October 29, 2026

TO: THE DISTRICT BOARD OF TRUSTEES OF VALENCIA COLLEGE

FROM: DR. KATHLEEN PLINSKE, PRESIDENT

RE: PROPERTY DELETION

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. All equipment, depending on type, is disposed of through recyclers or trash (electronic equipment is disposed of through recyclers).

Pursuant to Section 274.02, F.S., equipment with a cost or fair market value of $5,000 or more and projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. As a result, the original cost reflects the item's cost at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives as follows: Computers - 3 years; Vehicles, Office Machines, Educational Equipment - 5 years; and Furniture - 7 years. Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

The following summary and attached property deletion report provides a detailed list of assets recommended for disposition and deletion.

Outdated
2 assets with an original cost of $13,911.10 with a book value of $0.00

Economically Unrepairable
6 assets with an original cost of $33,906.16 with a book value of $0.00

Other
3 assets with an original cost of $65,599.40 with a book value of $0.00

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve the disposition and deletion of equipment from the property records and authorize the college to exchange or dispose of such equipment, as presented.

Kathleen Plinske
President

Property Deletion Detail

October 29, 2026

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
Outdated					
00213644	0809	3/3/2009	Command Point, PRIMEX WIRELESS INC, 72XR5	$8,438.60	$0.00
G00003750	0607	10/30/2006	Console, ETC EXPRESS, 250 DMX	$5,472.50	$0.00
2 detail records				$13,911.10	$0.00
Economically Unrepairable					
00220405	1213	6/11/2013	Spot Light, ALPHA, HPE 300	$5,181.50	$0.00
00224327	1516	1/5/2016	Scanner, KODAK, I3400	$6,679.14	$0.00
00229919	1819	4/11/2019	OMR SCANNER, SCANTRON, OP4/2802	$6,730.52	$0.00
G00004568	1112	12/13/2011	Spot Light, ALPHA, HPE 300	$5,145.00	$0.00
G00004571	1112	12/13/2011	Spot Light, ALPHA, HPE 300	$5,145.00	$0.00
G00005834	1617	2/23/2017	Touch Screen Overlay, TSI TOUCH, E805	$5,025.00	$0.00
6 detail records				$33,906.16	$0.00
Other					
00223385	1415	6/9/2015	Vehicle, Van, FORD, Transit Connect Reason: To be sold via Enterprise Fleet Management Consignment	$21,883.00	$0.00
00224639	1516	6/21/2016	Vehicle, Van, FORD, Transit 150 Reason: To be sold via Enterprise Fleet Management Consignment	$23,801.40	$0.00
00225562	1617	12/8/2016	Vehicle, Van, FORD, CARGO VAN Reason: To be sold via Enterprise Fleet Management Consignment	$19,915.00	$0.00
3 detail records				$65,599.40	$0.00
Grand Total	11 detail records			$113,416.66	$0.00