October 29, 2026

TO: THE DISTRICT BOARD OF TRUSTEES OF VALENCIA COLLEGE

FROM: DR. KATHLEEN PLINSKE, PRESIDENT

RE: AWARD OF RFP 2027-02 EXTERIOR SIGNAGE AND WAYFINDING

On July 8, 2026, the College issued Request for Proposals (RFP) 2027-02, seeking proposals from qualified vendors to provide refinishing, fabrication, replacement, and installation services for approximately seventy (70) existing breezeway hanging and pedestrian directional signs across three (3) College campuses: West, East, and Osceola.

On August 21, 2026, four (4) firms submitted proposals in response to the solicitation:

- Don Bell Signs
- i2 Visual, Inc.
- Interstate Visual Solutions, LLC
- Magee Sign Service, Inc.

A public evaluation meeting was held on August 31, 2026, to discuss and review the proposals. Four (4) committee members scored and ranked the proposals based on the following criteria: firm's experience and qualifications, proposed team members, methodology, product proposal, pricing, and schedule. Following full discussion and deliberation, the committee invited three (3) firms to Phase II of the RPF, Presentations and Interviews: Don Bell Signs, i2 Visual, Inc., and Interstate Visual Solutions, LLC.

On September 17, 2026, presentations and interviews with each firm were held, followed by a public meeting in which presentations were evaluated and the firms ranked. The selection committee selected i2 Visual, Inc. with a proposed cost of $378,524. Actual costs may vary depending on whether existing signs are refinished or replaced, as well as site-specific installation requirements, including the potential need for new support poles or related components. Given these variables and the potential for unforeseen conditions during installation, the College recommends including a ten percent (10%) contingency, bringing the total authorized amount to a not-to-exceed value of $416,376.

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College authorize the College to enter into an agreement with i2Visual, Inc. for the purchase and installation of exterior and wayfinding signage at a a not-to-exceed value of $416,376, as presented.

Kathleen Plinske
President