## PLAN

### 1. Goal - principal purpose and objectives of plan (include how this relates to serving students or increasing student success or supporting LifeMap)

Revamp the Academic Suspension process to improve communication and deletion of student schedules that have been placed on academic suspension.

### 2. Objectives

- Automate the Academic Suspension process so that the population identified at the end of the term when final grades run the process can delete the student’s schedule and send out communication and create an entry in BANNER when information is communicated to student.

### 3. Measures and Findings – How specifically measures will be conducted. How will we know the objective has been achieved?

The measure will be achieved with the development of the BANNER processes that will delete the student’s schedule, send communication to the student and create an entry in BANNER for staff providing services to students to see what was done with the student’s schedule resulting from the Academic Suspension process.

### 4. Action Plan - What is the implementation plan?

Will develop a process(es) that will delete student’s registration, enter a comment in SPACMNT, and entry in SUAMAIL and send out an email information students that they’ve been Academically Suspended and their schedule has been deleted for the upcoming term. This process will make classes available for students quicker (currently a manual process for over 200 + students every term.)

### 5. Achievement Summary/Analysis

What was learned from the assessment results? What changes will you make in your initiative for the year to come?

### 6. General Education Learning Outcome

### 7. Strategic Plan Outcome