



May 15, 2019

TO: THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE

FROM: SANFORD C. SHUGART
President

RE: ADDITIONS, DELETIONS OR MODIFICATIONS OF COURSES & PROGRAMS

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve the Additions, Deletions or Modifications of Courses and Programs as presented.

President *Sanford C. Shugart*

COLLEGE CURRICULUM COMMITTEE

March 6, 2019

East Campus, 3-113

2:00 – 5:00 p.m.

MINUTES

Members Present: Beverly Bond, Ana Caldero Figueroa, Amy Comerford, Dan Diehl, Masood Ejaz, Yolanda Gonzalez, , Leann Hudson, Adrienne Mathews, Stanton Reed, Cheryl Robinson(Co-Chair), Jenna Settles, Raul Valery (Co-Chair), Ravi Varma

Alternates Present: Terry Allcorn, Paula DaSilva, John Niss, Chiara Ojeda, Jerry Reed, Marcia Roman

Ex-Officio Present: Daniel Barkowitz, Kenneth Bourgoin, Nasser Hedayat, Ed Holmes, Darnell Purcell, Amanda Rodriguez-Semiday, Edwin Sanchez, Pat Sebastian, Darren Smith

Visitors Present: Dave Brunick, John DiDonna, Alex Erdmann, Javier Garces, Dave Heffernan, Andy Ray, Tammy Sabourin, Marie Vasquez-Brooks

Staff Present: Krissy Brissett, Glenn Ricci

1. **Welcome to the Committee Members and Visitors.**
2. **Review of February, 2019 Minutes**
(<http://valenciacollege.edu/curriculumcommittee/Minutes.cfm>)

Rachel DaSilva needs to be added to the February list of attendees.

The minutes were approved with the above change.

3. **Consent Agenda** – Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.
 - a) **The following course(s) have outlines in Course Information Management that may be viewed in ATLAS:**

BCN 2943

CET 2118C, CET 2660C, CET 2880C, CET 4367C

COP 2220C, COP 2805C

CVT 1841L

DAA 1680C, DAA 1681C, DAA 2662C, DAA 2682C, DAA 2941, DAA 2942

DSC 2244, DSC 2590
ETD 2614C
ETS 1603C, ETS 2220C, ETS 2511C,
FFP 1301
FSS 1068C, FSS 1075C, FSS 1203C, FSS 1206C, FSS 1246C, FSS 2052C, FSS 2058C, FSS 2059C, FSS 2068C, FSS 2074C, FSS 2080C, FSS2081C, FSS 2083C, FSS 2204C, FSS 2247C
HFT 2021C, HFT 2065C, HFT 2240, HFT 2263, HFT 2861C, HFT 2942, HFT 2943
MUM 1620L, MUM 1642L, MUM 1646C, MUM 2637L, MUM 2663C, MUM 2664C, MUM 2623C, MUM 2624C, Mum 2640C, MUM 2663C, MUM 2664C, MUM 2670C, MUM 2671C, MUM 2672C, MUM 2683C, MUM 2942
PEN 1136C
RET 4034, RET 4524, RET 4940
RTE 1000, RTE 2563
SUR 2943
SPN 1120
TPA 2252C, TPA 2257C, TPA 2358C, TPA 2600
VEC 1201

Various Courses Lab Fee Revision, CCM.....Cheryl Robinson

Purpose: To update the required lab fee for each course in attached spreadsheet;

Effective date: Fall 2019 (202010).

b) The following outlines are being presented as part of the Two-Year Program Review Cycle:

CET 4126C
MUC 2000C
MUM 1662C
MUM 2632L

The consent agenda was approved with the exception of any items that were tabled.

4. Regular Agenda

1819-070 PEN 1136C Scuba Training, CCM.....T. Sabourin

Purpose: This course is not a certification course and the current catalog description is misleading to students, so adding "can" earn Open Water Certification "with a referral" will help clarify; **Revised Course Description:** This course is designed to provide the knowledge and skills necessary to analyze safe diving methods, perform the appropriate confined water diving skills and identify safe diving practices by mastering the Recreational Dive Planner (RDP). You will also learn how to become responsible ambassadors to the underwater environment. Certification is optional and with successful completion of the course you will receive a PADI (Professional Association of Dive Instructors) referral form stating you have completed the knowledge review and

confined water skills sections of the PADI Open Water Scuba Course and will then be able to select a PADI Dive Center of your choice to complete the open water dives and receive your PADI Certification Card; **Effective Date:** Fall 2019 (202010).

The presenter explained that they want to eliminate confusion among students by clarifying that they can get a referral upon completion of the class.

Members of the committee wondered what they mean by “with a referral.” The presenter clarified that there are additional requirements that could not all be included in the description.

The committee was not comfortable with the description change and the proposal was tabled for some additional review.

Proposal 1819-070 was tabled at the February meeting.

The new course description that they would like to be considered is shown above.

Proposal 1819-070 was approved by consensus at the March meeting.

1819-092 BCN 2943 Practicum in Construction, CCA.....Andy Ray

Purpose: Requested by Workforce and Industry Advisory Council; **Credit/Contact/Lab:**

9/0/0; **Prerequisites:** Department approval; **Co-requisites:** None; **Catalog Course**

Description: The Practicum course is designed for working professionals to achieve college credit for documented qualifying discipline-based field experience in planning, designing, specifying, estimating, scheduling or managing construction projects. Variable amounts of credit are awarded based on the complexity and quality of the project experience, demonstrated mastery of skills and quality of the documentation portfolio;

Effective Date: Fall 2019 (202010).

They modeled this course after a course the School of Public Safety created for their students who are in the field and already doing the work. Many of their students have been doing estimating work for a long time and they want to give them credit for that without having to do an internship.

A committee member wanted to know how they would determine what a two credit project is versus a nine credit project. They think it may be challenging to award credit for this course which could leave us to a host of other problems with sacs etc.

A committee member pointed out that the course seemed more like experiential learning and not a practicum. Students have to pay for that so why do these students not have to pay for this evaluation, but other students do?

It was explained that students register for the practicum, and then work with supervisors to show that the student is demonstrating those skills. Internship is for current students and when they get an internship then they apply those credits. They want to be able to give students credit for things they have already learned in the field

It was explained that financial aid won't pay for outcomes you demonstrated in the past, but it can pay for a course where you are completing a portfolio right now. What is being described by the proposers are two very different things.

Proposal 1819-092 was tabled at the February meeting.

The principles for awarding credit for prior learning need to be examined before going forward.

Proposal 1819-092 was tabled at the March meeting.

1819-103 SUR 2943 Practicum in Civil/Surveying, CCA.....A. Ray
Purpose: Requested by workforce and Industry Advisory Council; **Credit/Contact/Lab:** varies/0/0; **Prerequisites:** Department approval; **Co-requisites:** None; **Catalog Course Description:** The Practicum course is designed for working professionals to achieve college credit for documented qualifying discipline-based field experience in land surveying and civil engineering projects. Variable amounts of credit are awarded based on the complexity and quality of the project experience, demonstrated mastery of skills and quality of the documentation portfolio; **Effective Date:** Fall 2019 (202010).

Proposal 1819-103 was tabled at the February meeting.

Proposal 1819-103 was tabled at the March meeting.

1819-103A ETD 2614C Electromechanical Drafting, CCM.....A. Ray
Purpose: Modify prereqs; **Revised Prerequisites:** ETD 1103C or ETD 1320C; **Effective Date:** Fall 2019 (202010).

Proposal 1819-070 was approved by consensus.

1819-112 A.S. in Plant Science and Agricultural Technology, CPM.....J. Garces
Purpose: For both specializations in Landscape and Horticulture, we are removing ORH 1511C. After our Advisory Committee Meeting last Fall (2018), the committee felt one class in Ornamental Plant Identification and Taxonomy (ORH 1510C) was adequate and this is in line with other programs both in-state and out of state. This results in an increase in the elective credits for these two specializations. For the new specialization in Sustainable Agriculture, there is now only one required course (AOM 1461C) with students then being able to choose from an elective list the remaining 18 credits. This gives students more flexibility and they will then be able to. VEC 1201C is being added

to all specializations as an elective. Also adding BOT 2501C Plant Physiology (formerly a required course) to the elective list; **Effective Date:** Fall 2019 (202010).

Course went through the workflow, but no voter list was created. A list will be created and proposal will be sent out for a vote.

Proposal 1819-112 was tabled at the February meeting.

Proposal 1819-112 was approved by consensus at the March meeting.

1819-112A VEC 1201C Introduction to Vegetable Gardening, CCA.....J. Garces

Purpose: This course was in the catalog but removed due to not being offered in several years. The Director of Leu Gardens, Robert Bowden, has offered to have this course taught there at Leu Gardens like ORH 1510C and ORH 1511C. It will added back to the elective course list for the A.S. degrees and Technical Certificates;
Credit/Contact/Lab: 3/4/1; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** With plentiful sunshine and 12-month growing season, Florida vegetable growers may be the envy of growers from throughout the country. Growing vegetables in Florida, however, is extremely challenging given the environmental and pest pressures that present themselves in the Sunshine State. This class will discuss in detail how to grow a wide variety of different vegetables suitable for growing in Florida in an environmental sustainable manner; **Effective Date:** Fall 2019 (202010).

The course description was changed to: Students will learn in detail how to grow a wide variety of different vegetables suitable for growing in Florida in an environmentally sustainable manner.

Proposal 1819-112A was approved by consensus.

1819-113 Plant Science Professional Certificate, CPM.....J. Garces

Purpose: We will no longer be requiring two courses in ornamental plant identification/taxonomy. One course (ORH 1510C) in this area is common to other programs that offer the two year degree. Also, removing the Landscape Design course as a requirement for those students who are pursuing the horticulture specialization vs the landscape specialization; **Effective Date:** Fall 2019 (202010).

Proposal 1819-113 was tabled at the February meeting.

Proposal 1819-113 was approved by consensus at the March meeting.

1819-114 Plant Science Specialist Certificate, CPM.....J. Garces

Purpose: We will no longer be requiring two courses in ornamental plant identification/taxonomy. One course (ORH 1510C) in this area is common to other programs that offer the two year degree; **Effective Date:** Fall 2019 (202010).

Proposal 1819-114 was tabled at the February meeting.

Proposal 1819-114 was approved by consensus at the March meeting.

1819-115 Plant Science Technician Certificate, CPM.....J. Garces
Purpose: We will no longer be requiring two courses in ornamental plant identification/taxonomy. One course (ORH 1510C) in this area is common to other programs that offer the two year degree. Also, removing the Landscape Design course as a requirement for those students who are pursuing the horticulture specialization vs the landscape specialization; **Effective Date:** Fall 2019 (202010).

Proposal 1819-115 was tabled at the February meeting.

Proposal 1819-115 was approved by consensus at the March meeting.

1819-142 A.S. in Office Administration; CPM.....B. Wanielista
Purpose: Modify program title. Add GEB 2112 and MAN 2021 as electives; **Revised Program Title:** A.S. in Administrative Office Management; **Effective Date:** Fall 2019 (202010).

Proposal 1819-142 was approved by consensus.

1819-143 CVT 1841L Cardiovascular Clinical Practicum II, CCM.....S. Powers
Purpose: Course is having a corequisite removed and an outline was not already present in the system; **Revised Co-requisites:** None; **Effective Date:** Fall 2019 (202010).

The CCC already approved a change to improve student retention in the program which has been successful. The department neglected to submit a request to remove a co-requisite.

Proposal 1819-143 was approved by consensus.

1819-144 Associate of Arts with Electives in Digital Media (Pre-Major: Digital Media); CPA.....R. McCaffrey
Purpose: To provide Valencia students with a pathway to 4-year digital media programs at UCF; **Effective Date:** Fall 2019 (202010).

The program title was changed to: Pre-Major, Digital Media.

Proposal 1819-144 was approved with the above change.

1819-145 Accounting Operations Certificate; CPM.....L. Larson

Purpose: MTB1103 (Business Math) has been added as an elective course in order to align with the current curriculum of the AS Accounting Technology degree; **Effective Date:** Fall 2019 (202010).

The curriculum has been adjusted in the AS degree so they are changing the certificate to match.

Proposal 1819-145 was approved by consensus.

1819-146 A.S. in Accounting Technology; CPM.....S. Paxton

Purpose: Payroll Accounting course added to required courses under the Accounting Technology degree. Electives under this program reduced from 6 to 3 as a result; **Effective Date:** Fall 2019 (202010).

Proposal 1819-146 was approved by consensus.

1819-147 Entrepreneurship; CPM.....S. Russo

Purpose: To allow more students to obtain a meaningful certificate; **Effective Date:** Fall 2019 (202010).

Adding an "Or" course option to help students to be able to complete the certificate.

Proposal 1819-147 was approved by consensus.

1819-148 Pre-Major, Theatre/Drama/Dramatic Arts; CPM.....J. Didonna

Purpose: Clarification and consistency in our Program Learning Outcomes as initiated by Program Chair. Revise outcomes. Revise program title; **Revised Program Title:** Pre-Major, Theatre; **Effective Date:** Fall 2019 (202010).

Proposal 1819-148 was approved by consensus.

1819-149 COP 2220C C Programming, CCM.....M Gossai

Purpose: Modify prereqs; **Revised Prerequisites:** Minimum grade of C in COP 1000C or EGN 1007C (Engineering students only); **Effective Date:** Fall 2019 (202010).

The description was changed to: Minimum grade of C in COP 1000C or EGN 1007C

Proposal 1819-149 was approved with the above changes.

1819-150 COP 2805C Advanced Java Programming, CCM.....M Gossai

Purpose: Revise description; **Revised Course Description:** A continuation of COP 2800. Advanced topics in Java SE (Standard Edition) including Graphical User Interface, event handling, file input/output, collections, multi-threaded applications, and database

connectivity, and nested classes. Object-oriented design and analysis is introduced using the Unified Modeling Language (UML); **Effective Date:** Fall 2019 (202010).

They are updating the description to reflect more generic and less specific language.

Proposal 1819-150 was approved by consensus.

1819-151 Mobile Devices and Cloud Computing; CPD.....D. Brunick
Purpose: Industry management of mobile devices have evolved to the point where this Technical Certificate has no value to our students. Industry certifications no longer exist, so this is irrelevant. Cloud Computing is still valuable and will be available to students in the form of classes; **Effective Date:** Fall 2019 (202010).

Certificate is being deleted because it no longer holds any value for our students.

Proposal 1819-151 was approved by consensus.

1819-152 DAA 2662C Performance Ensemble:Valencia Dance Theatre, CCA.....S. Salapa
Purpose: New course offering; **Credit/Contact/Lab:** 1/3/3; **Prerequisites:** Acceptance to A.A. Pre-Major: Dance Performance and selection through audition and department approval; **Co-requisites:** None; **Catalog Course Description:** Students rehearse and perform choreography created by faculty members and/or guest artists for the experience in a dance company. This course provides performance growth and development through performance experiences on campus and in the community. May include additional rehearsals away from campus. Multiple credit course. May be repeated for a maximum of four credit hours, but grade forgiveness cannot be applied; **Effective Date:** Fall 2019 (202010).

The course number was changed to: DAA 2662L

The last sentence of the course description was changed to: This course may be repeated for a maximum of four credits, but grade forgiveness cannot be applied.

Proposal 1819-152 was approved with the above changes.

1819-153 DAA 1680C Repertory I for Pre-Majors, CCM.....S. Salapa
Purpose: Apply cohesion to all dance courses who do not specifically demonstrate how many times a course may be repeated for credit; **Revised Course Description:** The study and practice of selected works of dance repertory through rehearsal and performance. Students will explore the progression of the rehearsal process to the performance experience through various repertory dance works. Multiple credit course. May be repeated for six credit hours, but grade forgiveness cannot be applied; **Effective Date:** Fall 2019 (202010).

The last sentence was changed to: May be repeated a maximum for six credit hours, but grade forgiveness cannot be applied.

Proposal 1819-153 was approved with the above change.

1819-154 DAA 1681C Repertory li for Pre-Majors, CCM.....S. Salapa
Purpose: Apply cohesion to all dance courses who do not specifically demonstrate how many times a course may be repeated for credit; **Revised Course Description:** Continuation of DAA 1680C. Multiple credit course. May be repeated for six credit hours, but grade forgiveness cannot be applied; **Effective Date:** Fall 2019 (202010).

The last sentence was changed to: May be repeated for a maximum of six credit hours, but grade forgiveness cannot be applied.

Proposal 1819-154 was approved with the above change.

1819-155 DAA 2682C Performance Ensemble: Valencia Dance Theatre for Pre-Majors, CCM.....S. Salapa
Purpose: Apply cohesion to all dance courses who do not specifically demonstrate how many times a course may be repeated for credit; **Revised Course Description:** Students rehearse and perform choreography created by faculty members and/or guest artists for the experience in a dance company. This course provides performance growth and development through performance experiences on campus and in the community. May include additional rehearsals away from campus. This course may be repeated for six credit hours, but grade forgiveness cannot be applied; **Effective Date:** Fall 2019 (202010).

The last sentence was changed to: This course may be repeated for a maximum of six credit hours, but grade forgiveness cannot be applied.

Proposal 1819-155 was approved with the above change.

1819-156 DAA 2941 Internship Exploration in Dance Performance, CCM.....S. Salapa
Purpose: Apply cohesion to all dance courses who do not specifically demonstrate how many times a course may be repeated for credit; **Revised Course Description:** This course is a planned work-based experience that provides students with supervised career exploration activities and/or practical experiences related to their education plans. Each earned credit of Internship requires a minimum of 80 clock hours of work. Multiple credit course. May be repeated for eight credit hours, but grade forgiveness cannot be applied; **Effective Date:** Fall 2019 (202010).

The last sentence was changed to: This course may be repeated for a maximum of four credit hours, but grade forgiveness cannot be applied.

Proposal 1819-156 was approved with the above change.

1819-157 DAA 2942 Internship in Dance, CCM.....S. Salapa
Purpose: Apply cohesion to all dance courses who do not specifically demonstrate how many times a course may be repeated for credit; **Revised Prerequisites:** Satisfactory completion of all mandated courses in reading, mathematics, English and English for Academic Purposes; a minimum 2.0 institutional or overall GPA; and 12 credits, including DAA 1101C and DAA 1201C and either DAA 2500C or DAA 2501C. The Program Director/Program Chair/Program Coordinator or Internship Placement Office has the discretion to provide override approval as it relates to the waiver of required program/discipline-related courses; **Revised Course Description:** This course is a planned work-based experience that provides students with an opportunity to enhance workplace skills through a supervised practical experience related to their career objectives. Each earned credit of Internship requires a minimum of 80 clock hours of work. Multiple credit course. May be repeated for eight credit hours, but grade forgiveness cannot be applied; **Effective Date:** Fall 2019 (202010).

The last sentence was changed to: May be repeated for a maximum of four credit hours, but grade forgiveness cannot be applied.

Proposal 1819-157 was approved with the above change.

1819-158 DSC 2242 Transportation and Border Security, CCM.....D Heffernan
Purpose: Removal of Prerequisite. Faculty, adjuncts and the three CJ faculty chairs agreed that the prerequisite for this course is not needed and creates an obstacle for students trying to complete the Homeland Security Specialist technical certificate, Homeland Security Law Enforcement Specialist, and Homeland Security Specialization; **Revised Prerequisites:** None; **Effective Date:** Fall 2019 (202010).

Proposal 1819-158 was approved by consensus.

1819-159 DSC 2590 Intelligence Analysis and Security Management, CCM.....D Heffernan
Purpose: Removal of Prerequisite. Faculty, adjuncts and the three CJ faculty chairs agreed that the prerequisite for this course is not needed and creates an obstacle for students trying to complete the Homeland Security Specialist technical certificate, Homeland Security Law Enforcement Specialist, and Homeland Security Specialization; **Revised Prerequisites:** None; **Effective Date:** Fall 2019 (202010).

Proposal 1819-159 was approved by consensus.

1819-160 FSS 1068C Enriched Artisan Bread, CCA.....K. Bourgoin

Purpose: Adding this course for the ATC to enhance the pastry programs;
Credit/Contact/Lab: 3/6/5; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This course teaches the traditional artisan mixing, kneading, folding, shaping and baking techniques used to produce a variety of sweet and soft artisan breads, including cinnamon buns, Challah, Croissants, Kugelhopf, Brioche, Babka and other buns and breads; **Effective Date:** Fall 2019 (202010).

Proposal 1819-160 was tabled.

1819-161 FSS 1075C Rustic Artisan Bread, CCA.....K. Bourgoin

Purpose: Part of the Advanced Technical Certificate in bread baking;
Credit/Contact/Lab: 3/6/5; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This course explores rustic artisan breads in a wide variety of traditional styles, including baguette, miche, lavosh, focaccia, marble rye and ciabatta. Learn mixing, kneading, folding and shaping techniques as you make crusty hearth-style artisan breads using a range of grains, including wheat, rye, oats and spelt and Gluten Free, and Non-GMO; **Effective Date:** Fall 2019 (202010).

Proposal 1819-161 was tabled.

1819-162 FSS 1206C Quantity Food Production for Hospitality & Restaurant Managers, CCA.....K. Bourgoin

Purpose: Creating a new course to enhance student learning to meet the needs of the industry; **Credit/Contact/Lab:** 3/6/5; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** Course includes skills needed for quantity food production. Students learn to apply skills, techniques of food preparation used in the food service industry. Students learn proper business and math skills needed for the food service industry. Introduction of basic food industry terminology and various equipment are also to be covered; **Effective Date:** Fall 2019 (202010).

The second sentence was changed to: Students learn to apply skills and techniques of food preparation used in the food service industry.

Proposal 1819-162 was approved with the above change.

1819-163 FSS 2052C Whole Grain Artisan Bread, CCA.....K. Bourgoin

Purpose: Part of the Advanced Technical Certificate in bread baking;
Credit/Contact/Lab: 3/6/5; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This course teaches you the nutritional benefits of whole grain bread baking by giving you the opportunity to produce a variety of artisanal breads. Learning how the proper techniques for milling grain and preparing starters and soakers can help you extract the maximum flavor and nutritional value from such whole grains as wheat, rye, oats, spelt, millet, buckwheat and corn. You will be able to create a variety of

breads from across the globe such as Finnish hapanleipä, Bavarian pumpernickel and Turkish flatbread; **Effective Date:** Fall 2019 (202010).

Proposal 1819-163 was tabled.

1819-164 FSS 2068C Global Artisan Bread, CCA.....K. Bourgoin

Purpose: Part of the Advanced Technical Certificate in bread baking;

Credit/Contact/Lab: 3/6/5; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course**

Description: This course is designed to help you build an impressive repertoire of traditional artisan yeast and non-yeast breads from across the globe. The baker will learn essential bread-making techniques to produce bagels, dahlpourie, doubles, pita, empanadas, roti, naan and tortillas as well as other traditional breads from Turkey, Morocco, Mexico, Greece and the Caribbean. Expand your knowledge on how these distinctive breads are used as you produce accompaniments that you can pair with the breads to make complete dishes; **Effective Date:** Fall 2019 (202010).

Proposal 1819-164 was tabled.

1819-165 FSS 2074C Sourdough Artisan Bread, CCA.....K. Bourgoin

Purpose: Part of the Advanced Technical Certificate in bread baking;

Credit/Contact/Lab: 3/7/6; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course**

Description: This course will teach you to culture and nurture your own starter so that you can enhance flavor in a variety of artisan breads. Explore the fundamentals of sourdough artisan bread-making, including mixing, kneading, folding, shaping and fermentation methods. The baker will also use your sourdough starter to produce English muffins, red grape tarts and specialty loaves, including pumpernickel, walnut sourdough, sprouted grain and whole grain sourdough; **Effective Date:** Fall 2019 (202010).

Proposal 1819-165 was tabled.

1819-166 FSS 2080C Complex Cake Decorating, CCA.....K. Bourgoin

Purpose: Part of the Advanced Technical Certificate in Continuing education for students and professionals already in the industry; **Credit/Contact/Lab:** 3/6/5;

Prerequisites: None; **Co-requisites:** None; **Catalog Course Description:** This course is

designed to develop the essential skills for working with marzipan, pastillage, rolled fondant and royal icing. Students will use different piping tips, practice creating the effect of fine lace pieces and beautiful brush embroidery. They will also learn to complement specialty cakes with cocoa painting, stenciling, quilting, flood work, and bas-relief to name a few; **Effective Date:** Fall 2019 (202010).

Proposal 1819-166 was tabled.

1819-167 FSS 2081C Advanced Cake Decorating, CCA.....K. Bourgoin

Purpose: Part of the Cake Artistry Advanced Technical Certificate Framework;
Credit/Contact/Lab: 3/6/5; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This course is designed to take your cake decorating skills to the intermediate level. Through demonstrations and hands on practice, learn to design and produce tiered wedding cakes. Students will explore ribbon insertion, ruffling, pleating, draping, ruching, tufted billows and ribbon roses, as well as painting on sugar and basic isomalt work; **Effective Date:** Fall 2019 (202010).

Proposal 1819-167 was tabled.

1819-168 FSS 2083C Sugar, Sculpting, and String Work, CCA.....K. Bourgoin

Purpose: Part of the Cake Artistry Advanced Technical Certificate Framework;
Credit/Contact/Lab: 3/6/5; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** Students will expand their knowledge in modeling pastes, and chocolate clay. They will learn to sculpt and model lively, colorful characters and accent pieces to final design. The course includes practicing delicate and elaborate string works known as gravity defying Oriental String work with royal icing, flo-gel, and chocolate; **Effective Date:** Fall 2019 (202010).

Proposal 1819-168 was tabled.

1819-169 FSS 1203C Quantity Food Production, CCM.....K. Bourgoin

Purpose: Removing Food and Beverage Management as a Prereq to build quicker access into the program; **Revised Prerequisites:** None; **Revised Co-requisites:** FOS 2201; **Effective Date:** Fall 2019 (202010).

FOS 2201 was changed to prerequisite or co-requisite.

Proposal 1819-169 was approved with the above change.

1819-170 FSS 1246C Baking and Pastries I, CCM.....K. Bourgoin

Purpose: Removing Food and Beverage Management as a Prereq to build quicker access into the lab classes; **Revised Prerequisites:** FOS 2201; **Revised Co-requisites:** None; **Effective Date:** Fall 2019 (202010).

FOS 2201 was added as a prerequisite or co-requisite.

Proposal 1819-170 was approved with the above change.

1819-171 FSS 2058C Confectionary Art and Principles of Design, CCM.....K. Bourgoin
Purpose: Modify prerequisites; **Revised Prerequisites:** FOS 2201, FSS 1050C, FSS 1052C, FSS 2054C, FSS 2055C, FSS 2056C, FSS 2060C, FSS 2061C; **Effective Date:** Fall 2019 (202010).

The prerequisites were changed to: FSS 2055C and FSS 2060C.

Proposal 1819-171 was approved with the above change.

1819-172 FSS 2059C Chocolates and Confections, CCM.....K. Bourgoin
Purpose: Modify prerequisites; **Revised Prerequisites:** FOS 2201, FSS 1050C, FSS 1052C, FSS 2054C, FSS 2055C, FSS 2056C, FSS 2060C, FSS 2061C; **Effective Date:** Fall 2019 (202010).

The prerequisites were changed to: FSS 2055C and FSS 2060C.

Proposal 1819-172 was approved with the above change.

1819-173 FSS 2204C Quantity Food Production II, CCM.....K. Bourgoin
Purpose: Removing Food and Beverage management to gain quicker access into Quantity 2; **Revised Prerequisites:** FOS 2201, FSS 1203C; **Effective Date:** Fall 2019 (202010).

The prerequisites were changed to: FSS 1203C.

Proposal 1819-173 was approved with the above change.

1819-174 FSS 2247C Baking and Pastries II, CCM.....K. Bourgoin
Purpose: Removing Food and Beverage management as a prereq to gain quicker access to the labs; **Revised Prerequisites:** FOS 2201, FSS 1246C; **Effective Date:** Fall 2019 (202010).

The prerequisites were changed to: FSS 1246C.

Proposal 1819-174 was approved with the above change.

1819-175 HFT 2021C Beer, Wine, and Beverage Essentials, CCA.....C. Rapp
Purpose: Beverage certificate development; **Credit/Contact/Lab:** 3/3/1; **Prerequisites:** HFT 1000; **Co-requisites:** None; **Catalog Course Description:** Explore the world of wine and beer from a theoretical, cultural, and experiential approach. Overview of all major styles and variety of wine and beer. Learn production techniques, as well as major cultural implications and how they shape the creation and use of alcoholic beverages; **Effective Date:** Fall 2019 (202010).

The following sentences were added to the description: Must be at least 18 years of age at time of enrollment. Professional wine tasting protocol requires that all students taste the wine and spit.

Proposal 1819-175 was approved with the above change.

1819-176 HFT 2065C Fine Spirits Management and Mixology, CCA.....C. Rapp
Purpose: Beverage certificate development; **Credit/Contact/Lab:** 3/3/1; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This is an introductory course to bar management with a focus on mixology. Students learn bartending essentials, with a basic overview of legal rules and regulations needed to operate a business that provides alcoholic beverages. Mixology basics are offered, teaching students how to create art in a glass. Students are also offered an overview of basic spirits and their utilization in the crafting of libations; **Effective Date:** Fall 2019 (202010).

The following sentences were added to the description: Must be at least 18 years of age at time of enrollment. Professional wine tasting protocol requires that all students taste the wine and spit.

Proposal 1819-175 was approved with the above change.

1819-177 HFT 2240 Guest Service Management: Managing Quality Service in the Hospitality Industry, CCA.....C. Rapp
Purpose: Creating a new course to enhance student learning to meet the needs of the industry; **Credit/Contact/Lab:** 3/3/0; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This course provides strategies and tactics for managing service expectations and experiences. Delivering consistent, quality service requires the training and retraining of employees about the role of service professionals in the design, staffing, marketing, and management of the service system. Students will learn how to create a favorable guest service climate that harnesses the natural talents of service professionals. This course offers unique and useful guidance on the hiring, training, supporting, retention, and empowerment of service professionals; **Effective Date:** Fall 2019 (202010).

The course title was changed to: Guest Service Management.

Proposal 1819-177 was approved with the above change.

1819-178 HFT 2263 Restaurant and Food Service Management, CCA...C. Rapp
Purpose: Creating a new course to enhance student learning to meet the needs of the industry; **Credit/Contact/Lab:** 3/3/0; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This course includes a comprehensive overview of the basic principles used in planning, analyzing, and managing a successful restaurant and

food-service operation. Topics range from concept and menu development to the staffing and operation of commercial and institutional food and beverage organizations; **Effective Date:** Fall 2019 (202010).

Proposal 1819-178 was approved by consensus.

1819-179 HFT 2861C Beverage Management and Service, CCA...C. Rapp
Purpose: New Beverage Certificate; **Credit/Contact/Lab:** 3/3/1; **Prerequisites:** HFT 1000; **Co-requisites:** None; **Catalog Course Description:** Course intended to familiarize students with basic beverage knowledge and service, and to offer the conceptual foundation for them to understand, develop, and manage a beverage program within their operations. Overview of major beverage categories utilized within a hospitality operation including: wine, beer and spirits; **Effective Date:** Fall 2019 (202010).

Proposal 1819-179 was approved by consensus.

1819-180 HFT 2942 Internship in Hospitality and Tourism, CCM.....K. Bourgoin
Purpose: Modify prerequisites; **Revised Prerequisites:** Satisfactory completion of all mandated courses in reading, mathematics, English, and English for Academic Purposes; 12 credits including HFT 1000 and either HFT 2254 or HFT 2263 or FSS 2251. The Program Director/Program Chair/Program Coordinator or Internship Placement Office has the discretion to provide override approval as it relates to the waiver of required program/discipline-related courses; **Effective Date:** Fall 2019 (202010).

The course description was changed to: This course is a planned work-based experience that provides students with an opportunity to fine-tune skill sets learned in coursework and enhance workplace skills through supervised practical experiences related to their career objectives. Each earned credit of Internship requires a minimum of 80 clock hours of work. Multiple credit course. May be repeated for credit, but grade forgiveness cannot be applied.

Proposal 1819-180 was approved by consensus.

1819-181 HFT 2943 Internship in Restaurant Management, CCM...K. Bourgoin
Purpose: Modify prerequisites; **Revised Prerequisites:** Satisfactory completion of all mandated courses in reading, mathematics, English, and English for Academic Purposes; 12 credits including HFT 1000 and HFT 2263 or FSS 2251. The Program Director/Program Chair/Program Coordinator or Internship Placement Office has the discretion to provide override approval as it relates to the waiver of required program/discipline-related courses; **Effective Date:** Fall 2019 (202010).

Proposal 1819-181 was approved by consensus.

1819-182 Bar and Beverage Management Certificate; CPA.....C. Rapp
Purpose: Creating a new certificate to meet the needs of the industry; **Effective Date:** Fall 2019 (202010).

Proposal 1819-182 was approved by consensus.

1819-183 Baking and Pastry Specialist Certificate; CPA.....K Bourgoin
Purpose: Continued Benchmarking Thresholds for continued student success; **Effective Date:** Fall 2019 (202010).

Proposal 1819-183 was approved by consensus.

1819-184 Pastry Chef's Apprentice Certificate; CPA.....K Bourgoin
Purpose: Benchmarking Thresholds for growth in the program; **Effective Date:** Fall 2019 (202010).

Program hours were changed to 12 credits.

Proposal 1819-184 was approved with the above change.

1819-185 Culinary Arts Management (Hospitality and Tourism Institute) Certificate; CPM.....K. Bourgoin
Purpose: To remain articulated with the hospitality courses should students want to transfer to move onto UCF Rosen School; **Revised Program Hours:** 450; **Effective Date:** Fall 2019 (202010).

The program title was changed to: Culinary Arts Management

Program hours were changed to: 18

Proposal 1819-185 was approved with the above change.

1819-186 Culinary Arts (Hospitality and Tourism Institute) Certificate; CPM.....K. Bourgoin
Purpose: one of the numbers in the Clp Code needed to be changed. Also FSS2251 was changed to HFT 2263 to give the students more opportunity in Hospitality; **Effective Date:** Fall 2019 (202010).

The program title was changed to: Culinary Arts

Proposal 1819-186 was approved with the above change.

1819-187 Hospitality - Event Planning Management Certificate; CPM.....C. Rapp
Purpose: Modifying curriculum to meet the needs of the industry; **Effective Date:** Fall 2019 (202010).

Proposal 1819-187 was approved by consensus.

1819-188 Hospitality - Restaurant and Food Service Management Certificate; CPM.....C. Rapp
Purpose: Modifying curriculum to meet the needs of the industry; **Effective Date:** Fall 2019 (202010).

Proposal 1819-188 was approved by consensus.

1819-189 Hospitality - Rooms Division Management Certificate; CPM.....C. Rapp
Purpose: Modifying curriculum to meet the needs of the industry; **Effective Date:** Fall 2019 (202010).

Proposal 1819-189 was approved by consensus.

1819-190 Guest Services Specialist Certificate; CPM.....C. Rapp
Purpose: Modifying curriculum to meet the needs of the industry; **Effective Date:** Fall 2019 (202010).

Proposal 1819-190 was approved by consensus.

1819-191 A.S. in Baking and Pastry Management; CPM.....K. Bourgoin
Purpose: To remain articulated with the hospitality courses should students want to transfer to move onto UCF Rosen School; **Effective Date:** Fall 2019 (202010).

Proposal 1819-191 was approved by consensus.

1819-192 A.S. in Culinary Management; CPM.....K. Bourgoin
Purpose: Deleted FSS 2251 and added HFT 2263 which really is the same course. Streaming lining students opportunity to remain articulated between programs so they can move on to UCF Rosen School of Hospitality; **Effective Date:** Fall 2019 (202010).

Proposal 1819-192 was approved by consensus.

1819-193 A.S. in Hospitality and Tourism Management (Articulated A.S. to B.S. Career Path); CPM.....K. Bourgoin
Purpose: Modifying curriculum to meet the needs of the industry; **Effective Date:** Fall 2019 (202010).

Proposal 1819-193 was approved by consensus.

1819-194 **A.S. in Restaurant and Food Service Management; CPM.....K. Bourgoin**
Purpose: Modifying curriculum to meet the needs of the industry; **Effective Date:** Fall 2019 (202010).

Proposal 1819-194 was approved by consensus.

1819-195 **CET 2118C** **FPGA Design using VHDL, CCA.....R. Bunea**
Purpose: This class was created in response to the need of this level of expertise as requested by the engineering job market and local industry needs for skilled FPGA designers, and also as a result of feedback provided by the EET Program Advisory Board; **Credit/Contact/Lab:** 3/4/2; **Prerequisites:** CET 2113C or department approval; **Co-requisites:** None; **Catalog Course Description:** Introduction to the theory of FPGA (Field Programmable Gate Array) logic design with the implementation of VHDL (Very High Speed Integrated Circuit Hardware Description Language). Topics will include: combinational logic circuit design, graphical method for designing logic circuits, flip-flop designs, memory devices design, frequency division, encoders/decoders design, and counter design; **Effective Date:** Fall 2019 (202010).

Proposal 1819-195 was approved by consensus.

1819-196 **Robotics and Mechatronics Technician Certificate; CPM.....R. Bunea**
Purpose: To comply to DOE state requirement (removal of hidden prerequisite);
Revised Program Title: Robotics Applications Technician Certificate; **Effective Date:** Fall 2019 (202010).

The proposer explained that they had hidden prerequisites in the program according to DOE. Students are routinely facing financial aid issues because of hidden prerequisites.

A committee member explained that 12 credit hour certificates are not eligible for aid, but certificates with 18 or more hours are eligible.

Proposal 1819-196 was approved by consensus.

1819-197 **ETS 1603C** **FUNDAMENTALS OF ROBOTICS AND SIMULATION,**
CCM.....D. Hall
Purpose: Modify prereq; **Revised Prerequisites:** MTB 1329 and EET 1214C or EET 1084C (if Engineering Technology Student with specialization in Advanced Manufacturing and specialization in Supply Change Automation); **Effective Date:** Fall 2019 (202010).

The prerequisites were changed to: EET 1084C; or (MTB 1329 or MAC 1105) and EET 1214C

Proposal 1819-197 was approved with the above change.

1819-198 ETS 2220C INTRODUCTION TO FIBER OPTICS, CCM.....R. Bunea
Purpose: Modify prereq; **Revised Prerequisites:** MTB 1329, MAC 1105, or department approval; **Effective Date:** Fall 2019 (202010).

Prerequisites were changed to: MTB 1329, or MAC 1105 or department approval.

Proposal 1819-198 was approved with the above changes.

1819-199 ETS 2511C ELECTROMECHANICAL SYSTEMS, CCM.....D. Hall
Purpose: Modify prereq; **Revised Prerequisites:** EET 1025C or EET 1036C or EET 1084C (if Engineering Technology Student with specialization in Advanced Manufacturing and specialization in Supply Change Automation); **Effective Date:** Fall 2019 (202010).

Prerequisites were changed to: EET 1025C or EET 1036C or EET 1084C

Proposal 1819-199 was approved with the above changes.

1819-200 Advanced Electronics Technician Certificate; CPM.....R. Bunea
Purpose: To comply to DOE state requirement (removal of hidden prerequisite);
Effective Date: Fall 2019 (202010).

Proposal 1819-200 was approved by consensus.

1819-201 Basic Electronics Technician Certificate; CPM.....R. Bunea
Purpose: To comply to DOE state requirement (removal of hidden prerequisite);
Effective Date: Fall 2019 (202010).

Proposal 1819-201 was approved by consensus.

1819-202 Cloud Computing Architecture; CPM.....R. Bunea
Purpose: To comply to DOE state requirement (removal of hidden prerequisite);
Effective Date: Fall 2019 (202010).

Proposal 1819-202 was approved by consensus.

1819-203 Laser and Photonics Technician Certificate; CPM.....R. Bunea
Purpose: To comply to DOE state requirement (removal of hidden prerequisite);
Effective Date: Fall 2019 (202010).

Proposal 1819-203 was approved by consensus.

1819-204 A.S. in Electronics Engineering Technology; CPM.....R. Bunea
Purpose: A.S. in Electronics Engineering Technology; **Effective Date:** Fall 2019 (202010).

Proposal 1819-204 is a duplicate and was removed.

1819-205 CET 2660C Linux Networking and Security, CCM.....W. Yousif
Purpose: Removing COP 1000C as a prerequisite for CET 2660C. Adding CNT 2417C as a prerequisite for CET 2660C; **Revised Prerequisites:** CET 2486C and CNT 2417C; **Effective Date:** Fall 2019 (202010).

Proposal 1819-205 was approved by consensus.

1819-206 CET 2880C DIGITAL FORENSICS I, CCM.....W. Yousif
Purpose: Change prerequisites from (CET 2660C, CET 2792C) to(CET 2660C, CET 2792C, and CNT 2414C); **Revised Prerequisites:** CET 2660C, CET 2792C, and CNT 2414C; **Effective Date:** Fall 2019 (202010).

Proposal 1819-206 was approved by consensus.

1819-207 CET 4367C MICROCONTROLLER DEVICES, CCM.....Masood E
Purpose: This course has been revamped with ARM-based microcontrollers replacing Intel 8051 microcontroller architecture. The new course has more hands-on applications and fits better with its prerequisites; **Revised Course Description:** A course emphasizing the design and programming of microcontrollers. Student will be introduced to embedded systems design, microcontroller architecture, software design basics, use of interrupts, general purpose digital interfacing, analog interfacing, timers and serial communication. Minimum grade of C required if used to satisfy Electrical and Computer Engineering Technology, B.S. Degree requirement; **Effective Date:** Fall 2019 (202010).

Proposal 1819-207 was approved by consensus.

1819-208 Digital Forensics Certificate; CPM.....W. Yousif
Purpose: 1. Remove CET 2881C 2. Add CNT 2414C 3. Change restricted electives to CTS 2322C or CET 2881C; **Effective Date:** Fall 2019 (202010).

Proposal 1819-208 was approved by consensus.

1819-209 Linux Enterprise Server Administration; CPM.....W. Yousif
Purpose: Delete COP 1000C. Add CNT 2417C; **Effective Date:** Fall 2019 (202010).

Proposal 1819-209 was approved by consensus.

1819-210 Network Administration Certificate; CPM.....W. Yousif
Purpose: Delete COP 1000C. Add CET 2830C; **Effective Date:** Fall 2019 (202010).

Proposal 1819-208 was approved by consensus.

1819-211 Network Infrastructure Certificate; CPM.....W. Yousif
Purpose: Delete COP 1000C. Add CNT 2417C; **Effective Date:** Fall 2019 (202010).

Proposal 1819-208 was approved by consensus.

1819-212 Network Support Certificate; CPM.....W. Yousif
Purpose: Delete COP 1000C. Add CET 1610C; **Effective Date:** Fall 2019 (202010).

Proposal 1819-212 was approved by consensus.

1819-213 A.S. in Network Engineering Technology; CPM.....W. Yousif
Purpose: 1. Remove COP 1000C Intro to Programming Concepts 2. Add 3 cr/hrs to electives 3. Gen Ed: Replace POS 2041 U.S. Government with Social Science 4. Cybersecurity Specialization: Replace CET 2880C with CNT 2414C; **Effective Date:** Fall 2019 (202010).

Proposal 1819-213 was approved by consensus.

1819-214 RET 4034 Problems in Patient Management, CCM.....S. Shenton
Purpose: I'm requesting to change the title of this course to more accurately reflect the content. The original title was planned when the program was first approved, before the content was developed. This course is currently a requirement in the Community Health concentration, I also want to make it available as an elective to other BSCARDIO students. The course content is also relevant to the Leadership concentration. It is already an elective in the BSRAD program; **Revised Prerequisites:** Admission into BS Cardiopulmonary Sciences Program or BS Radiologic and Imaging Sciences Program; **Revised Course Title:** Health Care Delivery and Access; **Effective Date:** Fall 2019 (202010).

Proposal 1819-214 was approved by consensus.

1819-215 RET 4524 Community Health, CCM.....S. Shenton
Purpose: The title and description of the course has been revised to more accurately reflect course content and focus. The Course Outcomes have been revised to include an increased focus on concepts of health and well-being; **Revised Prerequisites:** Admission into the BS Cardiopulmonary Program; **Revised Course Title:** Community Health and Wellness; **Revised Course Description:** The course will focus on concepts of community health and wellness, with a focus on the implementation of community health interventions. Needs assessment, planning, funding and evaluation of health education and promotion will be covered. Students will develop plans to provide disease management and wellness interventions for acute and chronic cardiopulmonary illness. The principles learned will be applied in RET4940, Community Health Service Learning; **Effective Date:** Fall 2019 (202010).

Proposal 1819-215 was approved by consensus.

1819-216 RET 4940 Community Health Service Learning, CCM.....S. Shenton
Purpose: RET 4524 is a pre-req, not a co-req; **Revised Prerequisites:** Minimum grade of C in RET 4524 and admission into the BS Cardiopulmonary Program and Community Health Track; **Revised Co-requisites:** None; **Effective Date:** Fall 2019 (202010).

Proposal 1819-216 was approved by consensus.

1819-217 Advanced Technical Certificate in Echocardiography; CPM.....S. Shenton
Purpose: Previously listed indicators were more objectives than outcomes; **Effective Date:** Fall 2019 (202010).

Proposal 1819-213 was approved by consensus.

1819-218 RTE 1000 Introduction to Radiography, CCM.....B. Bond
Purpose: After analysis of the annual program review 2018 it was discovered that the attrition rate for the program was higher in the second semester. After discussion the faculty decided to add 1 credit to the course by adding content to help better prepare the student for the demands of the curriculum. By doing this the faculty hope to decrease attrition and it will also help students with financial aid because the summer semester will not be a 6 credit semester instead of 5; **Revised Credit/Contact/Lab Hour:** 3/3/0; **Effective Date:** Fall 2019 (202010).

The effective date was changed to: Summer 2019

Proposal 1819-218 was approved with the above change.

1819-219 RTE 2563 Principles of Radiography III, CCM.....B. Bond
Purpose: The physical material required to be covered has decreased due to advancement in the field especially with digital imaging, therefore it was discussed by faculty that we move 1 credit from the Principles of Radiography 3 to the Introduction to Radiography course and add some valuable content on radiography equipment and proper and safe use to help better prepare the student for the program and demands of the curriculum; **Revised Credit/Contact/Lab Hour:** 3/3/0; **Effective Date:** Fall 2019 (202010).

The effective date was changed to: Summer 2019

Proposal 1819-218 was approved with the above change.

1819-220 FFP 1301 Fire Protection Hydraulics and Water Supply, CCA.....Dan Diehl

Purpose: This year, the Fire Science Technology Advisory Board expressed concerns that some of the courses in the Academy Track program seemed too advanced for our students. Although most of the students have no fire service experience, some program curriculum seems more suited for fire officers. Therefore, the board suggested we replace Academy Track courses with college level instruction that would better prepare students for entry level firefighter positions. This course is one we did not offer but the board asked for specifically; **Credit/Contact/Lab:** 3/3/0; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This course is an overview of the principles and applications of hydraulics, enabling students to analyze and solve water supply problems in fire protection. The curriculum also covers pump theory, pump rating, and pressure/vacuum gauges. This course is one of the two required to take the Florida State Fire College Pump Operator certification exam. Students must complete this course with a grade of 70 percent "C" or higher to receive credit; **Effective Date:** Fall 2019 (202010).

Proposal 1819-220 was approved by consensus.

1819-221 Fire Science Technology Academy Track; CPM.....Dan Diehl

Purpose: The Fire Science Technology Advisory Board recently expressed concern that some of the courses in the Academy Track program seemed too advanced for the students. Although most Academy Track students have no fire service experience, some program curriculum seems more suited for fire officers. Therefore, the board suggested we make these changes to provide college level instruction that would better prepare students for entry level firefighter positions; **Effective Date:** Fall 2019 (202010).

Proposal 1819-221 was approved by consensus.

1819-222 SPN 1120 Elementary Spanish I, CCM.....Y Gonzalez

Purpose: Heritage speakers are Spanish Speakers who were born and raised in USA but who speak Spanish. This students should take SPN1340 and/or SPN1341. However, they are advised to take 1120; **Revised Course Description:** For students without two years of recent high school Spanish completed within the last three years or department approval. Emphasis on everyday use of the language; integrating basic grammar, vocabulary, composition and culture through a conversational approach to Spanish. Not open to native or heritage Spanish speakers. A minimum of a C is required to pass this course if being used to satisfy the Foreign Language Proficiency requirement; **Effective Date:** Fall 2019 (202010).

The course description was changed to: Emphasis on everyday use of the language; integrating basic grammar, vocabulary, composition and culture through a conversational approach to Spanish. For students without two years of recent high school Spanish completed within the last three years or department approval. Not open

to native or heritage Spanish speakers. A minimum of a C is required to pass this course if being used to satisfy the Foreign Language Proficiency requirement.

Proposal 1819-222 was approved by consensus.

1819-223 MUM 1642L Foley and Sound Design, CCA.....R. Valery
Purpose: New course required by the demand in the local industry as expressed in feedback from the Advisory Committee in the last 3 meetings; **Credit/Contact/Lab:** 1/2/2; **Prerequisites:** Minimum grade of C in MUM 2634L or in MUM 2630C, or Department Approval; **Co-requisites:** None; **Catalog Course Description:** Students learn to prepare surfaces and simulate specific types of shoes to record footsteps synchronized with picture, select and place the proper microphone(s) for specific situation, and to manipulate metals, wood, glass, rocks, fabrics, everyday items such as jars, gears, balls, and to use vegetables and produce to record sound effects synchronized to moving picture segments; **Effective Date:** Fall 2019 (202010).

The effective date was changed to: Summer 2019

Proposal 1819-223 was approved with the above change.

1819-224 MUM 1646C Dialog Editing and Voice Processing, CCA.....R. Valery
Purpose: New course that will be required in the Sound Production specialization in the AS in Sound & Music Technology. Allows training of students in the recording, processing, editing and mastering of voice-only programming, such as Audio Books and podcasts, as well as into the editing and processing of voice for audiovisual materials meant for Film, TV, Video Games, Training and simulation, etc. Local recording studios are doing more business in this field than in music recording, and this obeys the demand expressed in the past 3 Advisory Committee meetings.; **Credit/Contact/Lab:** 2/3/2; **Prerequisites:** Minimum grade of C in MUM 2634L or in MUM 2630C; **Co-requisites:** None; **Catalog Course Description:** This course introduces students to the techniques used to extract, edit, and manipulate dialogue for Film, TV and Video Games, VR, and other multimedia productions, as well as voice for radio, voice-overs and narration. The course covers recovery and processing of dialogue from production sources including location sound, dialogue synchronization, the use of "WALLA" and foreign languages, and ADR; **Effective Date:** Fall 2019 (202010).

The effective date was changed to: Summer 2019

Proposal 1819-224 was approved with the above change.

1819-225 MUM 2623C MIDI Electronic Music I, CCA.....R. Valery
Purpose: New course offering; **Credit/Contact/Lab:** 4/6/4; **Prerequisites:** Minimum grade of C in MUT 1011C or MUT 1111; **Co-requisites:** None; **Catalog Course Description:** This course provides an introduction to MIDI production and sequencing

using computers and digital audio workstations, including musical composition and arranging techniques. This course includes learning activities designed to ensure competence in the basic use of computers, file management, among others; **Effective Date:** Fall 2019 (202010).

Course will be equivalent to MUS 2360C.

Proposal 1819-225 was approved by consensus.

1819-226 MUM 2624C MIDI Electronic Music II, CCA.....R. Valery

Purpose: New course offering; **Credit/Contact/Lab:** 3/6/4; **Prerequisites:** Minimum grade of C in MUM 2623C; **Co-requisites:** None; **Catalog Course Description:** This course is designed to provide students further practical study in MIDI with particular focus on sound design, software synthesizers, creating sampler instruments, as well as additional techniques in MIDI sequencing, editing, composition and arranging, plus a broad view of electronic music and its history; **Effective Date:** Fall 2019 (202010).

Course will be equivalent to MUS 2361C.

Proposal 1819-226 was approved by consensus.

1819-227 MUM 2670C Avid Pro Tools 101/110 Fundamentals,

CCA.....R. Valery

Purpose: This course is to be offered to professionals and amateurs in the community who need to be certified in AVID ProTools in order to satisfy employment requirements in local industries including but not limited to Music and Record Production; Audiovisuals and Sound Reinforcement;; Film, TV, and Streaming Program Sound; Training & Simulation; Audio Restoration; Forensics Audio, Security, and Law Enforcement; **Credit/Contact/Lab:** 3/5/4; **Prerequisites:** None; **Co-requisites:** None; **Catalog Course Description:** This course is the first in a sequence of a courses preparing the student for the different levels of software certifications in Avid Pro Tools software, with the Certification Exams administered by Avid. This course is the introductory to intermediate sequence for Avid Pro Tools LE software and hardware. The student will be eligible to take the Pro Tools 101 and Pro Tools 110 exams at the culmination of this course; **Effective Date:** Fall 2019 (202010).

Proposal 1819-227 was approved by consensus.

1819-228 MUM 2671C Avid Pro Tools 201/210 Music Production,

CCA.....R. Valery

Purpose: Allows students and graduates from the Sound & Music Technology program to earn Pro Tools Operator Certification in Music Production; **Credit/Contact/Lab:** 3/5/4; **Prerequisites:** MUM 2670C; **Co-requisites:** None; **Catalog Course Description:** This course is the second in a sequence of a courses preparing the student for the

different levels of software certifications in Avid Pro Tools software, with the Certification Exams administered by Avid. This course is the Intermediate to advanced sequence for Avid Pro Tools HD software and hardware for Music Production. The student will be eligible to take the Pro Tools 201 and Pro Tools 210M exams at the culmination of this course; **Effective Date:** Fall 2019 (202010).

Proposal 1819-228 was approved by consensus.

1819-229 MUM 2672C Avid Pro Tools 130 for Video Game Sound, CCA.....R. Valery

Purpose: Allows current students and graduates to earn Pro Tools user certification for Video Games and VR Sound; **Credit/Contact/Lab:** 3/3/2; **Prerequisites:** MUM 2670C or Pro Tools 110 User Certification in the current Pro Tools version; **Co-requisites:** None; **Catalog Course Description:** This course is an in-depth study of production techniques used in creating and implementing game audio using the Avid Pro Tools audio production system. Analysis of game sonic requirements and workflow, audio element acquisition, sound effect production (Both foley and library), dialogue types, music usage, vehicle sounds, and cinematics will be studied, discussed, and demonstrated; **Effective Date:** Fall 2019 (202010).

The prerequisite was changed to: MUM 2670C or Departmental Approval.

Proposal 1819-229 was approved by consensus.

1819-230 MUM 2683C Avid Pro Tools 210/210P for Post Production, CCA.....R. Valery

Purpose: Allows students and graduates to earn Pro Tools Operator certification in Post Production; **Credit/Contact/Lab:** 3/5/4; **Prerequisites:** MUM 2670C Avid Pro Tools 101/110; **Co-requisites:** None; **Catalog Course Description:** This course is the second in a sequence of a courses preparing the student for the different levels of software certifications in Avid Pro Tools software, with the Certification Exams administered by Avid. This course is the Intermediate to advanced sequence for Avid Pro Tools HD software and hardware for Post Production Sound. The student will be eligible to take the Pro Tools 201 and Pro Tools 210P exams at the culmination of this course; **Effective Date:** Fall 2019 (202010).

Proposal 1819-230 was approved by consensus.

1819-231 MUM 1620C Psychoacoustics and Critical Listening Skills, CCD.R.Valery
Purpose: This course is being replaced by the same course but in lab-form only, MUM 1620L; **Effective Date:** Fall 2019 (202010).

1819-232 MUM 1620L Psychoacoustics & Listening Skills, CCA.....R. Valery

Purpose: This course replaces MUM 1620C, the same course, but with only the lab activities and a lower number of credit and contact hours; **Credit/Contact/Lab:** 1/2/2; **Prerequisites:** Minimum grade of C in MUT 1011C or in MUT 1111; **Co-requisites:** None; **Catalog Course Description:** An introduction to fundamental concepts of Psychoacoustics with emphasis on developing critical listening skills; **Effective Date:** Fall 2019 (202010).

The courses are equivalent.

The course title was changed to: Psychoacoustics and Critical Listening Skills

Proposals 1819-231 and 1819-232 were approved with the above change.

1819-233 MUM 2600C Sound Recording I, CCD.....R. Valery

Purpose: This course is being replaced by the same course (Equivalent) with a different catalog number: MUM 2663C; **Effective Date:** Fall 2019 (202010).

1819-234 MUM 2663C Sound Recording I, CCA.....R. Valery

Purpose: Update of old course outline; **Credit/Contact/Lab:** 4/6/4; **Prerequisites:** Minimum grade of C in MUM 1002C or department permission; **Co-requisites:** MUM 2634L; **Catalog Course Description:** This course is designed to develop recording skills through a hands-on, project oriented curriculum and in-depth classroom studies in modern recording practices. Focuses on studio recording techniques on analog and digital equipment, large-format console signal flow, microphone theory, microphone selection, cue (headphone) mix, principles of audio over IP, dynamic and spectral processing while recording, studio procedures, standards, and etiquette. Students need to plan to spend between 6 and 10 additional hours in recording work; **Effective Date:** Fall 2019 (202010).

The courses are equivalent.

Proposals 1819-233 and 1819-234 were approved by consensus.

1819-235 MUM 2606C Sound Recording II, CCD.....R. Valery

Purpose: This course is being replaced by identical equivalent course MUM 2664C; **Effective Date:** Fall 2019 (202010).

1819-236 MUM 2664C Sound Recording II, CCA.....R. Valery

Purpose: Update of old course outline; **Credit/Contact/Lab:** 4/6/4; **Prerequisites:** Minimum grade of C in MUM 2663C and MUM 2634L; **Co-requisites:** None; **Catalog Course Description:** This course explores advanced recording studio techniques, studio calibration, and mixing techniques using split and in-line consoles, in mono, 2-channel stereo, and multi-channel surround sound in different configurations; **Effective Date:** Fall 2019 (202010).

The courses are equivalent.

Proposals 1819-231 and 1819-232 were approved by consensus.

1819-237 MUM 2640C Post-Production Sound, CCM.....R. Valery
Purpose: The catalog number for one prerequisite, Sound Recording 2, changes from MUM 2606C to MUM 2664C. There are no other changes; **Revised Prerequisites:** Minimum grade of C in MUM 2664C and in MUM 1620L; **Effective Date:** Fall 2019 (202010).

Proposal 1819-237 was approved by consensus.

1819-238 MUM 2942 Internship in Music Technology, CCM.....R. Valery
Purpose: Prerequisite change from Sound Recording II to Sound Recording I. This encourages earlier internships. Modify course title; **Revised Prerequisites:** 12 credits including MUM 2663C Sound Recording I; and Internship Office approval; **Revised Course Title:** Internship in Sound and Music Technology; **Effective Date:** Fall 2019 (202010).

Proposal 1819-237 was approved by consensus.

1819-239 Audio Electronics Specialist; CPM.....R Valery
Purpose: Replaces MUM 1620C Psychoacoustics & Listening Skills, which now becomes a 1 credit lab (MUM 1260L), with TPA 1380 Survey of Entertainment Technology, which addressed the NSE outcomes for this program, and allows students enrolled in this TC and in the A.S. in Sound & Music Technology to earn the certificate earlier. Streamlines the other required courses to make the TC accessible to a larger number of students; **Effective Date:** Fall 2019 (202010).

Proposal 1819-239 was approved by consensus.

1819-240 Digital Music Production Certificate; CPM.....R Valery
Purpose: Better integration into the A.S. in Sound & Music Technology will allow more students to earn this TC. Some of the required courses have been modified and need to be updated in the TC requirements; **Effective Date:** Fall 2019 (202010).

Proposal 1819-240 was approved by consensus.

1819-241 Sound and Music Production-Audio Visual Production Certificate; CPM.....R Valery
Purpose: Builds upon the TC in Digital Music Production, and makes this certificate available to a larger number of Sound & Music Technology students; **Revised Program Title:** Audio Visual Production; **Effective Date:** Fall 2019 (202010).

Proposal 1819-241 was approved by consensus.

1819-242 A.S. in Sound and Music Technology; CPM.....R Valery

Purpose: Changes in course numbers, changes in credit hours in one course, addition of courses required in the industry as per conversations from the Advisory Committee and because of marketplace demands; **Effective Date:** Fall 2019 (202010).

Proposal 1819-242 was approved by consensus.

1819-243 TPA 2252C Introduction Audio Visual Technology, CCM.....R. Valery

Purpose: This is an update of the course to more accurately reflect the content in that course. It has also been adjusted to better prepare students for the next course in the AV sequence, TPA 2257C; **Revised Prerequisites:** TPA 2260C or MUM 1002C; **Revised Co-requisites:** TPA 2260C or MUM 1002C; **Effective Date:** Fall 2019 (202010).

TPA 2358C does not have TPA 2252C as a co-requisite and will need to be modified.

The co-requisites were changed to: TPA 2358C and TPA 2260C or MUM 1002C

Proposal 1819-243 was approved with the above change.

1819-244 TPA 2257C Audio Visual Production, CCM.....R. Valery

Purpose: The contact hours are staying the same, but the classroom component is being expanded in order to give students more practice with specific AV equipment and to better prepare them for the next course in the AV sequence, which is Advanced AV. We are making TPA 2257C the prerequisite for the course because this course is now specifically the "intermediate" course. A student would not be successful in this version of the course without taking TPA 2252C first; **Revised Prerequisites:** TPA 2252C; **Revised Credit/Contact/Lab Hours:** 3/11/8; **Revised Course Description:** This course focuses on hands-on application of Audio Visual technology through lab and class-room activities as well as participation as an AV technician on theater, dance, music or other types of live events. (This course requires an average of eight hours outside of the scheduled class time working on events each week); **Effective Date:** Fall 2019 (202010).

Proposal 1819-244 was approved by consensus.

1819-245 TPA 2358C Networking for Show Control, CCM.....R. Valery

Purpose: The contact hours are staying the same, but the classroom component is being expanded in order to give students more practice with specific AV equipment and to better prepare them for the next course in the AV sequence, which is Advanced AV. We are making TPA 2257C the prerequisite for the course because this course is now specifically the "intermediate" course. A student would not be successful in this version

of the course without taking TPA 2252C first; **Revised Course Title:** Entertainment Systems Control; Effective **Date:** Fall 2019 (202010).

Proposal 1819-245 was approved by consensus.

1819-246 TPA 2600 Stage and Production Management, CCM.....R. Valery
Purpose: This is just to clean up the prerequisite. THE 1020 no longer exists, and the required course is now THE 1000; **Revised Prerequisites:** TPA 1380 and THE 1000;
Effective Date: Fall 2019 (202010).

Proposal 1819-246 was approved by consensus.

1819-247 A.S. in Entertainment Design and Technology; CPM.....R Valery
Purpose: Adding the word "live" to the name is intended to convey that this is a program about live show production. The change from "technology" to "production" indicates that our program does not just deal with live show technology, but in fact deals with the entire production process. Overall, this change better communicates what students can expect to learn in this program; **Revised Program Title:** A.S. in Live Entertainment Design and Production; **Effective Date:** Fall 2019 (202010).

Proposal 1819-247 was approved by consensus.

1819-248 MUM 2637L Introduction to Video Game and VR Sound; CCA....R. Valery
Purpose: New course offering; **Credit/Contact/Lab:** 2/4/4; **Prerequisites:** Minimum grade of C in MUM 2360C or MUM2634L and MUM 1642L, or department approval; **Co-requisites:** None; **Catalog Course Description:** An overview of the fundamental concepts in sound design and implementation techniques for Video Games, Virtual Reality and Augmented Reality; **Effective Date:** Summer 2019.

5. Discussion Items

There are no Discussion Items for this month's agenda.

6. Information Items

DIG 1000C was assigned DIG 1452C as the last three numbers were similar to DIG 2000.

1819-138 GRA 2156C Vector Illustration, CCM.....K. Pennino
Purpose: Cleaning up the and/or language so students aren't confused when they read it; **Revised Prerequisites:** Minimum grade of C in ART 1300C and either DIG 2000C or GRA 1142C; or departmental approval; **Effective Date:** Fall 2019 (202010).

A prerequisite change that needed to occur was not submitted.

The department would like the prerequisite for GRA 2156C to be changed to: Minimum grade of C in ART 1300C and minimum grade of C in either GRA 1142C or DIG 2109C; or departmental approval.

They will request a vote via email.

Approved pending vote.

The prerequisite change was approved with 7 votes.

1819-138A GRA 1206 Fundamentals of Typography, CCM.....K Pennino
Purpose: Revise prerequisites: **Revised Prerequisites:** Minimum grade of C in both GRA 1142C and GRA 1413; or minimum grade of C in both DIG 2109C and DIG 1940; or department approval; **Effective Date:** Fall 2019 (202010).

A prerequisite change that needed to occur was not submitted.

They requested a vote via email.

The prerequisite change was approved with 7 votes.

The next meeting of the College Curriculum Committee is scheduled for April 10 2019, and will be held on the East Campus. *Deadline for submission of materials for the agenda is **March 27, 2019.***