



**THE DISTRICT BOARD OF TRUSTEES  
OF VALENCIA COLLEGE  
REGULAR MEETING**

**Minutes**

**June 27, 2018**

Valencia College – School of Public Safety, Auditorium

Members Present

Dr. Bruce Carlson, Chair  
Mr. Lewis M. Oliver, III  
Ms. Maria Grulich  
Ms. Daisy Lopez-Cid  
Mr. Raymer F. Maguire, III  
Ms. Rosene Johnson  
Ms. Tracey Stockwell

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Mr. Guillermo Hansen

**Call to Order**

Chair Carlson called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:40am. A quorum was present.

**Invocation**

The invocation was offered by Mr. James Galbraith, Vice President for Public Affairs and Marketing.

**Pledge of Alliance**

The Pledge of Allegiance was recited by all.

**Approval of Minutes  
May 23, 2018  
Regular Meeting**

Ms. Lopez-Cid moved to approve the meeting minutes of the May 23, 2018 Regular Meeting, as presented. The motion was seconded by Ms. Stockwell and approved unanimously.

**President's Report**

Dr. Shugart introduced and welcomed Ms. Beth Smith as a newly appointed Trustee to the District Board of Trustees.

Dr. Shugart reported that Dr. Kathleen Plinske, Osceola, Lake Nona, and Poinciana Campuses will be assuming her new role as Executive Vice President, President's Office, on July 1, 2018. Dr. Kim Sepich, Vice President, Student Affairs, Dr. Joyce Romano, Vice President, Educational Partnerships, and Dr. Brandon McKelvey, Vice President, Analytics and Planning, Institutional Research, will report directly to her.

Dr. Shugart reported that Dr. Susan Ledlow, Vice President, Academic Affairs, has retired from the College as of June 30, 2018. A search to fill her position will start in the Fall 2018.

Dr. Shugart reported that the search to fill the Osceola, Lake Nona, and Poinciana Campuses President position will resume at the beginning of the upcoming academic year. Dr. Melissa Pedone, Dean, Mathematics, Osceola Campus, will temporarily serve as Executive Dean, Osceola Campus.

Dr. Shugart reported that the Office of Information Technology will be reporting directly to Mr. Loren Bender, Vice President, Business Operations and Finance.

## **Faculty Council Report**

Mr. Al Groccia, Faculty Association President, presented the report, which was distributed to the Board. Mr. Groccia provided the Board with a Faculty Council summary report for 2017-2018. Mr. Groccia introduced Mr. John Glass, Professor and Program Chair, Fire Science, School of Public Safety, to the Board. Mr. Glass reported on the Valencia's Fire Science Technology Program, and Valencia's Fire Science Academy. Mr. Groccia announced that his term as President of the Faculty Association has ended, and that Mr. John Niss, Professor, Mathematics, Winter Park, will replace Mr. Groccia in that role through June 2019. Mr. Stanton Reed, Professor, Business/Accounting, Osceola Campus, will serve as Vice President, Faculty Association. Dr. Shugart thanked Mr. Groccia for his great work and dedication.

## **Public Comments**

No public comments were offered.

## **New Business**

- 1. Operating Budget 2018-2019:** Mr. Bender presented the report, which was distributed to the Board. Following discussion, Ms. Lopez-Cid moved to approve the Operating Budget 2018-2019 as presented, and Ms. Grulich seconded the motion. The motion was approved unanimously. Ms. Stockwell praised Mr. Bender and his team for their great work.
- 2. Capital Improvement Plan (CIP) – Fiscal Years 2019/2020 – 2023/2024:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender indicated that the Capital Improvement Plan (CIP) is created to identify, document, and support legislative requests for dollars for the major categories of capital projects, remodeling,

renovation, and new construction. Mr. Bender requested approval from the Board to amend the Osceola, Careers in Technology Project Total Cost from \$11,600,000 to \$16,000,000. Following discussion, Ms. Smith moved to approve the Capital Improvement Plan Program for the Fiscal Years 2019/2020 – 2023/2024, as amended, and Ms. Stockwell seconded the motion. The motion was approved unanimously.

3. **Downtown Campus Financial Commitment:** Following discussion led by Mr. Bender, Mr. Oliver moved to approve the expenditure of \$2,000,000 to be paid to the University of Central Florida in support of Valencia's role in the development of the joint downtown campus. The College funds will be paid from Fund 3 (Auxiliary Funds), all of which are locally based funds. Ms. Stockwell seconded the motion, and the motion was approved unanimously.
4. **Downtown Campus – Guaranteed Maximum Price (GMP) and Equipment Funding:** Following discussion led by Mr. Bender, Ms. Stockwell moved to authorize the College to approve and fund the \$6,843,933 GMP submitted by Batson Cook to complete the design and construction of Valencia's leased building space within the Creative Village Campus, and to issue and fund an Owner Direct Purchase Order to Johnson-Lancaster and Associates, Inc. for \$2,925,611 for related equipment. Ms. Lopez-Cid seconded the motion, and the motion was approved unanimously.
5. **President's Performance Evaluation:** Dr. William Mallowney, Vice President, Policy and General Counsel, thanked the Board for providing their thoughtful feedback on Dr. Shugart's performance as President this past year. Dr. Carlson discussed the summary of the Board's feedback on the President's performance for the past year, which was prepared and distributed. He stated that Dr. Shugart's evaluation scores and related Board comments are excellent, once again. Dr. Carlson noted that the Board unanimously praised Dr. Shugart and his outstanding leadership qualities. He then invited members to offer additional comments on Dr. Shugart's performance as Valencia's President. The Board, in turn, unanimously praised Dr. Shugart for his leadership, and many professional talents. Following discussion, Mr. Oliver moved to approve President's Performance Evaluation as presented and discussed, and Ms. Stockwell seconded the motion. The motion was approved unanimously.
6. **President's Employment Contract:** Dr. Mallowney indicated that the proposed adjustments to the President's contract, as distributed and presented for consideration, reflect routine adjustment of dates (pushing the four year agreement forward by one year) and the progression into a new three-year retention compensation provision, which would now provide for the President to elect payouts after one, two, or three years. Mr. Oliver discussed his recurring objection to the President's preference

each year to forego merit increases in base salary to which he has been contractually entitled. Following discussion, Mr. Maguire made a motion to amend the President's contract to enhance this year's retention compensation payout by an amount equal to the merit increase which the President earned by virtue of his performance. Mr. Oliver seconded the motion. The motion was approved unanimously. Mr. Oliver moved to approve the President's Employment Contract, as amended, and Ms. Grulich seconded the motion. The motion was approved unanimously. Dr. Shugart expressed his gratitude to the Board for their support.

A motion was made by Mr. Oliver and seconded by Ms. Grulich to consider, accept, and approve items 7, 8, 9, 10, 11, and 12 under New Business as part of the consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

- 7. Delinquent Account Charge-Off**
- 8. Human Resources Agenda**
- 9. Additions, Deletions or Modifications of Courses and Programs**
- 10. Continuing Education Courses & Fees**
- 11. Submission of Grant Proposals**
- 12. Property Deletions**

## Reports

- A. School of Public Safety Report:** Dr. Jeff Goltz, Executive Dean, School of Public Safety, presented the report, which was distributed to the Board. Dr. Goltz briefed the Board on the School of Public Safety's Master Plan and its continuing vision, accomplishments, and future objectives. Dr. Goltz thanked Dr. Shugart, Mr. Joe Battista, Vice President, Global, Professional, and Continuing Education, Mr. Galbraith, and Ms. Stephanie Howell, Director, Community Affairs, for their outstanding leadership and support. Dr. Goltz praised Mr. Steve Chancey, Adjunct Professor, Fire Science, and Mr. Glass, for their outstanding work.
- B. Financial Report:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender indicated that the College's financials are positive and on target.
- C. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender stated that all construction projects are proceeding as expected.
- D. Valencia Foundation Report:** Ms. Lopez-Cid presented the report, which was distributed to the Board. The report included the Central Florida's Foundation support to Valencia's Peace and Justice initiative, Wells Fargo's funding for Bridges to Success scholarships, and Duke Energy's continuing support to expand engineering program access.

**Board Comments**

Dr. Shugart stated that Valencia continues to share strategies and initiatives with other colleges throughout the nation. Dr. Shugart thanked Ms. Kristeen Christian, Assistant Vice President, Resource Development, for her outstanding work. The Board thanked and praised Valencia, Dr. Shugart, faculty, and staff for their outstanding work, and great contributions to the community.

**Adjournment**

Chair Carlson adjourned the Regular Meeting at 11:52am.

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Secretary

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Chair