



June 24, 2015

TO: THE DISTRICT BOARD OF TRUSTEES
of Valencia College

FROM: SANFORD C. SHUGART
President

RE: Additions, Deletions or Modifications of Courses and Programs

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees of Valencia College approve the Additions, Deletions or Modifications of Courses and Programs as presented.



President

COLLEGE CURRICULUM COMMITTEE

April 8, 2015

Minutes

Members Present: Joan Alexander, Karen Borglum (Co-Chair), Diane Brown, Yolanda Gonzalez, Debra Jacobs, Suzanne Johnson, Chris Klinger, Anita Kovalsky, Lisa Macon, John Niss (Co-Chair), Bonnie Oliver, Kristy Pennino, Yasmeen Qadri, Pam Sandy, Lee Thomas, Ravi Varma, Betty Wanielista

Alternates Present: Jerry Reed

Ex-Officio Present: Alys Arceneaux, Pedro Gonzalez, Darnell Purcell, Cheryl Robinson, Pat Sebastian

Staff Present: Glenn Ricci, Krissy Brissett

Guests Present: Kristin Abel, Terry Allcorn, Mike Bosley, Masood Ejaz, Bob Gessner, Jeff Goltz, Pierre Pilloud, Storm Russo, Liza Schellpfeffer, David Sutton

1. Welcome to Committee Members and Visitors

John Niss opened the meeting with a welcome.

2. Review of Minutes – March 18, 2015

The minutes were approved by consensus.

- 3. Consent Agenda** – Course modifications or deletions involving minor editing of course descriptions or level changes which do not impact other departments are eligible for placement on the consent agenda. Any members of the committee may request to remove a proposal from the consent agenda for the purpose of discussion.

The following course(s) have outlines in Course Information Management which may be viewed in ATLAS:

EAP 1585C	Upper Intermediate Integrated Writing and Grammar
EAP 1586C	Upper Intermediate Integrated Reading, Speech, and Listening
PEL 1321C	Volleyball I
PEL 1341C	Tennis I
PEL 1342C	Tennis II

The following outlines are being presented as part of the Two-Year Program Review Cycle

There are no outlines being presented for a Two-Year Review

-Firesafety Inspector II, CPD.....Dan Diehl

-Modification to Transfer Plans and Articulated Pre-Majors

- Add SLS 1122
- Modify Social Science requirements
- Modify Humanity requirements

-Nursing, Generic Track, A.S. Degree, CPM.....Rise Sandrowitz

Purpose: Modify Nursing Program GPA; **Effective Date:** Fall 2015 (201610).

Applicants must have a minimum overall college GPA of 3.0 (including transfer coursework)

Complete the following prerequisites with a minimum combined GPA of 3.0 (and a minimum grade of "C"):

- PSY 2012 General Psychology
- DEP 2004 Developmental Psychology
- ENC 1101 Freshman Composition
- HUN 2202 Essentials of Nutrition with Diet Therapy
- Any course that meets the General Education Humanities requirement

Complete the following science prerequisites with a minimum combined GPA of 3.0 (and a minimum grade of "C"):

- BSC 2093C Anatomy and Physiology I
- BSC 2094C Anatomy and Physiology II
- MCB 2010C Microbiology

The consent agenda was approved by consensus.

4. Regular Agenda

1415-241 PEL 1321 Volleyball I, CCD.....Joe Marek

Purpose: Revise course number, revise course hours; **Effective Date:** Fall 2015 (201610).

1415-242 PEL 1321C Volleyball I, CCA.....Joe Marek

Purpose: Revise course number; **Revised Course Hours:** 2/2/2 (previously 2/2/0); **Effective Date:** Fall 2015 (201610).

1415-243 PEL 1341 Tennis I, CCD.....Joe Marek

Purpose: Revise course number, revise course hours; **Effective Date:** Fall 2015 (201610).

1415-244 PEL 1341C Tennis I, CCA.....Joe Marek

Purpose: Revise course number; **Revised Course Hours:** 2/2/2 (previously 2/2/0); **Effective Date:** Fall 2015 (201610).

1415-245 PEL 1342 Tennis II, CCD.....Joe Marek

Purpose: Revise course number, revise course hours; **Effective Date:** Fall 2015 (201610).

1415-246 PEL 1342C Tennis II, CCA.....Joe Marek
Purpose: Revise course number; **Revised Course Hours:** 2/2/2 (previously 2/2/0); **Effective Date:** Fall 2015 (201610).

Proposals 1415-241 to 1415-246 were approved by consensus.

1415-247 EAP 1585C Upper Intermediate Integrated Writing and Grammar, CCA.....S. Melanson

Purpose: I am proposing this 6-credit combined skills course (Integrated writing and grammar) as an alternative to (but equivalent to) the existing two 3-credit courses: Composition (1540) and grammar (1560). I have listed the benefits of combining these courses below: 1. Students in cohort groups will receive all the benefits that have been well documented through the Valencia's LinC program. 2. Writing and grammar can be integrated so that writing assignments can be customized to practice the grammatical structures currently being learned. Thus, instruction can be 'project-based' rather than 'skills-based. 3. One text book (or none) instead of two. 4. Time spent on admin (rolls, announcements, assignments, managing Blackboard courses) will be cut in half, freeing up more classroom time for instruction. 5. With a six credit course, breaks, and transitions between activities, can be scheduled at the appropriate time rather than 'by the clock.' 6. Students only need to keep track of announcements, assignments, labs, homework, discussions, in one blackboard class instead of two; **Catalog Course Description:** Students develop the ability to use high-intermediate grammatical structures, verb tenses, and parts of speech appropriate to writing and speaking. Students develop the ability to use writing-related technology and to plan, write, revise, and edit sentences, paragraphs, and essays at the high-intermediate level. Required lab is a component of this course. Minimum grade of C required for successful completion. Completion of this course is equivalent to completion of EAP 1540C and EAP 1560C; **Prerequisites:** Demonstration of required level of English proficiency or minimum grade of 'C' in EAP 0440C and 0460C; **Co-requisites:** None; **Credit/Contact/Lab Hours:** 6/6/2; **Effective Date:** Fall 2015 (201610).

1415-248 EAP 1586C Upper Intermediate Integrated Reading, Speech, and Listening, CCA.....S. Melanson

Purpose: I am proposing this 6-credit combined skills course (Integrated reading/speech/listening) as an alternative to (but equivalent to) the existing two 3-credit courses: Reading (1520) and speaking/listening (1500). I have listed the benefits of combining these courses below: 1. Students in cohort groups will receive all the benefits that have been well documented through the Valencia's LinC program. 2. Reading and speaking/listening can be integrated so that students will be discussing and presenting on topics related to those they are reading about and listening to. Thus, instruction can be 'project-based' rather than 'skills-based.' 3. One text book (or none) instead of two. 4. Time spent on admin (rolls, announcements, assignments, managing Blackboard courses) will be cut in half, freeing up more classroom time for instruction. 5. With a six credit course, breaks, and transitions between activities, can be scheduled at the appropriate time rather than 'by the clock.' 6. Students only need to keep track of announcements, assignments, labs, homework, discussions, in one blackboard class instead of

two; **Catalog Course Description:** Students develop ability to comprehend longer texts and lectures on a variety of academically-related topics by applying appropriate reading and listening strategies, including note-taking.

Students develop communication, organization, and pronunciation skills necessary for effective academic presentation and discussion. Competencies: 1) improving English vocabulary, 2) locating key concepts, 3) reading critically, 4) reading a variety of materials, such as texts, periodicals, journals, and electronic materials, 5) reading to enhance personal life, 6) speech preparation and delivery, 7) academic lecture comprehension and note taking, 8) general academic communication skills, 9) developing effective study habits. Required lab work is a homework component of this course. In order to pass this course, students must earn a C or above in the course. Completion of this course is equivalent to completion of EAP 1500C and EAP 1520C;

Prerequisites: Demonstration of required level of English proficiency or minimum grade of 'C' in EAP 0400C and 0420C; **Co-requisites:** None; **Credit/Contact/Lab Hours:** 6/6/2; **Effective Date:** Fall 2015 (201610).

There was a discussion regarding the use of the word equivalent in the course descriptions for EAP 1585C and EAP 1586C as these courses cannot be set up as such in banner. The committee was concerned that students may register for this course when they have already taken one or both of the parallel courses. Kristy Pennino suggested attaching a note to the course which would automatically send an email to any student who registers for any of those courses. The email would remind students that they needed to take only take EAP 1540C and EAP 1560C OR EAP 1585C.

It was decided that the last sentence of the description for EAP 1585C should be changed to: Students can take this course in lieu of completing EAP 1540C and EAP 1560C.

It was also decided that the last sentence of the description of EAP 1586C should be changed to: Students can take this course in lieu of completing EAP 1500C and EAP 1520C.

It was noted that the course syllabus description needs to be updated to match the descriptions on the CIM outline and course forms. Also, that there will not be any lab fees for this academic year on these courses since they are new.

Proposal 1415-247 and 1415-248 were approved with the above changes.

1415-249 Property and Casualty Insurance Management Operations Certificate, CPD
..... **Storm Russo**

Purpose: Program no longer needed and not in demand; **Effective Date:** Fall 2015 (201610).

1415-250 Property and Casualty Insurance Management Specialist Certificate, CPD
..... **Storm Russo**

Purpose: Program no longer needed and not in demand; **Effective Date:** Fall 2015 (201610).

Karen noted that she will talk to the deans about sunseting procedures for these certificates.

Proposals 1415-249 and 1415-250 were approved by consensus.

1415-251 MTB 2321 Technical Mathematics, CCD.....Andy Ray
Purpose: Revise course hours; **Revised Course Hours:** 3/4/1 (previously 4/4/0); **Effective Date:** Fall 2015 (201610).

1415-251A MTB 2321C Technical Mathematics, CCA.....Andy Ray
Purpose: Revise course hours, revise course number; **Revised Course Hours:** 3/4/1 (previously 4/4/0); **Effective Date:** Fall 2015 (201610).

1415-252 SUR 1101C Basic Surveying Measurements, CCM.....Andy Ray
Purpose: Revise course hours; **Revised Course Hours:** 3/4/2 (previously 4/4/2); **Effective Date:** Fall 2015 (201610).

1415-253 TAR 1120C Architectural Drawing, CCM.....Andy Ray
Purpose: Revise course hours; **Revised Course Hours:** 3/2/2 (previously 4/2/2); **Effective Date:** Fall 2015 (201610).

Upon further discussion after the meeting it was decided that MTB 2321 should be changed to MTB 2321C to reflect the addition of the lab hour. Note: The lab hours on the CIM outline show and 1 and on the course form the lab hour shows 0.

Proposals 1415-251 to 1415-253 were approved with the above changes.

1415-254 A. S. in Building Construction Technology, CPM.....Andy Ray
Purpose: Reduce total program hours to 60 to align with revised Statewide Curriculum Framework; Reducing the following courses from 4 credit/4 contact to 3 credit/4 contact: MTB2321 Technical Math, SUR1101C Basic Surveying Measurement, TAR1120C Architectural Drawing I. Reduce Technology Elective from 4 credits to 3. Also proposing changes to Program Outcomes; **Effective Date:** Fall 2015.

Proposal 1415-254 was approved by consensus.

1415-255 ATC Polysomnography Technology, CPD.....Karen Borglum
Purpose: Student demand for the ATC in Polysomnography has been limited to respiratory therapists and is not yielding interest/applicants. The last cohort to complete the program was in 2011 and attrition was high during that cohort; **Effective Date:** Fall 2015.

There are no students in the program, so no sunseting procedure is needed.

Proposal 1415-255 was approved by consensus.

1415-256 Pre-Major, Sign Language, CPM.....Karen Borglum

Purpose: To update the Pre-Major in Sign Language to reflect the Gen Ed changes; **Effective Date:** Fall 2015.

Proposal 1415-256 was approved by consensus.

5. Discussion Items

-College Curriculum Committee Manual

Karen went over her updates to the Curriculum Manual:

The following major changes were made in regards to membership and voter eligibility: The committee consists of twenty-two voting members: one Associate in Arts dean, one Associate in Science dean, and eighteen tenured/tenure-track professors [one each from the following disciplines: communications, fine arts, foreign languages, Allied Health, humanities, mathematics, natural sciences, public service, business, social sciences, technical education, counselor, librarian, engineering/architecture programs, nursing, IT, one at-large member, and the Faculty Council President-Elect]. Additionally, there will be a representative from each of the bachelor degree areas either faculty or advisor from each bachelor degree program is eligible to vote. Each member shall have an alternate. Ex-officio members are a Campus President, the AVP for Workforce Development, the catalog coordinator, and representatives for Banner, Dual Enrollment, Financial Aid, SACS, Institutional Research, Graduation, and Atlas. The committee is co-chaired by a faculty member and the AVP for Curriculum and Assessment. The faculty co-chair will be a voting member, will serve a two year term as co-chair, and may be re-elected to the position. The faculty co-chair will be elected by the voting members of the committee during the May meeting. The AVP for Curriculum and Assessment or his/her designee may cast a ballot only to break a tie vote.

Names on the Voter Eligibility List for Curriculum Changes will include the names of each full-time tenured/ tenure-track/or 12-month faculty members, the director (coordinator) associated with the specified discipline or program for the current academic year, and all deans who provide oversight to the specified discipline or program. "Faculty associated with a specific discipline or program" are defined as a full-time faculty members who are credentialed in the discipline and have primary teaching responsibility in the discipline or program. In cases where there are no tenured or tenure-track faculty for specific courses, the dean/director in conjunction with the Curriculum Committee will designate the appropriate voters.

6. Information Items

- **Cuda Code Change Recommendation :**

CET 4190C	Digital Signal Processing-11109-Engineering-AP
DIM Prefix	Transit Technician-12602-Industrial-PSAV
FIL 2432	Film Production II-12601-Industrial-PSV
FIL 2438	Film Production III-12601-Industrial-PSV

FFP 1612 Fire Behavior and Combustion-12701-Public Services- PSV
FFP 1793 Fire and Life Safety Educator-12701-Public Services- PSV
GEB 2112 Entrepreneurship-12501-Business-PSV
HLP 1094C Mediation for Stress Management II-11408-Education-AP
MMC 2004 Mass Media-11806- Communication- AP
MUM 1002C Fundamentals of Sound-12601-Industrial-PSV
MUM 1660L Location Sound-12601-Industrial-PSV
SLS 1122H New Student Experience-Honors-11408-Education-AP
THE 1000 Introduction to Theatre-11207-Fine and Applied Arts- AP

The next meeting of the College Curriculum Committee is scheduled for May 13, 2015, and will be held on the East Campus, Room 3-113. *Deadline for submission of materials for the May agenda is **April 29, 2015.***