



June 24, 2015

**TO:** THE DISTRICT BOARD OF TRUSTEES  
of Valencia College

**FROM:** SANFORD C. SHUGART  
President

**RE:** RFQ 2015-18, Architectural Design Services, Poinciana Campus

On April 22, 2015, the Board of Trustees approved the evaluation committee's ranking and authorized commencing negotiations with DLR Group for the conceptual master plan of Poinciana Campus and design of Building 1. Facilities and Sustainability is now in negotiations with DLR to provide these services.

In an effort to be ready to begin planning and design on the Poinciana Campus, should the Legislature fund a significant portion of the construction in their FY 2015/16 appropriations, Facilities and Sustainability requests approval to enter into the contract with DLR should the negotiated fee not exceed \$1.9 million dollars. This amount is well within the current funds allocated for architect and engineering design and is in the range of our past projects. Once negotiated, the fee will include campus master planning, design and construction administration services for Building 1, and the design of the Campus's central energy plant.

Assuming the College receives partial funding from the State in the upcoming fiscal year and all necessary construction funding needed for the project is appropriated in the FY 2016/17 budget year, the tentative schedule could have the College beginning design in July 2015 and completing design for bidding in June/July 2016. With that same assumption, the College could be in a position to solicit the work and seek Board approval of a Guaranteed Maximum Price in August 2016, with construction beginning soon thereafter.

**RECOMMENDATION:**

The President recommends that the Board of Trustees of Valencia College approve architectural services for campus master planning, the design of Building 1, and the design of the central energy plant, for the Poinciana Campus to DLR Group for design fees not to exceed \$1.9 million.

  
\_\_\_\_\_  
President