**VALENCIA COLLEGE**  
Student Affairs Department Action Plan  
WEAVE Online Form

<table>
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<th>Plan</th>
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<tr>
<td><strong>1. Goal</strong>—principal purpose of plan</td>
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<tr>
<td>(include how this relates to serving</td>
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<tr>
<td>students or increasing student success or</td>
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<tr>
<td>supporting LifeMap)</td>
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<tr>
<td><strong>2. Objectives</strong>—what will be accomplished</td>
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<tr>
<td>and measured</td>
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<td><strong>3. Measures and Findings</strong>—How</td>
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<td>specifically measures will be conducted.</td>
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<td>How will we know the objective has</td>
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<td>been achieved?</td>
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<td><strong>4. Action Plan</strong>—what is the</td>
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<td>implementation plan?</td>
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<td><strong>5. Achievement Summary/Analysis—</strong></td>
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<td>What was learned from the assessment</td>
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<td>results? What changes will you make in</td>
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<td>your initiative for the year to come?</td>
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<td><strong>6. General Education Learning</strong></td>
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<td>Outcome</td>
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<td><strong>7. Strategic Plan Outcome</strong></td>
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**Active Cycle** (academic year): **2012-13**  
**Area (Department/Program):** Assessment/Standardized Testing  
**Person Responsible:** Assessment Coordinators.

| 1. Goal—principal purpose of plan     |
| Strengthen our collaborations with    |
| other campus-based units, both within |
| the Student Affairs Division and other |
| areas of the college, in order to      |
| better serve students. The campus-     |
| based units targeted are the following:|
| Office of the Campus President,       |
| Admissions and Records, Testing       |
| Centers and Academic Support Centers. |

| 2. Objectives—what will be accomplished|
| O1. Implement a monthly contact routine.|
| O2. Implement a guest speaker program. |
| O3. Implement an initiative support    |
| structure.                             |

| 3. Measures and Findings—How           |
| specifically measures will be conducted.|
| How will we know the objective has       |
| been achieved?                          |
| O1. Assessment Coordinators will        |
| document monthly contacts with the      |
| targeted units.                         |
| O2. Assessment Coordinators will        |
| document, through meeting agendas and    |
| minutes, visits from and to the targeted |
| units.                                  |
| O3. Assessment Coordinators will        |
| summarize all collaborations with the    |
| targeted units in an end of year report.|

| 4. Action Plan—what is the implementation plan?
| O1(a) Assessment Coordinators will make contact with the targeted campus-based units |
| O1(b) Assessment Coordinators will establish a system to do monthly phone or e-mail updates with these units. |
| O2(a) Assessment Coordinators will invite guest speakers from the targeted units to their campus Assessment team meetings |
| O2(b) Assessment Coordinators will attend the targeted unit’s meetings if/when invited. |
| O3(a) Assessment Coordinators will, whenever possible, actively seek to support initiatives the targeted campus units are working on. |
| O3(b) Assessment Coordinators will request support from these units for initiatives the Assessment/Standardized Testing department implements. |

| 5. Achievement Summary/Analysis—What was learned from the assessment results? What changes will you make in your initiative for the year to come? |

**6. General Education Learning Outcome**

**7. Strategic Plan Outcome**

Goal Three – Invest in Each Other.  
Strengthen our collaborative institutional culture to foster deep stewardship of our work.
#6 and #7 Under Outcomes in WEAVE, you can select “General Education Learning” and/or “Strategic Plan Outcome” from the drop down list in WEAVE. You can select all that you believe relates to your Goal and Objective.