

**VALENCIA COMMUNITY COLLEGE  
DISTRICT BOARD OF TRUSTEES**

Minutes

Regular Meeting – December 14, 2010  
Criminal Justice Institute, Bldg. 400, Room 408

Present

Mr. Raymer F. Maguire III, Chair  
Ms. Bertica Cabrera-Morris, Vice Chair  
Mr. Lewis M. Oliver III  
Ms. Jerry D. Buchanan  
Ms. Jo Quittschreiber  
Ms. Lori Kifer-Johnson  
Ms. Maria Grulich-Toumazos

Dr. Sanford C. Shugart, Secretary to the Board and President of the College

Invocation	The invocation was offered by Dr. Stan Stone, Vice President of Human Resources and Diversity.
Pledge of Allegiance	The pledge of allegiance was recited by all.
Recognition	Mr. Maguire introduced the newest members of the Leadership Academy of Valencia's chapter of the American Association for Women in Community Colleges (AAWCC).
Approval of Minutes, October 19, 2010 Regular Meeting	A motion was made by Mr. Oliver and seconded by Ms. Quittschreiber to approve the October 19, 2010 Regular Meeting minutes. The motion was approved unanimously.
Criminal Justice Institute	Dr. Jeff Goltz, Director, Criminal Justice Institute (CJI) welcomed the trustees, staff and guests to the CJI.  Dr. Goltz gave an overview of the mission, programs, and basic statistics of the CJI.

## Recognition

Dr. Shugart requested that the recognition of Dr. James May, professor of English for Academic Purposes (EAP) at Valencia, be taken up immediately. Mr. Maguire moved that the item be taken up immediately as requested. The motion was seconded by Ms. Quittschreiber, and the motion was approved.

Dr. Lisa Macon, President, College-wide Faculty Association, introduced and recognized Dr. May as the winner of the Florida Association of Community Colleges (FACC) Professor of the Year Award, which recognizes top community and state college professors for teaching effectiveness and style, innovative methods and ideas, and professional development. Dr. May addressed the Board and thanked them for their support.

## College Identity Report

Ms. Susan Kelley, Vice President, Institutional Advancement and Ms. Lucy Boudet, Assistant Vice President, Marketing and Strategic Communications, presented the College Identity Report to the Board.

Ms. Boudet reported that in 2009-10, the College engaged in extended consultation with internal and external audiences regarding the College's identity, exploring the student and community needs that the College meets or might meet, the role that a Valencia education plays in the lives of students and alumni, and the impact that Valencia graduates have on the local economy and community. The College devoted a year to consulting current and prospective students, alumni, faculty, staff, retirees, and community business leaders to learn more about their perceptions of the College and what they need from Valencia, as well as an exploration of the potential for the College to offer baccalaureate degrees and to change its name.

Based on these studies, it was recommended that the College change its name to *Valencia College* to more accurately reflect its position within higher education, and to help strengthen the pathway through college and into careers.

## College Name Change

Moved from New Business Item A. A motion was made by Ms. Cabrera-Morris to adopt the name change as recommended from Valencia Community College to Valencia College. Mr. Maguire seconded the motion and moved that it be approved by the Board. The motion was approved unanimously.

Progress Energy Rebate  
Check

Mr. Houck introduced several Progress Energy associates, including: Debbie Clements, Community Relations Manager; Chuck Krivickas, Sr. Energy Engineer Technical Support Specialist; and Patty Salvatore, Sr. Account Executive who were in attendance to present the College with an energy efficiency rebate check for \$136,225.00. Mr. Houck accepted the check on behalf of the College. Mr. Houck introduced and recognized Ms. Winsome Bennett, Operations Manager, Energy Conservation, and Ms. Helene Loiselle, Assistant Vice President, Facilities, for their leadership in the College's energy conservation initiatives. Mr. Houck provided a summary of energy and water savings initiatives on Valencia's campuses.

1<sup>st</sup> Quarter Financial  
Report

Mr. Houck reported that for the Fall term, Valencia's enrollment was five and a half (5 ½) percent, a little below the eight (8) percent that was anticipated. Therefore, the College is slightly behind in revenue. For the first quarter, the College has collected thirty-two (32) percent of its budgeted revenue as opposed to thirty-four (34) percent of revenues collected last year for the same period. The College has made adjustments in its spending to help off-set the reduction in revenue.

Construction Report

Mr. Houck presented the following Construction Report:

**OSCEOLA CAMPUS**

The campus master plan is being updated and the program for the building was finalized. Schematic design for Building 4 has started and is due to the Construction Manager in December. Construction is scheduled to start next summer and be completed in October 2012.

**SOUTHEAST (Lake Nona) CAMPUS**

Design Development Drawings were submitted October 8, 2010. The team shared the current design with PPI (Construction Manager) to review and update the construction estimate, which is on target at \$21,124,000.

The next submittal, 50% Construction Documents, is due January 2011. The GMP is due April 2011 and construction is scheduled to begin the first week of June 2011. Construction is scheduled to be completed July 2012 in order for classes to start August 2012.

**ENERGY CONSERVATION CONSULTANT CONTRACT**

Mr. Houck recommended removal of the contract from New Business pending further discussion.

## Foundation Report

Ms. Kifer-Johnson reported that the Foundation recently mourned the passing of Foundation board member, Jan Stratton. Ms. Stratton joined the Valencia Foundation in 2002 and was instrumental in creating the \$1 million Universal Orlando endowment. Through that fund, hundreds of students have been helped to earn a college degree.

Ms. Stratton introduced the Foundation to the Loews Corporation and helped bring the Royal Pacific Resort on board for the second *A Taste for Learning* event. Additionally, Ms. Stratton and the Universal Orlando Foundation have been responsible for dozens of in-kind contributions that have raised thousands of dollars at auction, and she ensured that Universal Orlando sponsored all of the Foundation's events.

In March 2009, Ms. Stratton was named Valencia Foundation Emeritus Director in honor of her legacy of philanthropy.

On Nov. 18, 2010, Foundation board members and staff met to craft a new vision statement for the Valencia Foundation: ***Transform our community by providing limitless access to education and economic prosperity.***

As of Oct. 31, 2010, the balance in unrestricted and non-endowed cash accounts totaled over \$6.7 million. The investment accounts totaled over \$50 million. Total fund balance is \$63.5 million and \$52 million of that amount is the endowment.

With regard to the operating budget, the Foundation continues to remain under budget. At the next finance committee meeting in February, the committee will prepare next year's operating budget and submit it to the Foundation board for approval.

The Foundation donor gala has been scheduled for Saturday, Feb. 19, 2011 at Rosen Shingle Creek. The Foundation board retreat has been scheduled for Thursday and Friday, May 26 and 27, 2011 in Daytona Beach.

## Faculty Association Report

Dr. Macon reported on current policies and practices concerning student academic integrity at the College.

## President's Report

Dr. Shugart informed the Board on an emerging legislative proposal for addressing the facility and capital crisis experienced by the faster growing colleges within the state, including Valencia, as a result of the historic and current PECO processes and limitations. The current capital funding laws and regulations do not provide colleges with sufficient autonomy to create additional revenue streams at their discretion. To address the current PECO project-by-project funding model, Dr. Shugart provided the Board with a summary of the Solution Design Principles developed by the College as well as specific proposals for change in the 2011 legislative session.

Dr. Shugart announced that the College is considering the establishment of an area campus in Apopka. It is actively looking for property in the Apopka area and has exchanged draft letters of agreement for donated land with two landowners: one has been afforded primary consideration and the other has been given alternative consideration.

Dr. Shugart introduced Ms. Leslie Bissinger Golden as Valencia's Assistant General Counsel in the Office for Policy and General Counsel. Ms. Bissinger Golden joined the office in August 2010.

Dr. Shugart announced the name change of the Florida Association of Community Colleges (FACC) to the Association of Florida Colleges (AFC). He lauded Valencia's Dr. Martha Williams, Assistant Vice President, Compliance and Diversity, who just completed her term as FACC President, for her leadership that resulted in statewide membership growth.

Dr. Shugart reported that a thorough search process did not result in a hiring decision for the West Campus Provost's position and resulted in the recruitment of an interim provost from within the College. Dr. Falecia Williams, Assistant Vice President, Workforce Development, has agreed to assume the role of Interim Provost.

#### Consent Agenda

Ms. Cabrera-Morris moved that New Business Item A - College Name Change be considered outside of the consent agenda. The motion was seconded by Mr. Maguire, and the motion was approved.

After Board discussion on the College Name Change, a motion was made by Ms. Cabrera-Morris to approve the name change as recommended from Valencia Community College to Valencia College. The motion was seconded by Mr. Maguire, and the motion was approved.

Ms. Grulich-Toumazos moved that New Business Item B – Building 4 Osceola-UCF Funding MOU be considered outside of the consent agenda. The motion was seconded by Ms. Quittschreiber, and the motion was approved.

After Board discussion on the Building 4 Osceola-UCF Funding MOU, a motion was made by Ms. Grulich-Toumazos to approve the MOU as recommended to allow UCF to accommodate its enrollment growth on Valencia's Osceola Campus by contributing \$7.5 million - to be paid by UCF to the College within four years - to the construction of Building 4 on the Osceola Campus, which will add approximately 25,000 square feet of space for its use. The motion was seconded by Ms. Quittschreiber, and the motion was approved.

Mr. Maguire moved that the Board approve the following items as part of a consent agenda including: Budget Amendment Requests; Policy Amendments – 6Hx28:3D-03, Vacation Leave; 6Hx28:3C-14, 401(a)

Qualified Retirement Plan; 6Hx28:3C-15, 403(b) Qualified Retirement Plan; Additions, Deletions or Modifications of Courses and Programs; Valencia Enterprises Courses and Fees; Human Resources Agenda; Submission of Grant Proposals; and Property Deletions. The motion was seconded by Ms. Quittschreiber, and the motion was approved. Item D: Energy Conservation Consultant Contract was not considered or acted upon.

Budget Amendment  
Requests

Policy Amendments -  
6Hx28:3D-03, Vacation  
Leave; 6Hx28:3C-14,  
401(a) Qualified  
Retirement Plan;  
6Hx28:3C-15, 403(b)  
Qualified Retirement  
Plan.

Additions, Deletions  
or Modifications of  
Courses and Programs

Valencia Enterprises  
Courses and Fees

Human Resources  
Agenda

Submission of Grant  
Proposals

Property Deletions

Adjournment

Mr. Maguire moved for adjournment and the motion was seconded by Ms. Quittschreiber. The meeting adjourned at 11:10 a.m.

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Secretary

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Chairman