



**THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE
REGULAR MEETING**

Minutes

February 26, 2020

Downtown Campus – UnionWest at Creative Village – Room 111

Members Present

Ms. Tracey Stockwell, Chair

Dr. Bruce Carlson

Mr. John Davis

Mr. Guillermo Hansen

Mr. Michael A. Sasso

Ms. Beth Smith

Ms. Mai Swanson

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Ms. Maria Grulich

Ms. Daisy Lopez-Cid, Vice Chair

Call to Order

Chair Stockwell called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:33am. A quorum was present.

Invocation

The invocation was offered by Dr. William Mallowney, Vice President for Policy and General Counsel.

Pledge of Alliance

The Pledge of Allegiance was recited by all.

**Approval of
Regular Minute
December 11, 2019**

Dr. Carlson moved to approve the meeting minutes of the December 11, 2019, as presented. The motion was seconded by Mr. Sasso, and approved unanimously.

President's Report

Dr. Shugart recognized and thanked former Trustee Raymer Maguire, III, who was in attendance at the meeting, for his great dedication while serving on the District Board of Trustees of Valencia College.

Dr. Shugart provided a legislative report. The report was distributed to the Board.

Dr. Shugart reminded the Board that Valencia's commencement ceremonies will be held on Sunday, May 3, 2020, at 10am and again at 2pm, at the UCF Arena.

**Faculty Association
Report**

Mr. Stanton Reed, President, Faculty Association presented a video that reflected how the Downtown Campus Learning Support Services is helping to strengthen student success.

Public Comments

No public comments were offered.

New Business

1. Award of ITN 2020-09, Asset and Security Protection Systems: Mr. Loren Bender, Vice President, Business Operations and Finance, reported that the College maintains sophisticated asset and security protection systems. The systems include access control, IP surveillance cameras, intrusion detection system, mass notification and fire alarm monitoring. The services needed to support the installation, monitoring, and replacement of the various systems are critical to the long-term security of all the College's campuses and requires a vendor(s) that can support multiple locations as well as integration support of the network of interrelated systems. Mr. Bender indicated that Valencia has, following its established processes, determined Signature Systems of Florida to be the service provider that meets the best interests and needs of the College with respect to Asset and Security Protection Systems. Following full discussion, Dr. Carlson moved to approve that the College award the five (5) year agreement to Signature Systems of Florida. Mr. Davis seconded the motion, and the motion was approved unanimously

2. Award of ITN 2020-06, Customer Relationship Management (CRM) Solutions: Mr. Joe Battista, Vice President, Global, Professional and Continuing Education, reported that the College issued an invitation to negotiate (ITN) to identify a qualified service provider experienced in Customer Relationship Management (CRM). A CRM solution would support the entire student lifecycle with sophisticated, personalized and targeted communication, workflow and tracking capabilities. Following full discussion, Ms. Smith moved to approve that the College enter in an agreement with TargetX.com, LLC, for the purchase of a license to use their

CRM Software Solution for a five-year term. Dr. Carlson seconded the motion, and the motion was approved unanimously.

A motion was made by Ms. Smith and seconded by Mr. Sasso to consider, accept, and approve items 3, 4, 5, 6, 7, and 8 under New Business in the manner of a consent agenda. The Board unanimously approved the following items under New Business in the consent agenda, as recommended:

3. Policy Adoptions and Repeals

- *Adopt Policy 6Hx28: 2-03 – Animals on Campus*
- *Adopt Policy 6Hx28; 4-07 – Academic Progress, Course Attendance and Grades, and Withdrawals*
- *Repeal Policy 6Hx28; 4-15 – Offering Continuing Professional Education (Noncredit) Courses on a One-Time Basis*

4. Human Resources Agenda

5. Additions, Deletions or Modifications of Courses and Programs

6. Continuing Education Courses and Fees

7. Submission of Grant Proposals

8. Property Deletions

Reports

- A. Provost Update:** Dr. Kathleen Plinske, Executive Vice President Provost, and Dr. Joe Richardson, Vice President, Student Affairs, presented the report, which was distributed to the Board. The report focused on a high-level overview of financial aid awarded by the College. This included data regarding 2018-2029 financial aid awarded, grant aid awarded, loans issued, scholarships awarded, as well as persistence percentages financial aid and student outcomes from fall 2009 to spring 2018.
- B. Audit Plan Update:** Ms. Cynthia Santiago-Guzmán, Director, Compliance and Audit, presented the report, which was distributed to the Board. The report included data regarding the Florida Auditor General operational audits issued November 2018-March 2019, audit reports issued since October 2019, and corrective action monitoring data from July 2019 to current.
- C. Spring Enrollment Report:** Dr. Richardson presented the report, which was distributed to the Board. The report included 2011-2020 historical academic year enrollment, and spring 2020 student demographics data. Dr. Richardson indicated that full time enrollment (FTE) is up by 1.6%, and dual enrollment is up by 5.1%.
- D. Downtown Campus Report:** Dr. Falecia Williams, West and Downtown Campuses President, and Dr. Eugene Jones, Executive Dean, Downtown Campus, introduced a panel of students who shared their

experiences at the new downtown campus. Students praised the Downtown campus, the on-campus jobs available to them, and the benefits of being enrolled in a state-of-art culinary program.

- E. Downtown Campus SGA Report:** Mr. Sam Gordon, Downtown Campus SGA President, Mr. Shawn Avin, Downtown Campus SGA Secretary/DSL Marketing Coordinator, and Ms. Tamiya Corson, Downtown Campus Senator of Student Communication/DSL Student Advocacy Coordinator, presented the report, which was distributed to the Board. The report included the Downtown Campus SGA's goal to create Downtown Campus and downtown Orlando oriented events, and learn about campus issues to review possible resolutions. Mr. Gordon reported that the Downtown Campus SGA also serves on an integrated programming board with UCF students, referred to as Downtown Student Life.
- F. Financial Report:** Mr. Loren presented the Financial Report, which was distributed to the Board. Mr. Bender indicated that the College's financial positions are positive and on target.

Mr. Bender congratulated Ms. Jackie Lasch, Assistant Vice President, Financial Services, for receiving the Florida Council of Business Affairs (COBA) Ken Jarrett Award. This annual award was presented to Ms. Lasch this year for her contributions that benefitted the entire Florida College system, her exemplary service above and beyond the call of duty, and her demonstration of leadership on a task force that resulted in major improvements. Ms. Lasch was recognized for being a leader of both the Controllers Group and the Accounting Committee for years, leading updates and major revisions to the Florida College System (FCS) accounting manual and leading efforts to unify the flow of general ledger codes into the automated financial reporting system.

- G. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. He indicated that the all construction projects are progressing on target.
- H. Valencia Foundation Report:** Dr. Shugart presented the report, which was distributed to the Board. Dr. Shugart announced that the Valencia Foundation was once again named top-performing community college foundation in January 2020, maintaining its inaugural position on the roster of superior college foundations based on endowment value per student and fundraising results, as well as additional metrics.

Dr. Shugart announced that the 2019 National Association of College and University Business Officers and the Teachers Insurance and Annuity Association (NACUBO-TIAA) endowment study released

January 30, 2020, has revealed that Valencia ranked number 555 in value among all colleges and universities in North America at \$74million.

Dr. Shugart praised Dr. Geraldine Gallagher, President and Chief Executive Officer, Valencia Foundation, and her team, for their great work.

Board Comments

Mr. Hansen stated that the Hispanic Heritage Scholarship Fund of Metro Orlando closes this year on March 27, 2020. Central Florida students can apply before then to receive up to \$5,000 in scholarships.

The Board praised the Downtown Campus, and thanked Valencia's administration, faculty, and staff, for their great work.

The Board praised Valencia students and encouraged them to continue with their great learning endeavors.

Adjournment

Chair Stockwell adjourned the Regular Meeting at 10:55am.

Secretary

Chair