



**THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE
REGULAR MEETING**

Minutes

October 16, 2019

East Campus – Room 8-101

Members Present

Ms. Tracey Stockwell, Chair
Ms. Daisy Lopez-Cid, Vice Chair
Dr. Bruce Carlson
Mr. John Davis
Ms. Maria Grulich
Mr. Guillermo Hansen
Mr. Michael A. Sasso
Ms. Mai Swanson

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Ms. Beth Smith

Call to Order

Chair Stockwell called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:33am. A quorum was present.

Invocation

The invocation was offered by Mr. James Galbraith, Vice President for Public Affairs and Marketing.

Pledge of Alliance

The Pledge of Allegiance was recited by all.

**Approval of
Organizational &
Regular Minutes
September 11, 2019**

Ms. Lopez-Cid moved to approve the meeting minutes of the September 11, 2019 Organizational and Regular Meetings, as presented. The motion was seconded by Mr. Sasso, and approved unanimously.

President's Report

Dr. Shugart praised and thanked former Trustees Lew Oliver and Rosene Johnson, for their unselfish efforts and dedication while serving on the Valencia's District Board of Trustees. Mr. Oliver and Ms. Johnson thanked everyone for their outstanding commitment and dedication to the mission of Valencia College.

Dr. Shugart praised and thanked Dr. Carlson for his outstanding work and support, upon the completion of his two-year term as Chair of the Board of Valencia College.

Dr. Kathleen Plinske, Executive Vice President and Provost, presented an analysis of the impact of the "Got College" program and the opening of the Poinciana Campus. Dr. Plinske indicated that with the launching of the "Got College" campaign to increase Osceola's County college-going rate, and the opening of the Poinciana Campus in 2017, Osceola's County college-going rate increased from 40.1% in 2010 to 54.3% in 2017. Dr. Plinske thanked the Board, and the Osceola County authorities, for their great support.

**Faculty Council
Report**

Mr. Stanton Reed, President, Faculty Association, presented a video on "What Makes a Valencia College Educator". The video reflected how Valencia College faculty strives to create a space to learn and grow. Mr. Reed recognized Global Peace Week, the Hispanic Heritage Month, and the LGBT History Month. Mr. Reed recognized positive faculty involvement with students. The Board thanked Mr. Reed for his great work.

Public Comments

No public comments were offered.

New Business

- 1. The District Board of Trustees 2019 Board Self-Evaluation:** A summary of the results of the 2019 Board Self-Evaluation was distributed to the Board, and presented by Ms. Stockwell. Following full discussion led by Ms. Stockwell, Dr. Shugart, and Dr. William Mullowney, Vice President for Policy & General Counsel, and all members of the Board, Ms. Grulich moved to acknowledge and accept the results of the District Board of Trustees 2019 Board Self-Evaluation, as presented. Dr. Carlson seconded, and the motion was approved unanimously.
- 2. Policy Adoption – Policy 6Hx28: 8-12 - Hazing:** Dr. Mullowney indicated that the proposed amended Policy 6Hx28: 8-12 – Hazing, conforms to recent changes in applicable laws. Following discussion, Mr. Sasso moved to approve Policy 6Hx28: 8-12, Hazing, as presented. Ms. Swanson seconded, and the motion was approved unanimously.

3. Valencia Foundation Annual Audit Review/Certification of Valencia Foundation: Ms. Michelle Matis, Vice President and Chief Operating Officer, Valencia Foundation, presented the report, which was distributed to the Board. The report included information on the Valencia Foundation's current position in net assets and endowment value. Dr. Shugart noted that once again, the Valencia Foundation independent auditor's report concluded that the financial statements of the Foundation for the fiscal year ending March 31, 2019 are complete, accurate, and free of material misstatement. Following discussion, Mr. Grulich moved to accept the Valencia Foundation's 2019 Audit Report, 2019 Internal Revenue Service Return of Organization Exempt from Income Tax Form 990, and Internal Revenue Service Application for Recognition of Exemption Form 1023, and to certify the Valencia Foundation to be operating in a manner consistent with the goals of Valencia College, and in the best interest of the state, as presented. Dr. Carlson seconded the motion, and the motion was approved unanimously.

4. Approval of Annual Audit Plan – FY 2019-2020: Ms. Cynthia Santiago-Guzmán, Director, Compliance and Audit, presented the report, which was presented to the Board. Ms. Santiago-Guzmán indicated that the report represents the Office of Compliance and Audit 2019-2020 annual audit plan. She stated that the intent is to communicate the plan to the District Board of Trustees, obtain approval of the plan and demonstrate compliance with applicable standards. Following discussion, Ms. Lopez-Cid moved to approve the Annual Audit Plan for Fiscal Year 2019-2020, as presented, and Dr. Carlson seconded. The motion was approved unanimously. Ms. Santiago-Guzmán praised Ms. Jackie Lasch, Assistant Vice President, Financial Services, and her team, and Ms. Patti Smith, Chief Information Officer, Mr. John Knights, Managing Director, Network and Security, and their team, for their great work.

A motion was made by Dr. Carlson and seconded by Ms. Grulich to consider, accept, and approve items 5, 6, 7, 8, and 9 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

- 5. Human Resources Agenda**
- 6. Additions, Deletions or Modifications of Courses & Fees**
- 7. Continuing Education Course & Fees**
- 8. Submission of Grant Proposals**
- 9. Property Deletions**

Reports

- A. East Campus Report:** Dr. Wendy Givoglu, Interim President, East and Winter Park Campuses, Dr. Lisa Macon, Professor, Software Development, East Campus, and Mr. David Brunick, Professor, Computer Programming and Analysis, East Campus, presented the report, which was distributed to the Board. The report included the East Campus Student Characteristics for 2019, and noted the increase in number of students enrolling in the Bachelor of Applied Science in Computing Technology and Software Development. Mr. Brunick introduced Kevin the Robot, a telepresence robot, which is operated by Mr. Dennis Hunchuck, Professor, Computer Programming and Analysis, East Campus. The robot is designed to assist students who are unable to attend class in person.
- B. East Campus SGA Report:** Mr. Marcus Goss, East Campus SGA President, and Mr. Matthew Roberts, East Campus SGA Vice President, presented the report, which was distributed to the Board. Mr. Goss, and Mr. Roberts reported on the East Campus SGA 2019-2020 goals advocacy, initiatives, areas of focus, and future projects.
- C. Provost Update:** Dr. Plinske presented the report, which was distributed to the Board. The report included an overview of Valencia program offerings, which included a breakdown of meta-majors for students pursuing an Associate in Arts degree. Dr. Plinske shared how Valencia's meta-majors correlate with the University of Central Florida's (UCF) top areas of study that Valencia's DirectConnect students have selected, following their graduation from Valencia. Dr. Plinske reported on the Accelerated Skills Training program graduation rate of 95%, followed by the program's full-time job placement rate of 81%.
- D. Opportunity and Equity Update:** Dr. Amy Bosley, Vice President, Organizational Development and Human Resources, and Mr. Ryan Kane, Assistant Vice President, Equity and Access, presented the report, which was distributed to the Board. Dr. Bosley and Mr. Kane shared Valencia's goal to increase the diversity of the faculty, staff, and leadership of the College. Mr. Kane shared the College's objectives to create and implement a plan to better communicate Valencia employment vacancies to individuals from diverse backgrounds, as well as to review and revise training programs for employees serving in the College's employment search and selection processes.
- E. Financial Report:** Mr. Bender presented the report, which was distributed to the Board. The report highlighted revenue and expenditure monthly trends, FY 2019-20 revenue assumptions, Fall 2018 to Fall 2019 revenue comparison, Fall 2018 to Fall 2019 student based revenue variances, and financial health indicators (year to date through September 2019). Mr. Bender indicated that the College's financial positions are positive and on target.

F. Construction Report: Mr. Bender presented the report, which was distributed to the Board. He indicated that work on the Osceola Campus Career in Technology (CIT) building is progressing on target.

G. Valencia Foundation Report: The report was distributed to the Board.

Board Comments

Ms. Lopez-Cid and Dr. Carlson recognized the success of the Valencia Foundation Reception, held in Orlando on October 15, 2019, where Valencia students shared their learning stories. Ms. Swanson praised Valencia's Accelerated Skills Training program.

Adjournment

Chair Stockwell adjourned the Regular Meeting at 11:50am.

Secretary

Chair