	0	0	0	0	0	0	0	
Black or African American	0	0	0	0	0	0	0	
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0	0	
White	0	2	0	0	0	0	2	
Two or more races	0	0	0	0	0	0	0	
Race and ethnicity unknown	0	1	0	0	0	0	1	
Total women	0	4	0	0	0	0	4	
Total (men+women)	0	11	0	0	0	0	11	

Part H - New Hires, Full-time Staff by Occupational Category

Number of Newly Hired Full-time Staff

(Hired full-time between July 1 and October 31, 2015 and still on the payroll of the institution as of November 1, 2015)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	0	0	0	1
American Indian or Alaska Native	0	0	0	0
Asian	1	0	0	0
Black or African American	2	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	4	0	0	0
Two or more races	0	0	0	0
Race and ethnicity unknown	0	0	0	0
Total men	7	0	0	1

Women

Race/ethnicity	Instructional Staff (from Part H, screen 1)	Research staff	Public Service staff	Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000
Nonresident alien	0	0	0	0
Hispanic/Latino	1	0	0	1
American Indian or Alaska Native	0	0	0	0
Asian	0	0	0	0
Black or African American	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
White	2	0	0	0
Two or more races	0	0	0	0
Race and ethnicity unknown	1	0	0	0
Total women	4	0	0	1
Total (men+women)	11	0	0	2

Part H - New Hires, Full-time Staff by Occupational Category
Number of Newly Hired Full-time Staff

(Hired full-time between July 1 and October 31, 2015 and
 still on the payroll of the institution as of November 1, 2015)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	0	1	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	0	0	0	0	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total men	0	0	1	0	0

Women

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
Nonresident alien	0	0	0	0	0
Hispanic/Latino	0	1	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Asian	0	0	0	0	0
Black or African American	0	1	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
White	1	0	0	0	0
Two or more races	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0
Total women	1	2	0	0	0

Total (men+women)	1	2	1	0	0
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Part H - New Hires, Full-time Staff by Occupational Category**Number of Newly Hired Full-time Staff**(Hired full-time between July 1 and October 31, 2015 and
still on the payroll of the institution as of November 1, 2015)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Men

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time new hires)
Nonresident alien	0	0	0	0	0	0
Hispanic/Latino	1	0	0	0	1	4
American Indian or Alaska Native	0	0	0	0	0	0
Asian	0	0	0	0	0	1
Black or African American	0	0	0	0	0	2
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	1	0	0	0	0	5
Two or more races	0	0	0	0	0	0
Race and ethnicity unknown	0	0	0	0	0	0
Total men	2	0	0	0	1	12

Women

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49- 0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53- 0000	Grand Total (All full- time new hires)
Nonresident alien	0	0	0	0	0	0
Hispanic/Latino	0	0	0	3	0	6
American Indian or Alaska Native	0	0	0	0	0	0
Asian	0	0	0	1	0	1
Black or African American	0	0	0	0	0	1
Native Hawaiian or Other Pacific Islander	0	0	0	0	0	0
White	0	0	0	0	0	3
Two or more races	0	0	0	0	0	0

Race and ethnicity unknown	0	0	0	0	0	1
Total women	0	0	4	0	0	12
Total (men+women)	2	0	4	1	0	24

Human Resources Survey Evaluation

Were any staff members difficult to categorize? If so, please explain in the box below.

Summary**Human Resources Component Summary**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the [Data Center](#) and sent to your institution's CEO in November 2016.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

**Number of staff by employment status and occupational category:
Fall 2015**

Occupational category	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	1,616	1,948	2,265
Instructional Staff	535	1,182	929
Primary Instruction	535	1,182	929
Exclusively credit	535	1,178	928
Exclusively not-for-credit	0	4	1
Combined credit/not-for-credit	0	0	0
Instruction/research/public service	0	0	0
Research Staff	0	0	0
Public Service Staff	0	0	0
Library and Student and Academic Affairs and Other Education Services Occupations SOC	95	466	250
Librarians, Curators, and Archivists SOC 25-4000	12	20	19
Archivists, Curators, and Museum Technicians SOC 25-4010	0	0	0
Librarians SOC 25-4020	12	20	19
Library Technicians SOC 25-4030	0	0	0
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	83	446	232
Management Occupations SOC 11-0000	80	1	80
Business and Financial Operations Occupations SOC 13-0000	272	9	275
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	84	0	84
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	80	76	105
Healthcare Practitioners and Technical Occupations SOC 29-0000	0	0	0
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	161	64	182
Sales and Related Occupations SOC 41-0000	20	7	22
Office and Administrative Support Occupations SOC 43-0000	259	135	304
Natural Resources, Construction, and Maintenance Occupations SOC 45-0000 + 47-0000 + 49-0000	30	2	31

**Number of staff by employment status and occupational category:
Fall 2015**

Production, Transportation, and Material Moving Occupations SOC 51-0000 + 53-0000	0	6	2
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NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

**Salaries of full-time instructional staff by contract length and academic rank:
Academic year 2015-16**

Academic rank	Months Covered by Annual Salary				Total Staff for Salary reporting	Total Number of Months	Salary Outlays	Weighted Average Monthly Salaries
	12 months	11 months	10 months	9 months				
All Ranks	27		422		449	4,544	\$28,395,890	\$6,249
Professor								
Associate professor								
Assistant professor								
Instructor								
Lecturer								
No academic rank	27		422		449	4,544	\$28,395,890	\$6,249

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

Human Resources

Valencia College (138187)

Source	Description	Severity	Resolved	Options
Screen: A1 - FT Instructional, Rank and Tenure - On Tenure Track				
Upload File	This number is outside the expected range of between 45 and 91 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: Valencia has been increasing the number of full-time tenured and tenure track faculty.				
Screen: A1 - FT Instructional, Rank and Tenure - Less-Than-Annual Contract				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: Valencia has been increasing the number of full-time faculty.				
Screen: A2 - FT Instructional, Function				
Upload File	The total number of full-time non-medical school Instructional staff (Primarily instruction + Instruction/research/public service staff) who are On tenure track reported by function in Part A (103) is outside the expected range of between 45 and 91 based on the prior year value. Please correct your data or explain. (Error #1561)	Explanation	Yes	
Reason: Valencia College has been increasing the number of tenure track and tenured faculty.				
Upload File	The total number of full-time non-medical school Instructional staff (Primarily instruction + Instruction/research/public service staff) with a Less-than-annual contract reported by function in Part A (35) is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1564)	Explanation	Yes	
Reason: Valencia College has been increasing the number of full-time faculty.				
Screen: B1 - FT Non-instructional, Occupation- 2				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: Library technicians have been outsourced.				
Screen: B2 - FT Non-instructional, Occupation and Tenure - 1				
Upload File	This number is outside the expected range of between 1 and 30 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: These staff have been outsourced.				
Screen: G - Salaries Worksheet				
Upload File	The calculated total number of staff (men+women) in the Balance column of the Salaries Worksheet screen in Part G is greater than or equal to the number of full-time instructional staff reported on Less-than-annual contracts in Part A. The Balance column should only include staff whose annual salary covers fewer than 9 months worked. Please confirm that the data reported are correct. (Error #1390)	Confirmation	Yes	
Related Screens:	A2 - FT Instructional, Function, G - Salaries Worksheet			
Screen: D - PT Staff, Occupation - 2				
Upload File	This number is outside the expected range of between 471 and 783 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: Valencia College has been increasing full-time staff and decreasing the number of part-time staff.				
Upload File	This number is outside the expected range of between 486 and 810 based on the prior year value. Please correct your data or explain. (Error #1387)	Explanation	Yes	
Reason: Valencia College has been increasing full-time staff and decreasing the number of part-time staff. Some library staff have been out-sourced.				