



December 11, 2019

TO: THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE

FROM: SANFORD C. SHUGART
President

RE: ADDITIONS, DELETIONS OR MODIFICATIONS OF COURSES & PROGRAMS

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve the Additions, Deletions or Modifications of Courses and Programs as presented.

A handwritten signature in black ink, reading "Sanford C. Shugart". The signature is written in a cursive style and is positioned above a horizontal line.

President

COLLEGE CURRICULUM COMMITTEE

October 9, 2019

West Campus, 6-202 or Skype

2:00 – 5:00 p.m.

Minutes

Members Present: Melody Boeringer, Beverly Bond, Dan Diehl, Masood Ejaz, Yolanda Gonzalez, Carin Gordon, Leann Hudson, Chris Klinger, , Adrienne Mathews, John Niss, Diane Reed, Cheryl Robinson (Chair), Jenna Settles, Karen Styles, Raul Valery (Co-Chair), Ravi Varma

Alternates Present: Marie Vasquez-Brooks

Ex-Officio Present: Darnell Purcell, Amanda Rodriguez-Semidey

Visitors Present: Ken Bourgoin

Staff Present: Krissy Brissett

1. **Welcome to the Committee Members and Visitors.**
2. **Review of Minutes:** September 11, 2019
(<http://valenciacollege.edu/curriculumcommittee/Minutes.cfm>)

The minutes were approved by consensus.

3. **Consent Agenda:** Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.

a) **The following course(s) have outlines in Course Information Management that may be viewed in ATLAS:**

There were no outlines being presented

b) **The following outlines are being presented as part of the Two-Year Program Review Cycle:**

BSC 1005

EGN 2312

EGS 2004, EGS 2373

CHM 1045C was removed from the agenda as further revisions were needed.

The consent agenda was approved with the exception of CHM 1045C.

4. Regular Agenda:

1920-002 Advanced Technical Certificate in Cake Artistry, CPA.....Ken Bourgoin
Purpose: New ATC offering; **Effective Date:** Spring 2020 (202020).

It was decided to modify the course listing into 2 terms with FSS 2080C and FSS 2083C offered together and FSS 2081C and FSS 2082C offered together. There was discussion about student progression if a student is unsuccessful in one course, but courses are not set as pre- or co-requisites so students can progress. Program is limited access due to the necessary skills required to be successful. Capacity is not expected to be an issue early in the program. Feedback was provided on the application provided separately and Chef Ken will work with Admissions to make changes.

This is the first ATC as the associate's level. The question was raised about if this is an anomaly or if it opens the door for additional lower division ATCs. It was suggested to follow up with Nasser (Workforce AVP) for guidance.

Proposal 1920-002 was approved by consensus.

1920-003 Computing Technology & Software Development, CPM.....Lisa Macon
Purpose: Program leadership has verified with Karen Borglum that although the state lists MAC 1105 as a common course prerequisite, the purpose of this prerequisite course is to serve as a prerequisite for STA 2023 which will be taken by students while in the BAS CTSD program. Therefore, we are adding the other possible prerequisite courses as common course prerequisites for entry into the BAS CTSD; **Effective Date:** Spring 2020 (202020).

Proposal 1920-003 was approved by consensus.

1920-004 B.S. in Electrical and Computer Engineering Technology (A.A. Program Requirements), CPM.....Masood Ejaz
Purpose: Our program has adopted ABET student outcomes as our program outcomes, since we are applying for accreditation with ABET. ABET has recently informed us that we made some mistakes in the language of two of the student outcomes and recommended to get them updated in the catalog and on the program website before their visit in November 2019. The purpose of this modification is to match the language of each outcome with the ABET proposed outcomes; **Effective Date:** Fall 2019 (202010).

Proposal 1920-004 was approved by consensus.

1920-005 B.S. in Electrical and Computer Engineering Technology (A.S. Program Requirements), CPM.....Masood Ejaz

Purpose: Our program has adopted ABET student outcomes as our program outcomes, since we are applying for accreditation with ABET. ABET has recently informed us that we made some mistakes in the language of two of the student outcomes and recommended to get them updated in the catalog and on the program website before their visit in November 2019. The purpose of this modification is to match the language of each outcome with the ABET proposed outcomes; **Effective Date:** Fall 2019 (202010).

Proposal 1920-005 was approved by consensus.

5. Action Items:

- a) We have invited Katie Tagye to come to the November meeting to help us work through the process of revamping our CCC Membership. Please fill out the following questionnaire to help us prepare for that meeting.

<https://drive.google.com/open?id=1zpzg1Yt9DUXkW1D-x1FSnuX5ot17ftlCtyToL9TkrGY>

6. Information Items:

- a) *The budget office has decided that they will not be going forward with the additional lab fees that were approved at last month's meeting.*

The next meeting of the College Curriculum Committee is scheduled for November 13, 2019, and will be held on the West Campus, Room 6-202. Deadline for submission of materials for the agenda is **October 30, 2019**.