



Audit Plan Update Report

FY 2023 - 2024

District Board of Trustees Meeting

June 20, 2024

**Prepared by
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Director, Compliance and Audit**

FY 2023 – 2024 Audit Plan Status – As of June 13, 2024

AUDIT PLAN FY 2023-2024	Audit Report Issued
Compliance Assessment	✓
Business Office Operations	✓
Payment Systems	✓
Financial Aid	✓
Valencia Foundation	✓
Financial Audit (FYE 6/30/2023) (Report #2024-074)	✓
State of Florida Compliance and Internal Controls Over Financial Reporting and Federal Awards Audit (FY 22-23): Education Stabilization Fund (HEERF) (Report #2024-174)	✓
Administration of the Florida Bright Futures Scholarship Program and Student Assistance Grant Programs - Operational Audit (FY 21-22 & FY 22-23) (Report #2024-194)	✓
Department of Defense: 2023 Voluntary Education Institutional Compliance Assessment	✓
Florida Department of Education Office of the Inspector General: Review of Foreign Influence (C-2324DOE-003)	Draft Report Issued

Compliance Assessment

The primary objectives of the compliance assessment were to evaluate and document the College's policies and processes to ensure alignment and compliance with regulatory requirements. The scope of the engagement included a review of all College policies and relevant regulatory requirements. A compliance matrix was developed to identify the College policy for each applicable regulatory requirement as well as the identification and validation of any required documents and/or actions by the Board.

Business Office

The Business Office at Valencia College provides assistance with financial services and customer support for the College. The Business Office responsibilities include, but are not limited to, processing payments, scholarships and waivers for student accounts, cash receipts, and processing and distributing 1098-T forms. Overall, the processes and controls in place for the Business Office operations are adequate and operating in a satisfactory manner. An audit observation was noted and the control consideration was adequately addressed and remediated in accordance with the management response.

Payment Systems

The College accepts credit and debit cards for handling activities that include processing transactions that sell tickets, products or other goods or services on behalf of the College, including student clubs and departments, processing contributions to the College Foundation, and payments for tuition and fees. Payments are accepted at various departments and campuses as well as online via various payment systems. Overall, the payment systems evaluated are in general compliance with applicable laws, rules and regulations, and College policies and procedures. Two audit observations were noted. Audit will work with College management to monitor the management action plans to ensure remediation of the control considerations are addressed and adequately completed.

Financial Aid

The FAFSA Simplification Act was passed by Congress in 2020 and represents a significant overhaul of the processes and systems used to award federal student aid. The law will affect every state that uses FAFSA data to award state grant aid and every school that participates in the federal student aid programs. The changes include the FAFSA form, the need analysis that determines federal aid eligibility, changes in terminology, and many policies and procedures for schools that participate in federal student aid programs. The draft audit report was issued and is currently being reviewed by management. Audit conclusion will be provided once the audit report has been finalized.

Valencia Foundation

The Valencia College Foundation is a Florida corporation not for profit, incorporated under the provisions of chapter 617 Florida Statute and approved by the Department of State, recognized as a tax-exempt entity under section 501(c)(3) of the Internal Revenue Code, and a Florida College System institution direct-support organization set forth in Section 1004.70, Florida Statute, organized and operated exclusively to receive, hold, invest, and administer property and to make expenditures to, or for the benefit of, Valencia College. The draft audit report was issued and is currently being reviewed by management. Audit conclusion will be provided once the audit report has been finalized.

Financial Audit FY 22-23 (Florida Auditor General's Office – Audit Report 2024-074)

There were no audit observations noted.

State of Florida Compliance and Internal Controls over Financial Reporting and Federal Awards (Florida Auditor General's Office - Audit Report 2024-174)

There were no audit observations noted for Valencia College.

Administration of the Florida Bright Futures Scholarship Program and Student Assistance Grant Programs – Operational Audit FY 21-22 & FY 22-23 (Florida Auditor General's Office – Audit Report 2024-194)

There were no audit observations noted for Valencia College.

2023 Voluntary Education Institutional Compliance Program Assessment (Department of Defense)

Report issued July 6, 2023 – Four audit observations were noted and the control considerations were adequately addressed and remediated in accordance with the management responses.

Review of Foreign Influence (Office of the Inspector General)

Fieldwork completed May 3, 2024. Exit conference held May 20, 2024 – Awaiting final audit report. Audit conclusion will be provided upon receipt of the final audit report.