



May 23, 2018

**TO:** THE DISTRICT BOARD OF TRUSTEES  
OF VALENCIA COLLEGE

**FROM:** SANFORD C. SHUGART  
President

**RE:** AWARD OF RFQu #2018-07, MECHANICAL, ELECTRICAL, PLUMBING AND  
TECHNOLOGY ENGINEERING DESIGN SERVICES

On February 16, 2018, the College issued Request for Qualification (RFQu), RFQu #2018-07. The RFQu sought to qualify a group of State of Florida firms for continuing services on an ongoing basis for Mechanical, Electrical, Plumbing (MEP) & Technology Engineering Design Services. The intent of this RFQu is to qualify a group of Firms that have the ability to provide Mechanical, Electrical, Plumbing (MEP) & Technology Engineering Design Services. Preferably, the firm should be able to provide all four (4) of these services. The College will select the required service(s) based on each project's requirements.

Proposals for the RFQu were received and opened on March 23, 2018. Fifteen firms submitted proposals in response to the solicitation:

Alers Engineering Group	DLR Group	OCI Associates, Inc.
Burns Engineering, Inc.	GRAEF	RGD & Associates, Inc.
C&S Engineers, Inc.	IM Solutions, Inc.	SGM Engineering, Inc.
Cape Design Engineering Co.	KPI Engineering Inc.	TLC Engineering for Architecture
DDC Engineering	Matern Professional Engineering, Inc.	VoltAir Consulting Engineers Inc.

A public evaluation meeting was held on April 10, 2018, to review, and evaluate the proposals. Four (4) committee members reviewed, scored and ranked the proposals based on the following criteria: a) Completeness of Proposal, b) Required Forms, c) References, d) Business Structure, e) Previous Experience with Continuing Contract Services, f) Proposed Project Staff and Functions, g) Experience with Higher Education Projects, h) Schedule Control, and i) Quality Control.

Following full discussion and deliberation, the Evaluation Committee recommends qualifying the top two (2) ranked firms as follows: Matern Professional Engineering Inc. and SGM Engineering Inc.

**RECOMMENDED ACTION:**

The President recommends that the District Board of Trustees of Valencia College authorize the College to engage Matern Professional Engineering Inc. and SGM Engineering Inc. to serve as the Mechanical, Electrical, Plumbing and Technology Engineering Design Services firm college-wide, subject to the negotiation of mutually agreeable contracts.

  
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President