Application Checklist

Please use this checklist to assist in the application process:

☐ **Online Application**
In addition to demographic information, you will need to provide the following information on the online application:
- Valencia degree program
- Preferred transfer school
- Intended major
- Which program track you are applying for
- A list of the clubs and organizations in which you have participated
- A list of the leadership positions you have held
- A list of the service or volunteer activities in which you have participated
- Number of volunteer / community service hours in the last 4 years
- Significant scholarships and awards you have received
- Summary of your employment experience

☐ **Standardized Test Scores**
Standardized test scores (SAT or ACT) should be submitted to the Valencia Registrar’s Office or applicants should arrange to take the PERT at one of the Valencia campuses (transfer students may be exempt from this requirement)

☐ **High School Transcripts**
An unofficial copy of high school transcripts should be submitted to the Honors Office (for students who have graduated from high school within the last 2 years)

☐ **College Transcripts**
Submit an unofficial copy of all college transcripts to the Honors Office (for transfer students)

☐ **Make sure at least one of the following is submitted to the Honors Office:**
- Letter of recommendation from a teacher, school official, supervisor or community leader.
- Valencia Faculty Recommendation Form to the James M. and Dayle L. Seneff Honors College.
- Valencia Honors Student Recommendation Form to the James M. and Dayle L. Seneff Honors College.
- Alternately, students may request an interview through the Honors Office.

☐ **Writing Sample**
Provide to the Honors Office a 500 word essay on the following topic: *Select one of the quotes below and write a 500 (minimum) to 600 (maximum) word essay explaining its meaning and significance. Do you agree or disagree with the quote?*
- “Great minds discuss ideas; average minds discuss events; small minds discuss people.” Eleanor Roosevelt
- “What is honor? A word. What is in that word honor? What is that honor? Air.” William Shakespeare
- “I have never let my schooling interfere with my education,” Mark Twain.
- “There are as many kinds of loves as there are hearts,” Leo Tolstoy
- “The most beautiful arrangement is a pile of things poured out at random.” Heraclitus

If you have questions about the application or would like to check on the status of your application, please call 407-582-1729 or email [honors@valenciacollege.edu](mailto:honors@valenciacollege.edu).