**Plan**

1. **Goal** - principal purpose of plan (include how this relates to serving students or increasing student success or supporting LifeMap)

   1. To educate and empower direct reports by providing the tools needed to grow in their professional.
   2. To engage supervisors and staff as unique individuals and help explore their individual gifts and talents.
   3. To energize supervisors and staff to celebrate what has been accomplished while continuing to search for other improvement possibilities.

2. **Objectives** - what will be accomplished and measured

   1. Educate direct reports on the enrollment processes including: calendar and scheduling, creating and maintaining parts of term, Florida Virtual Campus, National Student Clearinghouse etc.
   2. Supervisors will gain a greater understanding of the strengths of their colleagues and be able to utilize the knowledge to enhance department/division goals and objectives.
   3. Continuously celebrate the milestones of the supervisors and the staff.

3. **Measures and Findings** – How specifically measures will be conducted. How will we know the objective has been achieved?

   1. Meet with direct reports once per month to teach/discuss/plan priorities; provide documentation of teaching/learning objectives, minutes of discussion and planning meetings.
   2. Engage supervisors in a series of exploratory and supervisory workshops to assess values, goal, and motivational triggers both personal and professional.
   3. Resurrect departmental newsletter to showcase staff accomplishments.

4. **Action Plan** – what is the implementation plan?

   1. This goal will begin in July 2014 and will continue until June 2015.
   2. This goal will begin in October 2014 and continue until February 2015.
   3. This goal will begin in November 2014 and run monthly.
5. **Achievement**  
**Summary/Analysis:** What was learned from the assessment results? What changes will you make in your initiative for the year to come?

| 6. **General Education Learning Outcome** |

| 7. **Strategic Plan Outcome** | All of these goals align with the strategic goals: **Build Pathways and Invest in Each Other** |