Boot Camp for Online Instruction
Day One: Map Your Course

Outcomes:
By the end of this session, participants will:
1. Apply sound, foundational pedagogical principles in the online environment.
2. Map the major components of their course.
3. Design a communication plan to effectively communicate with students in the online environment.

Agenda:

12:00 – 12:30 Welcome, Intros and Resources
12:30 – 1:30 Preparing for Your Online Course: Outcomes to Assessments
1:30 – 1:40 Break
1:40 – 2:10 Blackboard Navigation Basics
   Activity: Navigating the Training and Development Spaces
   Activity: Syllabus Upload
2:10 – 3:40 Humanizing Cyberspace: Communication and Interaction
   Activity: Icebreakers Practice Discussion
   Activity: Communication Plan
3:40 – 4:20 Tools for Communication
   Activity: Differences between discussions and journals
   Activity: Journal Entry
4:20 – 5:00 Wrap –Up, Homework & Survey
   Participate in Online Discussion, Journal Entry, and Surveys (Blackboard)

Homework (Communication Plan and "Qualities of Online Instructor" Discussion)
Boot Camp for Online Instruction
Day Two: Employ Technology with Purpose

Outcomes:
By the end of this session, participants will:
1. Apply sound, foundational pedagogical principles in the online environment.
2. Apply sound, foundational technological principles in the online environment.
3. Map an individual unit of learning for their course.

Agenda:

12:00 – 12:10 Welcome, Outcomes, and Expectations
12:10 – 1:10 Designing Online Learning Activities
1:10 – 2:10 Online Authentic Assessments
2:10 – 2:20 Break
2:20 – 4:00 Creating Assignments and Assessments in Blackboard
   Activity: Create an Assignment or Syllabus Quiz using Blackboard
4:00 – 4:45 Showcase: Blackboard Grade Center
4:45 – 5:00 Wrap – Up, Homework & Survey

Homework: Complete and submit Course and Unit Planning Maps using the two
(documents available in the USB drive, Assignment Dropboxes, and Binder--
Green Pages)
Boot Camp for Online Instruction
Day Three: Putting it all Together

Outcomes:
By the end of this session, participants will:
1. Access resources to support faculty members and students in online teaching and learning.
2. Create a comprehensive orientation module in the online learning management system (Blackboard)
3. Produce a content module in the online learning management system (Blackboard)

Products to Complete Today:
- Complete the Getting Started unit/module using Blackboard
- Complete a content unit/module using Blackboard

Agenda:

12:00 – 12:15 Welcome, Outcomes, and Expectations (Including Products)

12:15 – 4:45 Building a Getting Started unit/module

Resources:
- Instructor BIO
- Communication Plan
- Course Expectations
- Introductory Email
- Course & Unit Planning Map (Outcomes & Assessments)
- Syllabus

Building a content unit/module using Blackboard
- Course & Unit Planning Map (Unit Learning Map)

4:45 – 5:00 Reflections, Surveys and Wrap Up
Activity: Web Surveys (Day Three Evaluation and Overall Progress Evaluation)