Welcome (Kari Makepeace)
The meeting was called to order by Kari Makepeace, 2011 Chair, at approximately 9:20 a.m.

Approval of Minutes
The July 22, 2011, minutes were approved and will be uploaded to the Career Staff Association website (see attached).

Committee & Campus Reports
Copies of the Committee and Campus reports were distributed (see attached).
Energy Education (Patti Riva)

Patti Riva introduced herself and provided an overview of her new position as Operations Manager, Energy Education. Patti distributed Valencia’s Guidelines for Energy Conservation and Building Management (see attachment 2). In June 2009, Dr. Shugart signed the American College and University President’s Climate Commitment (ACUPCC). ACUPCC institutions have agreed to:

- Complete an emissions inventory.
- Within two years, set a target date and interim milestones for becoming climate neutral.
- Take immediate steps to reduce greenhouse gas emissions by choosing from a list of short-term actions.
- Integrate sustainability into the curriculum and make it part of the educational experience.
- Make the action plan, inventory and progress reports publicly available.

Patti works closely with Energy Education, Inc., Valencia’s Plant Operations and HVAC technicians, and with Valencia’s faculty and staff, as needed, to help reduce energy consumption. It is often the easiest changes that make the biggest difference—shutting down computers & monitors at night, turning off lights when leaving a room, and adjusting set points for air conditioning and heating. Patti is often the conduit between Plant Operations and individual departments to help rectify heating/air condition issues.

Her new collegewide position provides her the opportunity to view Valencia in a way she had never seen before—electrical closets, roof tops, and facility buildings. Her position also affords her the opportunity to wear her favorite uniform—jeans, t-shirt, and a ponytail!

If you would like Patti to make a presentation to your Campus, feel free to contact her at x5495.

Vacant Positions & Upcoming Elections

The CSA is currently looking for volunteers to fill the following positions:
- Co-Chair at CJI, DTC, and Collegewide
- Chair at DTC

A current listing of Collegewide Council and Committee representatives was distributed (see attached).

Open Discussion

The CW-CSLA discussed the difficulty that each Campus was having in recruiting individuals interested in participating in the CSA. Kari suggested we meet with Stan Stone to receive clarification Valencia’s expectations of the Career Staff Association and whether we are currently meeting these expectations. This meeting was held on October 11, 2011, and a follow-up meeting will be held on December 1, 2011.

Adjournment & Next Meeting

The meeting adjourned at approximately 11:30 a.m. The next CW-CSLA meeting is scheduled for November 18, 2011, via GoTo Meeting. Kari will forward GoTo Meeting instructions prior to the meeting.

Submitted by Michal Ewing