



April 24, 2019

TO: THE DISTRICT BOARD OF TRUSTEES
Valencia College

FROM: SANFORD C. SHUGART
President

RE: PROPERTY DELETION

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. All equipment is disposed of through recyclers or to trash, depending on the type of equipment. All electronic equipment is disposed of through recyclers.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives.

- Computers - 3 years
- Vehicles, Office Machines, Educational Equipment - 5 years
- Furniture - 7 years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Missing

1 asset with an original cost of \$1,624.02 with a book value of \$0.00

Stolen

1 asset with an original cost of \$1,268.99 with a book value of \$0.00

Outdated/Obsolete

63 assets with an original cost of \$88,711.97 with a book value of \$0.00

Economically Unrepairable

26 assets with an original cost of \$107,828.64 with a book value of \$0.00

Other

35 assets with an original cost of \$48,024.22 with a book value of \$3,055.28

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the college to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:05-11.



President

Property Deletion Detail

Wednesday, April 24, 2019

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
Missing					
G00003362	0405	10/5/2004	Laptop, DELL, D600	\$1,624.02	\$0.00
1 detail record				\$1,624.02	\$0.00
Stolen					
00222011	1314	6/30/2014	Tablet, MICROSOFT, Surface Pro 3	\$1,268.99	\$0.00
1 detail record				\$1,268.99	\$0.00
Outdated					
00114000	9798	4/28/1998	Test Signal Generator, TEKTRONIX, TSG 100	\$1,429.82	\$0.00
00119329	0102	10/30/2001	Spectrometer, FISHER SCIENTIFIC, 333182	\$1,443.29	\$0.00
00119578	0102	10/30/2001	Spectrometer, FISHER SCIENTIFIC, 333182	\$1,443.29	\$0.00
00119579	0102	10/30/2001	Spectrometer, FISHER SCIENTIFIC, 333182	\$1,443.28	\$0.00
00204109	0304	12/9/2003	Converter Accelerator, AVID, MOJO	\$1,629.00	\$0.00
00204111	0304	12/9/2003	Converter Accelerator, AVID, MOJO	\$1,629.00	\$0.00
00206247	0405	2/17/2005	Camcorder, CANON, GL-2	\$2,249.95	\$0.00
00210047	0607	1/4/2007	Laptop, APPLE, MACBOOK	\$1,455.00	\$0.00
00214159	0809	6/30/2009	Laptop, APPLE, MACBOOK PRO	\$3,514.00	\$0.00
00214841	0910	10/27/2009	Laptop, DELL, E6400	\$1,539.36	\$0.00
00215392	0910	3/18/2010	Laptop, APPLE, MACBOOK	\$2,383.00	\$0.00
00217195	1011	6/30/2011	PC, DELL, 780	\$1,014.65	\$0.00
00217597	1112	8/30/2011	Laptop, DELL, E6420	\$1,329.03	\$0.00
00217796	1112	12/13/2011	PC, APPLE, IMAC	\$2,109.50	\$0.00
00217959	1112	3/15/2012	Laptop, DELL, E6420	\$1,374.93	\$0.00
00218007	1112	3/20/2012	Laptop, DELL, E6420	\$1,397.13	\$0.00
00218683	1213	8/30/2012	UPS, LIEBERT, PS2200RT3	\$1,026.23	\$0.00
00218902	1213	9/20/2012	UPS, LIEBERT, 1920VA	\$1,026.23	\$0.00
00218903	1213	9/20/2012	UPS, LIEBERT, 1920VA	\$1,026.23	\$0.00
00219072	1213	10/11/2012	UPS, LIEBERT, PSI-XR	\$1,267.16	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00219073	1213	10/11/2012	UPS, LIEBERT, PSI-XR	\$1,267.16	\$0.00
00219074	1213	10/11/2012	UPS, LIEBERT, PSI-XR	\$1,267.16	\$0.00
00219075	1213	10/11/2012	UPS, LIEBERT, PSI-XR	\$1,267.16	\$0.00
00219076	1213	10/11/2012	UPS, LIEBERT, PSI-XR	\$1,267.16	\$0.00
00219077	1213	10/11/2012	UPS, LIEBERT, PSI-XR	\$1,267.18	\$0.00
00219261	1213	11/29/2012	Projector, EPSON, 485WI	\$1,699.00	\$0.00
00220601	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00220610	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00220622	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00220624	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00220627	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00220628	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00220642	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00220644	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00220646	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00220706	1213	6/4/2013	Laptop, DELL, E6430	\$1,375.88	\$0.00
00220765	1314	8/15/2013	PC, APPLE, IMAC	\$1,699.00	\$0.00
00221077	1314	11/19/2013	Laptop, DELL, E6430s	\$1,278.10	\$0.00
00221095	1415	10/28/2014	PC, APPLE, IMAC	\$1,368.00	\$0.00
00221140	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221141	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221147	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221148	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221151	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221152	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221159	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221160	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221166	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221167	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00221168	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221220	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221232	1314	1/30/2014	Laptop, APPLE, MACBOOK PRO	\$2,138.00	\$0.00
00222375	1415	1/6/2015	Laptop, DELL, E7440	\$1,260.85	\$0.00
00222397	1415	1/15/2015	Laptop, DELL, E7440	\$1,416.00	\$0.00
00222911	1415	5/12/2015	Laptop, APPLE, MACBOOK AIR	\$1,422.00	\$0.00
00222960	1415	5/12/2015	Tablet, MICROSOFT, Surface Pro 3	\$1,953.30	\$0.00
00223033	1415	6/30/2015	Laptop, DELL, XPS13	\$1,324.30	\$0.00
00223115	1415	6/30/2015	Tablet, MICROSOFT, Surface Pro 3	\$1,368.30	\$0.00
00223622	1516	8/18/2015	Laptop, DELL, XPS13	\$1,324.30	\$0.00
00223647	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
00223825	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
G00003717	0506	6/27/2006	Laptop, APPLE, MACBOOK PRO	\$2,869.00	\$0.00
G00004825	1213	10/23/2012	Laptop, APPLE, MACBOOK PRO	\$1,282.00	\$0.00
63 detail records				\$88,711.97	\$0.00

Economically Unrepairable

00116080	9900	6/1/2000	Airway Management Trainer, ARMSTRONG MEDICAL, AA 3100	\$1,172.00	\$0.00
00116614	0001	11/2/2000	HB-A776 200W DC Electronic, ARRIFLEX, LT 601005	\$2,291.40	\$0.00
00118118	0001	4/19/2001	Motor Cart, CLUB CAR,	\$4,395.90	\$0.00
00204468	0304	2/3/2004	Airway Management Trainer, LAERDAL,	\$1,187.92	\$0.00
00206048	0405	1/6/2005	Projector, PANASONIC, PT-L735U	\$2,479.34	\$0.00
00217839	1112	12/15/2011	Autoclave, STERIS CORPORATION, LV-250	\$47,229.00	\$0.00
00217850	1112	12/6/2011	Security Cart, CLUB CAR, CARRYALL	\$8,311.50	\$0.00
00217952	1112	1/31/2012	Handheld Scanner, MOTOROLA, MC55	\$1,256.57	\$0.00
00217953	1112	1/31/2012	Handheld Scanner, MOTOROLA, MC55	\$1,256.57	\$0.00
00219878	1213	4/30/2013	Dishwasher, LABCONCO,	\$6,678.00	\$0.00
00221017	1314	10/10/2013	Scanner, MOTOROLA, 55AO	\$1,714.00	\$0.00
00221018	1314	10/10/2013	Scanner, MOTOROLA, 55AO	\$1,714.00	\$0.00
00221019	1314	10/10/2013	Scanner, MOTOROLA, 55AO	\$1,714.00	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00221020	1314	10/10/2013	Scanner, MOTOROLA, 55AO	\$1,714.00	\$0.00
00221021	1314	10/10/2013	Scanner, MOTOROLA, 55AO	\$1,714.00	\$0.00
00221023	1314	10/10/2013	Scanner, MOTOROLA, 55AO	\$1,714.00	\$0.00
00221024	1314	10/10/2013	Scanner, MOTOROLA, 55AO	\$1,714.00	\$0.00
00221025	1314	10/10/2013	Scanner, MOTOROLA, 55AO	\$1,714.00	\$0.00
00221473	1314	3/13/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221658	1314	6/30/2014	Club Car, CARRYALL, 2	\$8,193.10	\$0.00
00222069	1415	9/30/2014	Laptop, DELL, E7440	\$1,295.00	\$0.00
00222070	1415	9/30/2014	Laptop, DELL, E7440	\$1,295.00	\$0.00
00223685	1516	8/18/2015	Laptop, DELL, E5450/5450	\$1,066.52	\$0.00
00225670	1617	1/10/2017	Tablet, MICROSOFT, Surface Pro 4	\$1,266.51	\$0.00
G00004275	1011	10/21/2010	Airway Management Trainer, LAERDAL,	\$1,762.17	\$0.00
G00004561	1112	11/29/2011	Airway Management Trainer, LAERDAL, AMT	\$1,695.14	\$0.00
26 detail records				\$107,828.64	\$0.00

Other

00216584	1011	2/1/2011	Laptop, DELL, E6410 Reason: Tech Club Donation	\$1,247.49	\$0.00
00217055	1011	5/31/2011	Laptop, DELL, E6420 Reason: Tech Club Donation	\$1,482.55	\$0.00
00219179	1213	11/16/2012	Laptop, DELL, E6430s Reason: Tech Club Donation	\$1,495.00	\$0.00
00220926	1314	10/15/2013	Laptop, DELL, E6430 Reason: Tech Club Donation	\$1,278.10	\$0.00
00221108	1314	1/28/2014	Laptop, HEWLETT PACKARD, E9470m Reason: Tech Club Donation	\$1,099.00	\$0.00
00221127	1314	1/30/2014	Laptop, DELL, E7440 Reason: Tech Club Donation	\$1,285.00	\$0.00
00221554	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221555	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221556	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221557	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221558	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221559	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221560	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221561	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00221562	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221563	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221565	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221566	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221567	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221569	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221570	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221572	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221573	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221574	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221575	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221576	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221577	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221578	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221579	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221580	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00221582	1314	5/27/2014	Laptop, DELL, E6540 Reason: Tech Club Donation	\$1,149.00	\$0.00
00222369	1415	1/6/2015	Laptop, DELL, E7440 Reason: Tech Club Donation	\$1,260.85	\$0.00
00222427	1415	1/15/2015	Laptop, DELL, E7440 Reason: Tech Club Donation	\$1,416.00	\$0.00
00223589	1516	7/14/2015	Laptop, DELL, E5450/5450 Reason: Tech Club Donation	\$1,097.03	\$0.00
00224998	1516	6/29/2016	Mega Code Kelly Manikin, LAERDAL, Reason: Damaged beyond economical repair.	\$7,638.20	\$3,055.28
35 detail records				\$48,024.22	\$3,055.28
Grand Total	126 detail records			\$247,457.84	\$3,055.28