



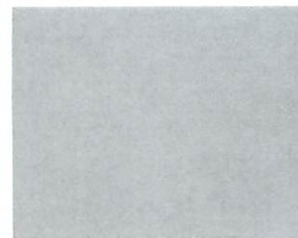
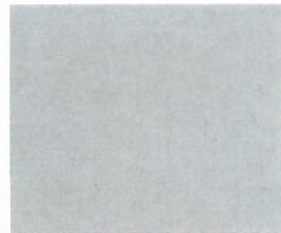
THE DISTRICT BOARD of TRUSTEES of VALENCIA COLLEGE

Regular meeting

December 13, 2011

Valencia College Criminal Justice Institute

8600 Valencia College Lane • Orlando • Florida • 32825



VALENCIA COLLEGE

DATE: December 6, 2011

TO: Board of Trustees of Valencia College

FROM: Sanford C. Shugart, President

SUBJECT: Trustees' Meeting – Tuesday, December 13, 2011
Valencia College Criminal Justice Institute - Auditorium
8600 Valencia College Lane
Orlando, FL 32825

Dear Members of the Board:

Enclosed are the materials for our meeting to be held on **Tuesday, December 13, 2011**, at the Valencia Criminal Justice Institute (Auditorium) beginning at **8:30 a.m.**

I wanted to make you aware that there are new traffic patterns on SR 408 and SR 417, and the **Valencia College Lane ramps are permanently closed due to these changes.** We checked Google maps and the directions provided are incorrect as they do not reflect the recent ramp closings. We are enclosing driving directions from various parts of Central Florida which you'll hopefully find helpful to get you to the Criminal Justice Institute. Designated/reserved parking will be provided in the first row of the parking spaces located closest to the building's main entrance.

Yours truly,



Sandy

SCS/dms
Attachments

VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
Orlando, Florida

Regular Meeting
December 13, 2011 – 8:30 a.m.

Auditorium – Criminal Justice Institute
8600 Valencia College Lane, Orlando, FL 32825

AGENDA

THIS MEETING IS OPEN TO THE PUBLIC

Call to Order - Board Chairman

Invocation - Dr. Stanley H. Stone, Vice President of Human Resources and Diversity

Pledge of Allegiance to the Flag

- I. Approval of Minutes – October 18, 2011, Regular Meeting

- II. Reports
 - A. Campus Report: Veterans' Education Report (Joyce Romano, Vice President for Student Affairs and Falecia Williams, West Campus President)
 - B. Financial Indicators Report (Mr. Keith Houck, Vice President, Operations & Finance)
 - C. Construction Report (Mr. Keith Houck)
 - D. Financial Statement (Mr. Keith Houck)
 - E. Valencia Foundation Annual Direct Support Audit Review (Ms. Michelle Matis, Vice President for Finance and Administration, Valencia Foundation)
 - F. Faculty Association Report (Dr. Robert Gessner, Faculty Association President)
 - G. Valencia Foundation Report (Ms. Lori Kifer-Johnson, Trustee)
 - H. President's Report (Dr. Sanford Shugart, President)

- III. New Business
 - 1. 2011 Valencia College Emeritus Awards
 - 2. Conveyance of Right of Way to Orange County for Improvement of Econlockhatchee Trail
 - 3. Guaranteed Maximum Price for Building 10 at Valencia West Campus
 - 4. Request To Increase Designation of Fund Balance for Purchase of Osceola Campus Land
 - 5. Amendment to Unexpended Plant Fund Budget
 - 6. Request To Designate Fund Balance For Construction Of Osceola Building 4
 - 7. Bid Award for Technology Refresh Program
 - 8. Additions, Deletions or Modifications of Courses and Programs
 - 9. Continuing Education Courses and Fees
 - 10. Human Resources Agenda
 - 11. Submission of Grant Proposals
 - 12. Property Deletions

- IV. Other Business

OCTOBER 2011
DBOT MEETING MINUTES

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES**

Minutes

October 18, 2011

Valencia College at Lake Nona High School

Present

Mr. Raymer F. Maguire III, Chair
Ms. Bertica Cabrera-Morris, Vice Chair
Ms. Jerry D. Buchanan
Ms. Lori Kifer-Johnson
Mr. Lewis M. Oliver III
Ms. Jo Quittschreiber

Dr. Sanford C. Shugart, Secretary to the Board and President of the College

Absent

Ms. Maria Grulich Toumazos

Call to Order

The meeting was called to order at 8:40 a.m.

Invocation

The invocation was offered by Dr. Stan Stone, Vice President of Human Resources and Diversity.

Pledge of Allegiance

The Pledge of Allegiance was recited by all.

**Approval of Minutes
September 20, 2011**

A motion was made by Ms. Buchanan and seconded by Mr. Oliver to approve the September 20, 2011 Regular Meeting Minutes. The motion was approved unanimously.

Reports:

**Valencia College at
Lake Nona High
School**

Dr. Kathleen Plinske, Valencia College Osceola Campus President, welcomed the trustees, staff and guests to the Valencia at Lake Nona High School Campus. Dr. Plinske updated everyone on the progress on the construction of the first Valencia building at the new Lake Nona Campus; it is scheduled to open in August 2012. Dr. Plinske then introduced Dr. Mike Bosley, Executive Dean of the Lake Nona Campus.

Dr. Bosley reported on the progress of construction on the new campus, as well as on the growth that the Lake Nona community has experienced. Dr. Bosley provided details on the local community's focus on education and on education partnerships. Dr. Bosley then introduced one of the Lake Nona Campus student leaders, Mr. Francisco Pereira.

Student Leader

Mr. Pereira thanked the Board and everyone at the College for the opportunities he had been given as both a student of the Academy and the College.

Annual Financial Report

Mr. Keith Houck, Vice President for Operations and Finance, acknowledged Ms. Jackie Lasch, Assistant Vice President for Finance. Ms. Lasch was recently recognized by the National Association of the Community Colleges Business Officers as Business Officer of the Year for the southeast region of the United States.

Mr. Houck reported that the financial condition of the College is sound. He noted that for FY 2010-2011, fifty-five percent (55%) of the College's operating revenue came from student fees, compared with forty percent (40%) in FY 2001-2002. For FY 2010-2011, forty percent (40%) of the operating revenues were obtained through state support, compared with 57% of state funding received in FY 2001-2002.

Mr. Houck reported the total College assets at \$317.6 million, most of which are capital assets (\$182.5 million). The College's cash and investments total \$89.7 million. Mr. Houck reported that as construction of current projects is completed, the listing of the assets will move from cash & investments into the capital assets category. The College's liabilities are \$23.4 million.

First Quarter Financial Report

The Board Received the First Quarter FY 2011-12 financial report. President Shugart informed the Board that this report specifically deals with Fund 1 (Operating Budget).

Construction Report

Mr. Houck presented the following report:

Osceola Campus

The groundbreaking for Building 4 was held on September 22nd. The contractor has mobilized with fencing and trailers. Site work has begun.

Lake Nona Campus

Completion of Building 1 and the central energy plant are scheduled for July 2012. The Lake Nona campus will be occupied and in use August 27, 2012 (first day of classes).

Legislative Priorities Report

Dr. William J. Mullooney, Vice President for Policy and General Counsel, presented a report on the upcoming state legislative session and its potential impact on the Florida College System and Valencia. The key legislative priorities to be addressed this year include: fund enrollment growth, dual enrollment funding, PECO funds, as well as other emerging substantive legislative issues including higher education governance, Florida retirement system adjustments, local authority and flexibility for college district boards of trustees.

Internal Auditor's Report

Ms. Undria Stalling, Internal Auditor, presented the final report on the Work Order Process Audit, completed during the last fiscal year. The second item presented was the status of the audit plan for 2011-2012 for the procurement card program.

Faculty Council Report

Dr. Bob Gessner, Faculty Council President, provided a short presentation highlighting the key points from the September Faculty Council Meeting, as well as the next installment of his continuing top-ten list.

Foundation Report

The Foundation Report was provided by Ms. Kifer-Johnson. The Foundation Board will meet on October 19, 2011 at the West Campus. The agenda includes a discussion on social media, as well as selection of the 2011-2012 Blue Cross Blue Shield scholarship winners.

The Foundation's donor recognition event is Saturday, Nov. 12, at Rosen Shingle Creek.

The Women's Executive Council has chosen Valencia nominee, Mary Collier, for a Women's Achievement Award in Education for her support of the foundation, as well as her philanthropy in the community and her mission work to support migrant workers.

The Foundation also nominated Harris Rosen for the Award for Lifetime Achievement at the 26th Annual National Philanthropy Day on Friday, Nov. 18, and he has been selected to receive that honor.

President's Report

No report provided

New Business:

Consent Agenda

Chair Maguire moved that the Board approve the following items as part of a Consent Agenda including: Termination Leave Policy Amendment; Additions, Deletions or Modifications of Courses and Programs; Continuing Education Courses and Fees; Human Resources Agenda; Submission of Grant Proposals; Property Deletions. The motion was seconded by Ms. Quittschreiber, and the motion was approved unanimously.

Termination Leave
Policy Amendment

Additions, Deletions or
Modifications of
Courses and Programs

Continuing Education
Courses and Fees

District Board of Trustees
Regular Meeting
September 20, 2011

Human Resources
Agenda

Submission of Grant
Proposals

Property Deletions

Adjournment

Mr. Maguire moved for adjournment, the motion was seconded by Mr. Oliver and the motion was approved. The meeting adjourned at 10:27 a.m.

Secretary

Chairman

REPORTS

**CAMPUS REPORT:
VETERANS' EDUCATION**