



June 23, 2021

TO: THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE

FROM: SANFORD C. SHUGART
President

RE: POLICY AMENDMENT

Amendments to the policy listed below are proposed to conform with current practices and to document delegated authority:

- Policy 6Hx28: 1-06 – The President of the College

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve the amendment of Policy 6Hx28: 1-06 – The President of the College, as presented.

A handwritten signature in black ink, reading 'Sanford C. Shugart', is enclosed in a thin black rectangular border.

President

POLICY: 6Hx28:1-06



Responsible Executive: Vice President,
Policy and General Counsel

Policy Contacts: Vice President, Policy
and General Counsel

Specific Authority: 1001.61-65, ~~1004.70~~, F.S.

Law Implemented: 1001.61-65, ~~1004.70~~, F.S.

Effective Date: 06-~~23-2021~~4-2020

Date of Last Policy Review:

~~06-23-2021~~7-24-28-20202021

The President of the College

Policy Statement:

I. The President of the College shall be the executive officer and corporate Secretary of the District Board of Trustees as well as the chief administrative officer of the College, and all the components of the institution and all aspects of its operation are responsible to the District Board of Trustees through the President. The President shall have all powers and duties granted by law and as delegated by the District Board of Trustees. The President shall advise and counsel the board of trustees and recommend board action; recommend and enforce rules of the board of trustees; perform duties and exercise responsibilities assigned by law, by rules of the State Board of Education, and by the board of trustees; and delegate authority necessary to ~~insure~~ensure that laws and rules are executed effectively and efficiently.

A. The District Board of Trustees, while retaining all of its authority under Florida law and rules of the State Board of Education, and subject to its policies, has delegated to the President the authority and accountability for the administration of the personnel program at Valencia College. Accordingly, the President's authority encompasses all personnel matters and employment decisions, including without limitation, recruitment and hiring; classification, hours of work and compensation; the assignment of titles and responsibilities; organizational structure; employee benefits; employee appointments, promotions, demotions, and transfers; separations from employment and retirements; and employee standards of conduct and discipline, including without limitation reprimands, suspensions, dismissals, and terminations.

I.II. In accordance with Florida law and pursuant to the Contract of Employment for the President of Valencia College, it is the responsibility and obligation of the District

Board of Trustees of Valencia College to evaluate the performance of the President of the College on an annual basis. The evaluation shall be conducted in accordance with a documented review process. Each member will submit a signed evaluation form, to be summarized in an evaluation report to be provided to the Chair and the President. After completion of the President's performance evaluation at a Board meeting and formal acceptance by the District Board of Trustees, an evaluation summary shall be submitted to the Chancellor of the Division of Florida Colleges.

H.III. The District Board of Trustees shall address within the annual evaluation of the President the achievement of any performance goals that may be established by the President and the District Board of Trustees. In advance of the President's performance evaluation, members of the District Board of Trustees will be provided relevant information with respect to these matters, to be considered in the evaluation process.

Policy

History:

Adopted 12-11-74; Amended 12-15-82; Amended 11-18-92; Amended 11-2001; Amended 6-24-2020; [Amended 6-23-2021](#)

Procedures:

None