



DATE: April 22, 2015
TO: THE DISTRICT BOARD OF TRUSTEES
of Valencia College
FROM: SANFORD C. SHUGART
President
RE: RFQ 2015-18, ARCHITECTURAL DESIGN SERVICES, POINCIANA CAMPUS

On February 16, 2015, the College issued Request for Qualifications, RFQ 2015-18, for Architectural Design Services for Poinciana Campus. On March 6, 2015, nine (9) firms submitted replies:

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|----------------------------|--------------------------|
| 1. Hunton Brady Architects | 6. C.T. Hsu & Associates |
| 2. HKS | 7. Schenkel Shultz |
| 3. Long & Associates | 8. DLR Group |
| 4. Harvard Jolly | 9. Song & Associates |
| 5. RLF | |

The Evaluation Committee meeting was held on March 17, 2015, to review the firms' experience and qualifications based on the evaluation criteria and to shortlist the respondents deemed to be the most responsive and responsible for interviews and presentations. Five (5) respondents were selected for the shortlist as follows: Hunton Brady Architects, Schenkel Shultz, HKS, DLR, and C.T. Hsu

On April 2, 2015, the Evaluation Committee held presentations and interviews and ranked the firms. DLR Group was selected as the top ranked firm to begin negotiations in accordance with F.S.S. 287.055.

RECOMMENDATION:

The President recommends that the District Board of Trustees of Valencia College approve the evaluation committee's ranking and simultaneously authorize commencement of negotiations with the top ranked firm, DLR Group. Should the College not be able to negotiate a satisfactory contract with DLR Group, then negotiations will commence with the next highest ranked firm until a fair, competitive and reasonable agreement is reached.



President