

February 15, 2011

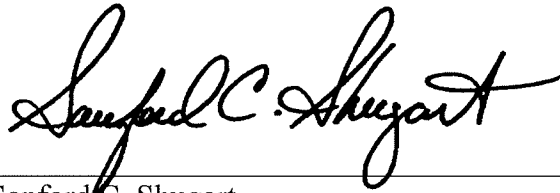
TO: BOARD OF TRUSTEES
Valencia Community College

FROM: SANFORD C. SHUGART
President

RE: ADDITIONS, DELETIONS or MODIFICATIONS of COURSES and PROGRAMS

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the Additions, Deletions or Modifications of Courses and Programs as proposed.

A handwritten signature in black ink, reading "Sanford C. Shugart". The signature is written in a cursive style with a large initial 'S' and 'C'.

Sanford C. Shugart
President

COLLEGE CURRICULUM COMMITTEE

January 12, 2011

Report to Board of Trustees

CREDIT COURSE ADDITIONS

OST 2466 Capstone Simulation for Coding

Purpose: There is a need for a capstone course in the Coder/Biller program; **Catalog Course**

Description: This course provides a review of important coding and billing concepts. It exposes the student to situations and tasks that will be encountered on the job. Students will use their skills in coding and performing medical office tasks. (Special Fee: \$34.00). ***This proposal was approved, effective Fall 2011 (201210).***

CREDIT COURSE MODIFICATIONS

LIT 2955 Holocaust Studies Trip Abroad

Purpose: Right now LIT 2174 or 2174H Literature-Multimedia of the Holocaust is a pre-requisite for this course which is a Holocaust Study Abroad trip. There are times that a student has had extensive background studying this subject and I want the professor to simply have the authority to waive the prerequisite. An excellent example is a student here actually went through the State Teacher Holocaust Training Program at FSU with me. He was a film major and as part of that program was making a documentary on the Holocaust. The one week of intense training was not acceptable for me to take him on the trip even though I was able to vouch for his attendance with me. I think the Professor should have been able to waive LIT 2174/H; **Revised Prerequisites:** LIT 2174 or LIT 2174H or department approval (previously, LIT 2174 or LIT 2174H). ***This proposal was approved effective Fall 2011 (201210).***

BSC 2093C Human Anatomy & Physiology I

Purpose: To change prerequisites and the Catalog description; **Revised Prerequisites:** Satisfactory completion of all mandated courses in reading, mathematics, English and EAP; and a minimum grade of C in Honors high school biology or Advanced Placement biology AND Honors high school chemistry or Advanced Placement Chemistry; or BSC 1010C (previously: Satisfactory completion of all mandated courses in reading, mathematics, English and EAP and minimum grade of C in: one year each of high school science laboratory courses in either biology and chemistry or in anatomy and physiology and chemistry or BSC 1005 and BSC 1005L or BSC 1005C or BSC 1010C or MCB 2010C); **Revised Catalog Course Description:** Tissues, structure and function of integumentary, skeletal, muscular, endocrine and nervous systems, and organs of special sense. Lab exercises emphasize anatomic and physiologic principles associated with classroom work. (Special Fee: \$35.00). ***This proposal was approved effective Fall 2011 (201210).***

MCB 2010C Microbiology

Purpose: Prerequisites were changed FROM: Satisfactory completion of all mandated courses in reading, mathematics, English, and English for Academic Purposes and minimum grade of C in: BSC

1005 and BSC 1005L or BSC 1005C or BSC 1010C or BSC 2093C TO: BSC 1010C or higher or BSC 2093C w/grade of "C" or higher; **Revised Prerequisites:** Minimum grade of "C" in BSC 1010C or BSC 2093C. ***This proposal was approved, effective Fall 2011 (201210).***

CHM 1025C Introduction to General Chemistry

Purpose: Change special fee from \$52 to \$61.

CHM 1045C Gen. Chemistry w/Qualitative Analysis I

Purpose: Change special fee from \$57 to \$62.

CHM 1046C Gen. Chemistry w/Qualitative Analysis II

Purpose: Change special fee from \$77 to \$62.

CHM 2210C Organic Chemistry I

Purpose: Change special fee from \$132 to \$148.

CHM 2211C Organic Chemistry II

Purpose: Change special fee from \$131 to \$136.

BSC 1005C Biological Science

Purpose: Change special fee from \$37 to \$49.

BSC 1005L Lab in Applied Biology

Purpose: Change special fee from \$37 to \$49.

BSC 1010C Fundamentals of Biology I

Purpose: Change special fee from \$56 to \$49.

BSC 1011C Fundamentals of Biology II

Purpose: Change special fee from \$53 to \$58.

BSC 2093C Human Anatomy & Physiology I

Purpose: Change special fee from \$51 to \$44.

BSC 2094C Human Anatomy & Physiology II

Purpose: Change special fee from \$43 to \$58.

MCB 2010C Microbiology, CCM Joe Bivins

Purpose: Change special fee from \$75 to \$87.

The above Biology Lab Fee Proposals were approved as submitted, effective Fall 2011 (201210).

FSS (Hospitality) - Various Courses (per list below)

Purpose: Increased costs for special fees; fees were increased per list. ***This proposal was approved, effective Fall 2011 (201210).***

COURSE #	COURSE NAME	CURRENT FEE	PROPOSED FEE
FSS1050C	Baking Ingredients and Technology	\$0	\$50
FSS1052C	Specialty Breads	\$120	\$150
FSS1203C	Quantity Food Production I	\$120	\$150
FSS1204C	Classical Cuisine	\$120	\$150
FSS1246C	Baking and Pastries I	\$120	\$150
FSS2054C	Contemporary Cakes and Desserts	\$120	\$150
FSS2056C	Pastry Techniques	\$120	\$150
FSS2057C	Individual and Production Pastries	\$120	\$150
FSS2058C	Confectionary Art and Prin. of Design	\$120	\$150
FSS2059C	Chocolates and Confections	\$120	\$150
FSS2060C	Restaurant and Production Desserts	\$120	\$150
FSS2061C	Basic and Classical Cakes and Pastries	\$120	\$150
FSS2204C	Quantity Food Production II	\$120	\$150
FSS2205C	Quantity Food Production III	\$120	\$150
FSS2242C	International and Regional Foods	\$120	\$150
FSS2247C	Baking and Pastries II	\$120	\$150
FSS2248C	Garde-Manger	\$120	\$150
FSS2950C	Culinary Competition	\$120	\$150

CREDIT COURSE DELETIONS

CIS 1351 Cryptology

Purpose: This course is no longer necessary.

CIS 2102 Systems Assurance – Quality and Testing

Purpose: This course is no longer necessary.

CIS 2356 Firewall Configuration & Management

Purpose: This course is no longer necessary.

COP 1650 Programming Wireless Applications

Purpose: This course will be replaced, but the new one will be very different and will appear in a different part of SCNS, so we will start from scratch.

CTS 1154 Remote Technical Support

Purpose: This course is no longer necessary.

The above Credit Course Deletions were looked at together, as a block, and were approved as submitted, effective Fall 2011 (201210).

CREDIT PROGRAM ADDITIONS

Criminal Justice Technology Specialist, Technical Certificate

Purpose: This certificate is intended for students interested in working in a support capacity within criminal justice organizations or in the private security field. Students will develop a broad-base of knowledge that includes a basic understanding of criminal evidence and procedures and an overview of the criminal justice system and related administrative concerns. Other topics will cover issues related to private security, juvenile justice systems and adult correctional systems. Students will develop specific skills in business communications and learn basic computer fundamentals and applications necessary to contribute in a support role with a criminal justice or private security organization. *This proposal was approved, effective Fall 2011 (201210).*

Medical Office Management, Technical Certificate

Purpose: This certificate prepares students for career opportunities in medical office management in medical offices and hospitals, and will be a part of the Medical Office Administration, A.S. Degree Program. *This proposal was approved, effective Fall 2011 (201210).*

CREDIT PROGRAM MODIFICATIONS

Hospitality and Tourism Management, A.A.S. Degree

Purpose: Clarification of program for student needs in registration; graduation compliance/degree audit needs to be adjusted to match program requirements. *This proposal was approved, effective Fall 2011 (201210).*

Hospitality and Tourism Management, A.S. Degree (Articulated AS to BS Career Path)

Purpose: To add general education into program with removal of Freshman Composition II from that list; students will choose one of four courses. *This proposal was approved effective Fall 2011 (201210).*

Criminal Justice Technology, A.S. Degree

Purpose: Add three homeland security electives and a three-course specialization in Homeland Security that consists of the three homeland security electives. *This proposal was approved, effective Fall 2011 (201210).*

Medical Information Coder/Biller Administration, A.S. Degree

Purpose: To add OST 2466, Capstone Simulation for Coding, to the Program. Removing OST 1461, Medical Office Simulation, since it does not apply to coding. *This proposal was approved, effective Fall 2011 (201210).*

CREDIT PROGRAM DELETIONS

Criminal Justice Technology, A.A.S. Degree, CPD

Purpose: Low enrollment and low number of graduates. Also, the award of articulated credits from CJI creates complications when students change program majors from an A.A.S. to an A.S. or A.A. degree;

Effective Date: Summer 2010 Term TR3 was the last term that a student could begin the program.

This proposal was approved as submitted.

MISCELLANEOUS REGULAR AGENDA ITEMS

General Education Alignment Recommendations

Purpose: Alignment of all general education courses to ensure optimal transfer to UCF for students. The current A.A. and A.S./A.A.S. general education lists will be combined so there will be just one list for students, which is less confusing. ***This proposal was approved by consensus, effective Fall 2011 (201210).***

INFORMATION ITEMS

- **Field Reviews** - The Statewide Course Numbering System (SCNS) Computer Science and Computing Technologies (CSCT) Faculty Discipline Subcommittee on Computer Programming (COP) met on May 13th and 14th, 2010, for the purpose of realigning courses for more seamless transfer. The following courses will undergo changes, as follows, effective August 1, 2011.

COP 1006, Introduction to Programming Concepts, **will become** COP 1000

COP 2802, Java Language for Programmers, **will be discontinued**

These changes have been reviewed and approved by the department at Valencia.