



December 12, 2018

TO: THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE

FROM: SANFORD C. SHUGART
PRESIDENT

RE: AWARD OF RFP 2018-42 FOR OFF-SITE AND SATELLITE CAMPUS CLEANING
SERVICES

On August 7, 2018, the College issued a Request for Proposal (RFP), RFP 2018-42. The RFP sought one or more firms to provide Janitorial Services throughout Valencia College. Proposals for the RFP were received and opened on September 13, 2018.

The following sixteen (16) firms submitted proposals in response to the solicitation: 3H Service System, ABM Industry Group, Building Maintenance Services, Inc., City Wide Maintenance of Orlando, D&A Building Services, Flagship Facility Services, Inc., General Building Maintenance, Inc., GMI Group, Inc., Grosvenor Building Services, LLC., Jani-King of Orlando, McLemore Building Maintenance, Inc., Owens, Renz & Lee Co., Inc., Polished Perfection Cleaning Services, Inc., ShamrockClean, Inc., Sunshine Cleaning Systems, Inc., and Varsity Contractors, Inc.

A public evaluation meeting was held on October 5, 2018, to review and evaluate the proposals. Six (6) committee members reviewed, scored, and ranked the proposals based on criteria including: a) Experience of Firm, b) Price Proposal, c) Staffing Plan and Experience of Supervisory Personnel, d) Employee Training and Quality Assurance, e) Completeness and Responsiveness of Submittal. Following full discussion and deliberation, the Evaluation Committee decided to interview the highest three (3) highest ranked firms: Building Maintenance Services, Inc., GMI Group Inc., and Polished Perfection Cleaning Services, Inc.

On October 12, 2018 the Evaluation Committee, interviewed, evaluated and ranked the short-listed firms based on the following criteria: a) Staffing and Transition Plans b) Quality Assurance and Training Plans, and c) Floor Care Plans including chemicals planned usage. After the interviews, a public meeting was held. The top ranked Firm was determined to be Building Maintenance Services, Inc.

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College authorize the College to award RFP 2018-42 to Building Maintenance Services, Inc., for the provision of off-site and satellite campus cleaning services, as presented.

President