



**THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE
REGULAR MEETING**

Minutes

December 16, 2020

Valencia College – West Campus, Room 8-111
and
Teleconference/Zoom Meeting

Members Present

Ms. Tracey Stockwell, Chair

Ms. Daisy Lopez-Cid, Vice Chair

Dr. Bruce Carlson (via teleconference Zoom)

Mr. John Davis

Mr. Guillermo Hansen (via teleconference Zoom)

Ms. Maria Grulich (via teleconference Zoom)

Mr. Michael A. Sasso

Ms. Beth Smith (via teleconference Zoom)

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Call to Order

Chair Stockwell called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:37am. A quorum was present.

Quorum Resolution

Dr. William Mullooney, Vice President for Policy and General Counsel, presented a formal resolution to the Board for consideration and approval, which cites the unique and exceptional challenges presented by the current pandemic emergency as currently exist in the State of Florida, and provides for the District Board of Valencia College to exercise its Constitutional governance authority to clarify its intent with respect to the meaning of the word “present”, as used in its adopted policy on quorum. The resolution formally expresses the Board’s intent with respect to its use of the word

“present” in College Policy 6Hx28: 1-03 – Meetings of the District Board of Trustees, and clarifies that for purposes of the adopted policy on quorum, a member of the Board is deemed to be present and in attendance if the member is physically present, virtually present (online), or telephonically present.

Following a full discussion, Mr. Hansen moved to approve the adoption of the Quorum Resolution, as presented. Ms. Smith seconded the motion, and the motion was approved by a 6-1 vote.

**Approval of
Regular Minutes,
October 28, 2020,
and November 18,
2020 Special Meeting
– Presidential Search**

A motion was made by Ms. Lopez-Cid and seconded by Ms. Grulich to approve the meeting minutes of the October 28, 2020 Regular meeting, and the November 18, 2020 Special meeting – Presidential Search, in a matter of a consent agenda. The motion was approved unanimously.

President’s Report

Dr. Shugart reported that as the Central Florida economy has been deeply impacted due to layoffs at theme parks, hotels, and other businesses tied to tourism, Valencia College plays an important role in helping individuals laid off from their work to enhance their skills and improve their reemployment prospects.

Dr. Shugart stated that as a result of meetings with local employers, Valencia’s Accelerated Skills Training (AST) programs have substantially expanded to provide short-term training for in-demand fields such as transportation and logistics, healthcare, information technology, and construction.

Dr. Shugart reviewed higher education budget and policy matters related to the post election political landscape.

Dr. Shugart presented the report, which was distributed to the Board. Dr. Shugart shared that, although most state colleges are experiencing a decline in full-time enrollment (FTE), Valencia has shown a steady increase in FTE growth at 16.5%. This is the highest growth of FTE among the largest Florida College System schools.

**Faculty Association
Report**

Mr. Stanton Reed, President, Faculty Association, thanked the Board for its guidance, integrity, consistency, focus, commitment, and for its trust in the College’s administration, faculty, and staff. The Board thanked Mr. Reed for his great leadership.

**Poinciana Campus
SGA Report**

Ms. Trinity Tresner, Poinciana Campus SGA President, and Ms. Lisette Benitez, Poinciana Campus SGA Administrative Officer, presented the report, which was distributed to the Board. Ms. Tresner and Ms. Benitez

shared that the SGA e-mailed students who finished their first 15 credits in spring or summer 2020, providing them an opportunity to request a First15 package, which includes a t-shirt and information about student resources. The SGA mailed a First15 package to 1,600 students. Ms. Tresner and Ms. Benitez reported that the SGA also partnered with the Poinciana Campus Store, to add information about College resources to course material shipments. Ms. Tresner and Ms. Benitez described the SGA's active engagement with to the College's Presidential Search.

The Board praised Ms. Tresner and Ms. Benitez for their great work.

Public Comments

No public comments were offered.

New Business

1. Policy Adoption:

- **Policy 6Hx28: 1-03 – Meetings of the District Board of Trustees:** Dr. Mulleney reported that amendments to Policy 6Hx28: 1-03 are proposed to adjust the requirements for quorum and to clarify the Board's intent with respect to physical, telephonic, and virtual presence and attendance at meetings of the Board, and to provide for remote attendance, as may be approved by the Chair in exceptional circumstances.

The Board engaged in a full discussion.

Following the discussion, Mr. Davis moved to table the adoption of Policy 6Hx28: 1-03 – Meetings of the District Board of Trustees, to be presented for further discussion at the February 24, 2021 Regular Board meeting. Mr. Sasso seconded the motion. The motion failed by a 6-2 vote.

The Board then engaged in a further discussion.

Following the continued discussion, Ms. Grulich moved to approve the amended policy 6Hx28: 1-03 – Meetings of the District Board of Trustees, as presented. Ms. Lopez-Cid seconded the motion. The motion was approved by a 6-2 vote.

- ### 2. Approval of Strategic Impact Plan:
- Dr. Kathleen Plinske, Executive Vice President and Provost presented the report, which was distributed to the Board. Dr. Plinske shared that Valencia College's 2030 Strategic Impact Plan is designed to describe the importance of major goal areas (the "why" of our work) and articulate aspirational targets for each (the "what" of our work). The 2030 Strategic Impact Plan builds upon Valencia's foundation as a learning-centered college, and uses equity and opportunity as a lens through which the College will examine its success in all areas. Dr. Plinske reported that the 2030 Strategic Impact Plan will

provide a coherent framework to support the development of institutional and campus plans that will describe the specific strategies and tactics (the “how” of our work) designed to move the College toward meeting its ambitious goals. The 2030 Strategic Impact Plan goals are as follows:

- **College Access** – Valencia College will work with community partners to ensure that, by 2030, 80% of Orange and Osceola County high school graduates of each race and ethnicity will attend a post-secondary institution — including a vocational or technical school, college or university — in the year following high school graduation.
- **Graduation** – By 2030, the five-year graduation rates for degree-seeking students of each race and ethnicity will exceed 50%, so that more than half of all degree-seeking students of each race and ethnicity who enroll at Valencia College in the 2025-26 academic year will complete an associate degree from Valencia by summer of 2030.
- **Transfer Success** – By 2030, 65% of students of each race and ethnicity who earn an A.A. or A.S. degree from Valencia College and enroll in a baccalaureate degree program at the University of Central Florida or Valencia College will earn their bachelor’s degree within four years of starting a baccalaureate degree program.
- **Career Readiness** – By 2030, Valencia College students will earn 12,000 high-quality workforce credentials each year. These credentials will include A.S., B.A.S. and B.S. degree completions, accelerated skills training and postsecondary adult vocational certificate (PSAV) completions, and qualifying technical certificate completions. To move toward equity in educational attainment and factoring in expected changes in demographics, we would expect at least 50% of these credentials to be awarded to Hispanic students and at least 25% to be awarded to Black students.

Following discussion, Mr. Sasso moved to approve Valencia College’s 2030 Strategic Impact Plan, as presented. Dr. Carlson seconded the motion, and the motion was approved unanimously.

3. **Award of Campus WIFI Enhancements:** Mr. Loren Bender, Vice President, Business Operations presented the report, which was distributed to the Board. Mr. Bender stated that the College’s engagement of Presidio Network Solutions LC (RFQ 2020-08) to complete WIFI enhancements on the East Campus was approved by the Board at the June 24, 2020 Regular Board meeting. Mr. Bender indicated that this Board-approved work is currently underway and proceeding as expected, on budget and on time. Following discussion,

Ms. Lopez-Cid moved to authorize the College to enter into a contract with Presidio Networked Solutions LLC for the completion of enhanced WIFI on Valencia campuses (other than our East Campus) at a cost not to exceed \$1,500,000. Mr. Davis seconded the motion, and the motion was approved unanimously.

4. **ITN #2021-09, Stop Loss Insurance, Approval for Award:** Dr. Amy Bosley, Vice President, Organizational Development and Human Resources, and Mr. Bender, presented the report, which was distributed to the Board. Dr. Bosley shared that On November 2, 2020, the College issued an Invitation to Negotiate, ITN 2021-09, Stop Loss Insurance. The College procures stop loss insurance on behalf of the Valencia College Self-Funded Health Plan. The purpose of the stop loss coverage is to reduce the risk associated with unexpected catastrophic illnesses or accidents that can result in very large claims expenses. Stop loss insurance provides a layer of protection if claims exceed a certain threshold on an individual and/or aggregate member basis.

Mr. Bender shared that Four (4) firms submitted replies (American Heritage Life Insurance Company, Symetra Life Insurance Company, United Healthcare and Sun Life Assurance of Canada) to the ITN, with only one (Sun Life Assurance Co. of Canada) submitting a formal proposal. Valencia College Policy 6Hx28:5-10 Section 2 (C), Procurement Requirements for Commodities and Services, allows the College to proceed with negotiating when one responsive offer is submitted during a competitive solicitation. The Evaluation Committee, supported by subject matter expert RobinsonBush, Inc., met to review the submission on November 18, 2020, and approved Sun Life Assurance Co. to Phase II, Round Table Discussion and Negotiations. Mr. Bender reported that on November 30, 2020, best and final offers were extended and the negotiation team held a public meeting to review the final offer. After careful consideration, the negotiation team selected Sun Life Financial as the firm providing the overall best value to the College for Stop Loss Insurance.

Following discussion, Ms. Lopez-Cid moved to award the contract for Stop Loss Insurance for Valencia's Self-Funded Health Plan to Sun Life Financial, and simultaneously authorize negotiations of an excess loss rate up to \$16.88 per composite employee count. The term of the contract will be for one year effective January 1, 2021 with four (4) one-year renewal options. Dr. Carlson seconded the motion, and the motion was approved unanimously. Chair Stockwell thanked Dr. Bosley, and Mr. Bender, for their great work.

- 5. RFQ 2021-04, Architectural Design Services, Center for Accelerated Training, East Campus:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender shared that on July 7, 2020, the College issued Request for Qualifications (RFQ) 2021-04 for Architectural Services, for the Center for Accelerated Training at East Campus. This facility will provide intensive, hands-on training designed to help students enter new career fields, or advance current skill sets. At the September 23, 2020 District Board of Trustees Regular meeting, the Board authorized the award of the contract for Architectural Services for the East Campus Center for Accelerated Training to the firm of DLR Group, pending the negotiation of a mutually agreeable contract with DLR. Those negotiations have been concluded, and the negotiated architectural design costs are \$411,495 with an additional \$78,175 of optional design alternates, for a total contract cost of \$489,670.

Following discussion, Mr. Sasso moved to approve the engagement of DLR Group to provide architectural services for the design of Center for Accelerated Training at East Campus for design fees of \$489,670. Dr. Carlson seconded the motion, and the motion was approved unanimously.

A motion was made by Ms. Sasso and seconded by Mr. Davis to consider, accept, and approve items 6, 7, 8, 9, and 10 under New Business in the manner of a consent agenda. The Board unanimously approved the following items under New Business in the consent agenda, as recommended:

- 6. Human Resources Agenda**
- 7. Additions, Deletions or Modifications of Courses and Programs**
- 8. Continuing Education Courses and Fees**
- 9. Submission of Grant Proposals**
- 10. Property Deletions**

Reports

- A. Poinciana Campus Report:** Dr. Jennifer Robertson, Executive Dean, Poinciana Campus, and Mr. Michel Robbins, Professor, English, Poinciana Campus, presented the report, which was distributed to the Board. The report included the Poinciana Campus early alert strategy for identifying students who may be struggling with the transition from in-person to online courses. The report also included Equity and Access conversations, and initiatives to strengthen support for students. Dr. Robertson, and Mr. Robbins, thanked the Poinciana Campus SGA representatives for their great work.
- B. Provost Update:** Dr. Plinske presented the report, which was distributed to the Board. Dr. Plinske shared a 2020 Year in Review, which reflected how the College has supported students during the

pandemic. Dr. Plinske celebrated Valencia faculty and staff's outstanding work, including the conversion of more than 4,000 courses moving from face-to-face to online in spring 2020, more than 400 students registering for Accelerated Skills Training since August 2020, more than 60,000 visits to the College's Virtual Answer and Advising Centers, and more than 2,700 laptops loaned to students at no cost.

C. Audit Plan Update: Ms. Cynthia Santiago-Guzman, Director, Compliance and Audit, presented the report, which was distributed to the Board. The report included an update on the Florida Bright Futures scholarship program, a bookstore operations audit, and a review of the CARES Act Higher Education Emergency Relief Fund (HEERF) program.

Chair Stockwell and Dr. Shugart stated that the following reports items are detailed in the written materials, which have been distributed to the Board:

D. Financial Report

E. Construction Report

F. Valencia Foundation Report

Board Comments

The Board thanked Valencia's faculty, and staff, for their great work.

Adjournment

Chair Stockwell adjourned the Regular Meeting at 12:33pm.

Secretary

Chair