



September 23, 2020

**TO:** THE DISTRICT BOARD OF TRUSTEES  
OF VALENCIA COLLEGE

**FROM:** SANFORD C. SHUGART  
President

**RE:** CONTINUING SERVICES CONTRACT FOR GEOTECHNICAL & TESTING SERVICES,  
RFQ 2020-24

On May 29, 2020, the College issued Request for Qualifications (RFQ) 2020-24, for Geotechnical & Testing Continuing Services. On June 29, 2020, nine (9) firms submitted statements of qualifications:

1. Ardaman & Associates, Inc.
2. AREHNA Engineering, Inc.
3. Imperial Testing and Engineering, Inc.
4. Keller, Schleicher & MacWilliam Engineering and Testing, Inc.
5. NOVA Engineering & Environmental, LLC.
6. NV5, Inc.
7. PSI
8. Terracon Consultants, Inc.
9. Universal Engineering Sciences, Inc.

A public evaluation meeting was held on July 3, 2020, to review the firms' experience and qualifications based on the following criteria: capabilities/workload, experience/project examples, proposed team experience/resumes, proximity/location, and completeness & responsiveness. The shortlisted respondents deemed to be the most responsive and responsible were invited for interviews. Five (5) respondents were selected for the shortlist as follows: Ardaman & Associates, Inc., NOVA Engineering & Environmental, LLC., PSI, Terracon Consultants, Inc., and Universal Engineering Sciences, Inc.

On July 8, 2020, following interviews, the final public evaluation was conducted and the firms were ranked based on the following criteria: interaction/connection with Valencia team, demonstrated understanding of the project requirements, challenges/solutions, and reference checks. Ardaman & Associates, Inc., PSI, and Terracon Consultants, Inc., were selected as the top ranked firms to provide continuing Geotechnical Services on an as-needed project basis. Work on College projects by these firms would be distributed by rotation among the firms.

**RECOMMENDATION:**

The President recommends that the District Board of Trustees of Valencia College adopt the evaluation committee's ranking and authorize the College to award continuing service contracts to Ardaman & Associates, Inc., PSI and Terracon Consultants, Inc.

  
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President