



December 12, 2018

TO: THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE

FROM: SANFORD C. SHUGART
PRESIDENT

RE: UNIVERSITY OF CENTRAL FLORIDA MEMORANDUM OF UNDERSTANDING –
DOWNTOWN CAMPUS

In the fall of 2019, Valencia College will be opening a new downtown Orlando campus in partnership with the University of Central Florida (UCF). Valencia and UCF have collaborated to develop a memorandum of understanding (MOU) to articulate clearly and document the mutually agreed upon financial and operational obligations and responsibilities of each institution in the operation of this new joint campus.

The MOU is based on principles including the commitment to provide consistent service to the students, faculty and staff of both institutions and fair distribution between the parties of the costs and revenues related to campus operations. The MOU is based on existing cost sharing language contained in agreements already entered into by Valencia and UCF, and includes additional provisions which reflect the new opportunities and challenges associated with jointly operating this emerging joint campus.

This MOU will describe:

- Intended facility use and UCF's grant of license to Valencia to use certain UCF space, and an overview of education services (i.e. Valencia faculty teaching lower division classes for UCF students);
- Related revenue sharing that will occur as a result of the delivery of services;
- Services relating to safety, security, information technology that will be managed and provided by UCF in this urban location;.
- Identification and distribution of respective maintenance and operating responsibilities and costs and student support costs;
- Cost effective technology support responsibility;

- Services available to all students while they attend or live on the downtown campus.
- Details with respect to parking arrangements for staff and students, campus auxiliary services revenue sharing and UCF management of on-site student housing.

This agreement is purposely comprehensive, but given this new and innovative relationship it is expected that the MOU will continue to require appropriate adjustments, even after the campus is open and operations are underway. Should any material adjustments to the MOU become necessary, measures will be taken to formally adjust these terms. Ongoing reporting will occur and if any material adjustments needed to adjust the original MOU, proper updates and communication will occur.

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees authorize the college to enter into the MOU with the University of Central Florida with respect to the joint operation of the downtown campus, as described herein, with the understanding that should any material changes to the MOU become necessary, the Board of Trustees will be notified and given the opportunity to consider and approve such material changes.



President