



June 11, 2026

TO: THE DISTRICT BOARD OF TRUSTEES OF VALENCIA COLLEGE

FROM: DR. KATHLEEN PLINSKE, PRESIDENT

RE: RECOMMENDATION TO AWARD CA 2026-37, ONLINE PROCTORED TESTING SERVICES

On April 22, 2020, the Board of Trustees of Valencia College authorized the College to enter into an agreement with Honorlock, Inc. for the purpose of providing online test proctoring services. Since that time, the platform has supported the continued growth of online instruction and remote testing modalities across the College by providing secure, scalable, and accessible proctoring services for students and faculty.

Due to the expiration of the current agreement term, Valencia College entered into negotiations with Honorlock to ensure continued access to online proctoring services while securing the best overall long-term value for the institution. As part of this process, the College legally leveraged an ITN conducted by Florida State University (FSU), ITN 6619-6, issued for the purpose of providing the Florida Virtual Campus (in partnership with Florida's colleges and universities, career, and technical education centers) live and online proctoring services.

Valencia faculty and staff are recommending the approval of a new five-year agreement with Honorlock, Inc. at an annual cost of \$589,368 with annual increases capped at three percent (3%). The five-year structure provides the College with long-term pricing stability by locking in the FTE methodology and limiting incremental annual cost increases over the duration of the agreement.

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College authorize the College to enter into an agreement with Honorlock, Inc. for the purchase of a license to use its online proctoring services, as presented.



President