



February 28, 2018

TO: THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE

FROM: SANFORD C. SHUGART
President

RE: ADDITIONS, DELETIONS OR MODIFICATIONS OF COURSES & PROGRAMS

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve the Additions, Deletions or Modifications of Courses and Programs as presented.

President *Sanford C. Shugart*

COLLEGE CURRICULUM COMMITTEE
November 8, 2017

Minutes

Members Present: Joan Alexander, Melody Boeringer, Beverly Bond, Karen Borglum (Co-Chair), Ana Caldero Figueroa, Amy Comerford, Daniel Diehl, Masood Ejaz, Yolanda Gonzalez, Carin Gordon, Marie Howard, Chris Klinger, Lisa Lippitt, John Niss, Adrienne Mathews, Julia Ribley, Regina Seguin, Raul Valery (Co-Chair)

Alternates Present: Ruby Alvarez, Mohua Kar, Jerry Reed, Dawn Sedik

Ex-Officio Present: Daniel Barkowitz, Pedro Gonzalez, Nasser Hedayat, Linda Herlocker, Ed Holmes, Lisa Macon, Darnell Purcell, Pat Sebastian

Visitors Present: Kristin Bartholomew, Dave Brunick, Lee McCain

Staff Present: Krissy Brissett (Recording), Glenn Ricci

1. **Welcome to Committee Members and Visitors**

Raul opened the meeting with a welcome to all attendees.

2. **Review of Minutes October 11, 2017**

(<http://valenciacollege.edu/curriculumcommittee/Minutes.cfm>)

The minutes were approved by consensus.

3. **Consent Agenda** – Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.

a)The following course(s) have outlines in Course Information Management which may be viewed in ATLAS:

GEB 2860

HUM 2220, HUM 2220H, HUM 2223, HUM 2223H, HUM 2234, HUM 2234H, HUM 2250,
HUM 2250H

HUM 2380

b)The following outlines are being presented as part of the Two-Year Program Review Cycle

The consent agenda was approved by consensus.

4. Regular Agenda

1718-028 GEB 2860 Business Administration Capstone, CCM.....Lee McCain
Purpose: Modify prerequisites; **Modified Prerequisites:** ENC 1101, MAN 2021, ACG 2021C (Previously: ENC 1101, MAN 2021, and ACG 2071C; **Effective Date:** Spring 2018 (201820).

Lee McCain explained that the course will primarily focus on business case studies. They are hoping to get a few real world business problems from businesses in the community. They would like to remove ACG 2071C as a prerequisite.

Karen asked the committee if they were comfortable with changing the effective date to Spring 2018. The course has never been offered and would not disrupt any students.

The prerequisite was changed to: ENC 1101, MAN 2021, and ACG 2021C. The effective date was changed to: Spring 2018 (201820).

Proposal 1718-028 as approved with the above changes.

1718-029 A.S. in Computer Information Technology, CPM.....Dave Brunick
Purpose: Program currently does not align with FLDOE frameworks Standard 8.0 08.0 Install, configure, manage, deploy, monitor and troubleshoot Windows applications in a networked Windows environment. Addition of CET 2792C and 2793C courses will complete the alignment; **Effective Date:** Fall 2018 (201910).

Dave Brunick explained that they were not compliant with the framework standard and they are simply adding the courses to be in compliance. Also modified were the program elective hours from 14 to 8.

Proposal 1718-029 was approved by consensus.

1718-030 Computer Programming Certificate, CPM.....Dave Brunick
Purpose: To align certificate outcomes with program outcomes; **Effective Date:** Fall 2018 (201910).

1718-031 Computer Programming Specialist Certificate, CPM.....Dave Brunick
Purpose: To align certificate outcomes with program outcomes; **Effective Date:** Fall 2018 (201910).

**1718-032 Computer Information Technology Specialist Certificate,
CPM.....Dave Brunick**
Purpose: To align certificate outcomes with program outcomes; **Effective Date:** Fall 2018 (201910).

Dave explained that the modifications were done to match the certificate outcomes to the program outcomes. Karen stated that this would benefit them as they would only have to assess once.

There was a discussion about an apparent CIP code change. Daniel Barkowitz explained that CIP code changes take a year to get federal approval. It was discovered that the CIP code was correct.

Proposals 1718-030, 1718-031, and 1718-032 were approved by consensus.

1718-033 Accounting Applications Certificate, CPM.....Lisa Gray

Purpose: To align with changes in the state program outcomes and college level course outcomes; **Effective Date:** Fall 2018 (201910).

1718-034 Accounting Operations Certificate, CPM.....Lisa Gray

Purpose: Changes are being made to align the certificate with the State of Florida Program Outcomes and Valencia program outcomes; **Effective Date:** Fall 2018 (201910).

1718-035 Accounting Specialist Certificate, CPM.....Lisa Gray

Purpose: To align with State of Florida and Valencia program outcomes; **Effective Date:** Fall 2018 (201910).

Proposals 1718-033 to 1718-035 were approved by consensus.

1718-036 A.S. in Sound and Music Technology, CPM.....Raul Valery

Purpose: Moves ETS 1210C Introduction to Photonics from the required list of courses to the Specialization electives, and adds TPA 1380 Survey of Entertainment Technology to the list of required Foundation Courses, in order to satisfy the NSE requirements with this specialization. This change is necessary because EET 1214C Introduction to Engineering Technology no longer addresses the NSE outcomes; **Effective Date:** Fall 2018 (201910).

Proposal 1718-036 was tabled per Raul's request.

1718-037 HUM 2220 Humanities- Greek and Roman, CCM.....Ana Caldero

Purpose: Modify course description; **Revised Catalog Course Description:** This course encompasses a study of the ancient world with an emphasis on the study of Greek and Roman civilizations. Covers period from Trojan War through Roman era, emphasizing development and influence of classical ideas. Integrated examination of dominant ideas in Western culture as expressed in art, literature, music, philosophy and religion. Students must demonstrate college-level writing skills through multiple assignments. Minimum grade of C required if used to satisfy Gordon Rule requirement; **Effective Date:** Fall 2018 (201910).

1718-038 HUM 2223 Humanities-Late Roman and Medieval, CCM.....A. Caldero

Purpose: Title change; **Revised Course Title:** The Middle Ages; **Effective Date:** Fall 2018 (201910).

**1718-038A HUM 2223H Humanities-Late Roman and Medieval Honors, CCM
.....A. Caldero**

Purpose: Title change; **Revised Course Title:** The Middle Ages-Honors; **Effective Date:** Fall 2018 (201910).

**1718-039 HUM 2234 Humanities-Enlightenment and Romanticism,
CCM.....A. Caldero**

Purpose: Title change, course description change; **Revised Course Title:** 18th and 19th Century Humanities; **Effective Date:** Fall 2018 (201910).

**1718-039A HUM 2234H Humanities-Enlightenment and Romanticism Honors,
CCM.....A. Caldero**

Purpose: Title change; **Revised Course Title:** 18th and 19th Century Humanities-Honors; **Effective Date:** Fall 2018 (201910).

1718-040 HUM 2250 Humanities-20th Century, CCM.....A. Caldero

Purpose: Title change; **Revised Course Title:** 20th and 21st Century Humanities; **Effective Date:** Fall 2018 (201910).

1718-040A HUM 2250H Humanities-20th Century-Honors, CCM.....A. Caldero

Purpose: Title change; **Revised Course Title:** 20th and 21st Century Humanities-Honors; **Effective Date:** Fall 2018 (201910).

Ana Caldero explained that all the Humanities professors worked together to decide on the course title changes and the one description change. She explained that they cover content from Egypt so they wanted the description to align with the actual content. They titles were changed to see if they would be more recognizable to students in an attempt to modify enrollment.

Proposals 1718-037 to 1718-040 were approved by consensus.

1718-041 ARC 2501 Architectural Structures I, CCD.....Glenn Ricci
Purpose: According to Florida Statute 1007.24(8), courses that have not been taught in five years must be removed from our catalog; **Effective Date:** Fall 2018 (201910).

1718-042 ARH 2051H Introduction to Art History II, CCD.....Glenn Ricci
Purpose: According to Florida Statute 1007.24(8), courses that have not been taught in five years must be removed from our catalog; **Effective Date:** Fall 2018 (201910).

1718-043 ARH 2500 Non-Western Art History, CCD.....Glenn Ricci
Purpose: According to Florida Statute 1007.24(8), courses that have not been taught in five years must be removed from our catalog; **Effective Date:** Fall 2018 (201910).

1718-044 BSC 1061 Central Florida Habitats, CCD.....Glenn Ricci
Purpose: According to Florida Statute 1007.24(8), courses that have not been taught in five years must be removed from our catalog; **Effective Date:** Fall 2018 (201910).

1718-045 ORH 2220C Turf Grass Culture, CCD.....Glenn Ricci
Purpose: According to Florida Statute 1007.24(8), courses that have not been taught in five years must be removed from our catalog; **Effective Date:** Fall 2018 (201910).

1718-046 ORH 2281C Introduction to Orchidology, CCD.....Glenn Ricci
Purpose: According to Florida Statute 1007.24(8), courses that have not been taught in five years must be removed from our catalog; **Effective Date:** Fall 2018 (201910).

1718-047 PCB 1440H Florida Environmental Systems, CCD.....Glenn Ricci
Purpose: According to Florida Statute 1007.24(8), courses that have not been taught in five years must be removed from our catalog; **Effective Date:** Fall 2018 (201910).

1718-048 PHI 2604 Medical Ethics and Critical Thinking, CCD.....Glenn Ricci
Purpose: According to Florida Statute 1007.24(8), courses that have not been taught in five years must be removed from our catalog; **Effective Date:** Fall 2018 (201910).

1718-049 THE 1100 Intro to Theater History, CCD.....Glenn Ricci
Purpose: According to Florida Statute 1007.24(8), courses that have not been taught in five years must be removed from our catalog; **Effective Date:** Fall 2018 (201910).

Nasser Hedayat would like the committee to consider changing the policy from 5 to 3 years.

Proposals 1718-041 to 1718-049 were approved by consensus.

1718-050 HUM 2380 Technology and Culture, CCA.....Karen Borglum

Purpose: New course offering; **Catalog Course Description:** Study of the history of technology and how technological innovation occurs within societies. Content is adaptable to the instructor's preferences and the needs of the campus or program offering it (for example, an East Campus course could focus on Ancient and Medieval engineering, while a West Campus offering might focus on more modern topics or specific developments in architecture to suit their AS and AAS programs). The common theme is to examine how and why a society develops specific technological solutions to perceived needs, the process of creative problem solving that leads to innovation, and the social and economic forces that either allow or prevent new technology becoming established; **Prerequisites:** None; **Co-requisites:** None; **Credit/Class/Lab Hours:** 3/3/0; **Effective Date:** Spring 2018 (201820).

Karen Borglum explained on George Brooks' behalf that he has been teaching the course as a 2930 and would like to give it a permanent number. The course is strictly elective credit and is not slated to be considered for General Education.

There was a question about if the course was suitable for AS and AAS programs. Linda Herlocker stated that it might be more advantageous for students to have some more college experience although the course lacked a prerequisite. Chris Klinger pointed out the course is not Gordon Rule and all 2000 level humanities courses are so that might be confusing for students.

Amy Comerford wondered if a West Campus faculty member picked up the course if they would be bound to that very specific outcome. Karen said that in the past they had gotten push back regarding outcome wordsmithing.

Regina Seguin was concerned about the outcome of building something with their hands as some students may not be able to because of a disability. That outcome seemed like a compliance issue to her. Chris wondered if anybody was reviewing for ADA compliance in the curriculum process.

Carin Gordon recommends that this be discussed in the future. The committee should consider getting the faculty to have their outlines reviewed by instructional designers before they come to the committee. Karen wondered if Wendi Dew might be able to assist with some online training regarding writing good outcomes.

The course number was changed to: HUM 1380

The course description was changed to: Study of the history of technology and how technological innovation occurs within societies. The common theme is to examine how and why a society develops specific technological solutions to perceived needs, the process of creative problem solving that leads to innovation, and the social and economic forces that either allow or prevent new technology becoming established.

This course does not count toward the Humanities General Education requirement nor does it count towards the Gordon Rule Writing requirement.

Proposal 1718-050 was approved with the above changes.

The following courses have a submitted General Education Opt-In Template:

Science

1718-051 HUN 1201 The Science of Nutrition

Purpose: To opt into Gen. Ed.; ***Effective Date:*** Fall 2018 (201910).

Kristin Bartholomew explained that they have been running the course for 3 years with good enrollment. Mostly health science and nutrition majors take the course. They are proposing it for General Education with critical thinking and qualitative reasoning. They have professors on all campuses, except Poinciana, that can teach the course and they are seeing an increase in enrollment.

Karen explained that the committee would normally review the principles with the knowledge that they sometimes bypass principles if it serves a greater good. She informed the committee that 7 universities and colleges currently offer the course as gen. ed.

Chris fears that UCF may not accept it as a gen. ed. Many degrees at UCF require one biological and one physical science. Even though they are meeting Valencia's requirement they may end up needing to take another course. He is also concerned that because of the changes to Pre-major in Health Sciences that many students won't be taking it because it doesn't qualify for financial aid. Kristin stated that most of her students are health science students so transferability is a concern.

Chris is also troubled that this is another hidden thing that students won't be able to find easily. Students are being told that if they meeting the gen. ed. requirements at Valencia then they are also meeting UCF's.

Melody thinks we should be consistent as she has been through 3 cycles now and the committee tends to expand and then contract. She also stated that students sometimes struggle with how they are going to use the information from their classes and in this course you can easily see how the information can be applied.

Nasser would like the committee to consider A.S. degree needs as about 13,000 students are not transferring to UCF and they don't have a path to UCF.

Karen reported that the blog and forum had no negative feedback and represented multiple campus support.

HUN 1201 was voted into Science General Education with 17 yay votes, 0 nay votes, and 2 abstentions.

5. Discussion Items

There are no Discussion Items for this month's agenda.

6. Information Items

There are no information items for this month's agenda.

The next meeting of the College Curriculum Committee is scheduled for January 17, 2018, and will be held on the West Campus. *Deadline for submission of materials for the agenda is **December 20, 2017.***