

VALENCIA COMMUNITY COLLEGE
Student Affairs Department Action Plan
WEAVE Online Form

12

Active Cycle (academic year): 2011- 12 (SUMMARY)

Area (Department/Program): East Campus Student Services

Person Responsible: Linda Vance

	Plan
1. Goal-principal purpose of plan (include how this relates to serving students or increasing student success or supporting LifeMap)	10/7/11 -As we transition to campus based leadership this year and with the departure of our current campus president in the next 6 months, there will be a need to establish strong connections with our academic colleagues. By collaborating more closely with our campus leadership team, our students will benefit by having well informed faculty, administrators, and staff to assist them in progressing to graduation or to meet their goals. If we build pathways between departments on campus we should have better collaboration.
2. Objectives -what will be accomplished and measured	We will resurrect our staff liaison to academic department program. A stronger understanding of the functions of each area will help us help our students.
3. Measures and Findings – How specifically measures will be conducted. How will we know the objective has been achieved?	At our weekly staff meetings we can measure if there is a greater exchange of information and ideas that we have not previously had. There may be more faculty brought to our meetings to share departmental initiatives. We will also be implementing a campus wide referral slip to be used when making referrals on campus. This will give us a physical count of the referrals made and reasons for being referred.
4. Action Plan – what is the implementation plan?	Student affairs will attend and participate in Academic departmental meetings. They will share Student affairs updates and will bring back to our team, academic issues and programs being discussed at the campus level.
5. Achievement Summary/Analysis - What was learned from the assessment results? What changes will you make in your initiative for the year to come?	Achievement: Instituted Campus wide referral slip. Implemented 11/11/11 campus wide. Resurrected our departmental liaison program. My staff is now actively attending Academic staff meetings to share departmental updates at their and our staff meetings.
6. General Education Learning Outcome	Communication skills and Informational Literacy
7. Strategic Plan Outcome	Build Pathways – Academic Departments have appreciated having the referral slip with students to more easily help them understand the reason for the referral. Would like to have the departmental offices use it more when referring students to Student Services.