



**POLICY: 6Hx28:11-08.2**

**Responsible Executive:** Executive Vice President, Administrative Services; Campus Provosts

**Policy Contacts:**

**Specific Authority:** 1001.64, F.S.

**Law Implemented:** 1001.64, F.S.

**Effective Date:** 11-18-1992

**Date of Last Policy Review:**  
11-18-1992

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## College Facilities, Non-College Use of

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### Policy Statement:

The temporary use of space or equipment for non-college purpose may be approved by the president or a designee.

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### Policy History:

Adopted 12-11-74; Amended 12-15-82; Amended 11-18-92; Formerly 6Hx28:4-08; Formerly 6Hx28:04-26

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### Procedures:

- I. Needs for college use shall supersede all others.
- II. Responsibility for damage shall be assumed by the user.
- III. If fees for use are charged, they will be sufficient to pay the overhead expenses of the facility. These fees will be determined by the vice president for administrative services and approved by the president.
- IV. A college heating ventilating air conditioning (HVAC) technician and/or other designated representative shall be present whenever buildings are occupied.

- V. Adequate liability insurance shall be carried by the user with a certificate of insurance furnished to the college's risk management office prior to the event naming the College either as an "additional insured" or a "loss payee."
  - VI. The use of facilities shall be compatible with the philosophy, functions, and objectives of the College.
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**Procedure**

**History:**

Adopted 12-11-74; Amended 12-15-82; Formerly 6Hx28:4-08; Amended 11-18-92; Formerly 6Hx28:04-26

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**Date of Last Procedure Review:** 11-18-1992