



DATE: September 24, 2014

TO: THE DISTRICT BOARD OF TRUSTEES  
of Valencia College, Florida

FROM: SANFORD C. SHUGART  
President

RE: AWARD OF BID # 14/15-02 FOR COLLEGE-WIDE MECHANICAL SERVICES

On July 16 the College issued ITB# 14/15-02, for College Wide Mechanical Services. The solicitation was for providing mechanical services including, but not limited to, performing annual preventative maintenance, repairs, and renovations, remodels, and maintenance of existing facilities.

A non-mandatory pre-bid meeting was held on Monday, July 28, 2014. Bids were opened on Wednesday, August 13, 2014. Five (5) bidders responded to the solicitation:

1. Amsco
2. Climate Control Mechanical Services, Inc.
3. Harper Limbach
4. Shaw Mechanical Services
5. Tri – M Mechanical Services

The bids were evaluated based on hourly rates, preventative maintenance costs and annual inspections, Bid Tabulation attached. This is considered a unit price contract. Quantities are estimated and expenditures will vary depending on the actual usage. Based on previous data, it is anticipated that the College will spend approximately \$400,000 per year for Mechanical Services.

Shaw Mechanical is the lowest, responsive and responsible bidder.

RECOMMENDATION:

The President recommends that the Board of Trustees of Valencia College award the Contract for College Wide Mechanical Services to Shaw Mechanical Services, in the amount not to exceed \$400,000 per year. The term of the contract is for one year with four one year renewals. In the event that Shaw Mechanical Services does not accept the Contract, award will be made to the second lowest, responsive and responsible bidder.

A handwritten signature in black ink that reads "Sanford C. Shugart". The signature is written in a cursive style and is positioned above a horizontal line.

President

BID TABULATION		VALENCIA COLLEGE			
BID# 14/15-02		PROCUREMENT OFFICE			
MECHANICAL SERVICES					
	Tri-M	Climate Control Mechanical Services, Inc	Amsco	Shaw	Harper Limbach
Mechanic Labor: Mon- Fri, 7:00 AM - 5:00 PM	72.50	75.00	75.00	70.00	105.00
Mechanic Labor: Mon- Thurs, 5:00 PM - 7:00 AM	108.75	95.00	105.00	105.00	157.50
Mechanic Labor, weekends	108.75	95.00	105.00	105.00	157.50
Mechanic Labor, holidays	108.75	95.00	105.00	140.00	157.50
Mechanical helper labor; Mon-Fri, 7:00AM-5:00PM	60.50	60.00	55.00	70.00	95.00
Mechanical helper labor; Mon-Thurs, 5:00PM-7:00AM	90.75	80.00	85.00	105.00	142.50
Mechanical helper labor; weekends	90.75	80.00	85.00	105.00	142.50
Mechanical helper labor; holidays	90.75	80.00	85.00	140.00	142.50
Emergency Calls	108.75	80.00	105.00	105.00	157.50
<b>Total Labor</b>	<b>840.25</b>	<b>740.00</b>	<b>805.00</b>	<b>945.00</b>	<b>1,257.50</b>
Please list the percentage markup over your subcontractors cost that you will charge the College	10%	20%	15%	15%	20%
<b>Round trip cost</b> for trip charge to all Valencia locations	40.00	35.00	40.00	40.00	100.00
<b>Total Labor + Round trip cost</b>	<b>880.25</b>	<b>775.00</b>	<b>845.00</b>	<b>985.00</b>	<b>1,357.50</b>
Cost for Eddy Current Testing/Chiller at Each Location West Campus	1,649.00	3,000.00	1,200.00	1,500.00	3,250.00
Cost for Eddy Current Testing/Chiller at Each Location: East Campus	1,649.00	6,750.00	1,200.00	1,500.00	1,300.00
Cost for Eddy Current Testing/Chiller at Each Location: Osceola Campus	1,561.00	2,250.00	1,200.00	1,500.00	1,950.00
Cost for Eddy Current Testing Per Chiller at Each Location: Lake Nona	1,853.00	1,500.00	1,200.00	1,500.00	1,300.00
Cost for Eddy Current Testing Per Chiller at Each Location: C/JI			N/A	N/A	N/A
Cost for Eddy Current Testing/Chiller at Each Location: Winter Park			N/A	N/A	N/A
Cost for Eddy Current Testing Per Chiller at Each Location: District Office			N/A	N/A	N/A
Vibration & motor current analysis/ Chiller at each location: West Campus	420.00	1,810.00	950.00	1,900.00	2,421.90
Vibration & motor current analysis/Chiller at each location: East Campus	420.00	2,290.00	950.00	800.00	2,343.75
Vibration and motor current analysis/Chiller at each location:Osceola	420.00	1,810.00	950.00	800.00	1,718.75
Vibration & motor current analysis/Chiller at each location: Lake Nona	420.00	1,650.00	950.00	800.00	1,568.75
Vibration & motor current analysis/Chiller at each location:C/JI			N/A	N/A	
Vibration & motor current analysis/Chiller at each location: Winter Park			N/A	N/A	
Vibration & motor current analysis/Chiller at each location:District Office			N/A	N/A	
<b>Total Eddy Current Testing + Vibration/motor current analysis</b>	<b>8,392.00</b>	<b>21,060.00</b>	<b>8,600.00</b>	<b>10,300.00</b>	<b>15,853.15</b>
<b>Total annual Chiller Maintenance - Submitted</b>	<b>70,854.00</b>	<b>54,005.00</b>	<b>65,835.00</b>	<b>63,684.00</b>	<b>164,409.00</b>
<b>Total Cost</b>	<b>\$80,126.25</b>	<b>\$75,840.00</b>	<b>\$75,280.00</b>	<b>\$74,969.00</b>	<b>\$181,619.65</b>
	<b>* \$54,765.00 actually submitted, but calculation is incorrect</b>				
Occupational License	yes	yes	yes	yes	yes
Location of Bidder	Longwood, FL	Ocala, FL	Casselberry, FL	Orlando, FL	Tampa, FL
References	yes	yes	yes	yes	yes
Drug Free Work Place	yes	yes	yes	yes	yes
MWBE	no	no	n/a	n/a	no
Cost Page	yes	yes	yes	yes	yes
Signature Page	yes	yes	yes	yes	yes
Conflict Interest Form	yes	yes	yes	yes	yes
Date/Time Opened: August 13, 2013; 2:03PM	*Eddy Current Testing and Vibration & motor current analysis at				
Opened by: Valentina Johnson	C/JI, Winter Park & District Office have been removed from the ITB.				
Tabulated by: Mary Ellen Davies					
Posted on: 8/20/14 1:30 p.m.	**incorrectly calculated for total annual chiller maintenance: Tri-M and				
Requested by: Plant Operations Dept	AMSCO. See page 2.				
Offers from vendors listed herein are the only offers received timely as of the above date and time.			Recommended Bidder: <b>Shaw Mechanical</b>		
Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.					