

**VALENCIA COMMUNITY COLLEGE
DISTRICT BOARD OF TRUSTEES**

Minutes

Regular Meeting – May 17, 2011

Downtown Center, Conference Room A/B

Present

Mr. Raymer F. Maguire III, Chair

Mr. Lewis M. Oliver III

Ms. Jerry D. Buchanan

Ms. Lori Kifer-Johnson

Absent

Ms. Jo Quittschreiber

Ms. Bertica Cabrera-Morris, Vice Chair

Ms. Maria Grulich-Toumazos

Dr. Sanford C. Shugart, Secretary to the Board and President of the College

Invocation	The invocation was offered by Dr. Stanley Stone, Vice President of Human Resources and Diversity.
Pledge of Allegiance	The pledge of allegiance was recited by all.
Call to Order	The meeting was called to order at 8:40 am. It was noted that a quorum of the Board was not present.
Approval of Minutes, April 19, 2011	The approval of the minutes of the meeting of April 19, 2011 will be placed on the agenda of the regular meeting of June 21, 2011.
Progress Report (2009-2010) on Valencia's Four Strategic Goals	Ms. Susan Kelley, Vice President for Advancement, and Dr. Amy Bosley, Associate Vice President, Organizational Development reported on the progress of the College's Strategic Goal Three: Investing in Each Other, and its objectives. A progress report on Goal Four: Partner with the Community, will be presented at a subsequent meeting of the Board.
Legislative Report	Dr. William J. Mallowney, Vice President for Policy and General Counsel presented a comprehensive report on the 2011 state legislative session, and its impact on the Florida College System and Valencia.

Dr. Mallowney summarized for the Board the written Session Report, which was distributed to each member. He discussed operating budget and capital funding matters in detail, including the legislative authorization of up to an eight percent tuition increase, the passage of conforming bill language directing the college presidents to craft and submit to legislative leaders a proposed new equitable formula for the distribution of Public Educational Capital Outlay funds, and the lack of

funding for scholarship and facilities matching programs. Dr. Mullooney also discussed several key substantive bills which passed, including a bill amending the Florida Retirement System and the college naming bill which codifies "Valencia College." He noted several key substantive bills that were introduced but did not pass, including the bill which would have eliminated faculty tenure in the Florida College System.

Dr. Shugart encouraged Board members to contact the governor and his staff to preserve Valencia's PECO allocations, which were for Valencia's fully vetted and approved projects in their respective final years of funding.

2011-12 Budget Model

Mr. Keith Houck, Vice President, Administrative Services, presented an overview of the 2011-12 Budget to the Board.

Mr. Houck reported that the College's proposed budget for 2011-12 is based on a recommended eight percent tuition increase, as authorized by the legislature. Dr. Shugart explained the reasons supporting the recommended tuition increase. Board discussion ensued, including a comparison of Valencia's costs for students versus the higher costs of the University of Central Florida.

Construction Report

Mr. Houck presented the following Construction Report:

LAKE NONA CAMPUS

PPI presented the Guaranteed Maximum Price (GMP) on Friday, April 29, 2011, which is being submitted for approval at this Board meeting. Construction is scheduled to begin June 2, 2011, with a completion date of July 2012. The Lake Nona campus will be occupied and in use August 2012.

OSCEOLA CAMPUS

A Guaranteed Maximum Price (GMP) for additional parking and for the Central Energy Plant (CEP) mechanical equipment which is being submitted at this Board meeting. A GMP for the building will be presented for approval later this summer.

WEST CAMPUS

Twenty firms responded to the RFQ for the design-build project, the selection committee interviewed the top four ranked firms; the recommendation of the committee will be brought to the June Board meeting.

Internal Auditor's
Report

Ms. Undria Stallings, Internal Auditor reported on the Hazardous Waste Inspection Follow-Up Review and the Tuition and Fee Revenue Audit for Academic Year 2010.

With regard to inquiries about the original hazardous waste citations in the 2007 review, Dr. Shugart assured the Board that the matters cited were not serious in nature and reflected the need for more training College-wide, which is now established and ongoing.

Ms. Stallings added that the Hazardous Waste Follow-Up Review has indicated the need for inspections to be conducted quarterly with effective communication of results.

Ms. Stallings reported that the Tuition and Fees Audit had insignificant variances of less than one-tenth (1/10th) of one (1%) percent. The miniscule variances reflect what was recorded as revenue vs. what should have been recorded.

Dr. Shugart recognized Ms. Jackie Lasch, Assistant Vice President, Financial Services, for her role in ensuring a "clean" audit, and in response to an inquiry, he reminded the Board that the College has a whistleblower process and those complaints/concerns are forwarded to the internal auditor or others for review.

Faculty Council Report

Dr. Bob Gessner, Faculty Council President, presented the Board with his report on programmatic learning assessment and outcomes being developed by faculty. Mr. Maguire requested that the Board be provided with an update on the program at its June meeting.

Foundation Report

Ms. Kifer Johnson reported that the Valencia Foundation's board retreat is scheduled for May 26 and 27, 2011 at the Hilton Daytona Beach. The theme for this year's retreat is "Telling Our Valencia Story."

Ms. Kifer invited the Board to attend the Femmes de Coeur's annual celebrity dance event at The Ballroom at Church Street in downtown Orlando on May 22, 2011. Proceeds from the event will benefit nursing scholarships for Valencia, Florida Hospital College of Health Sciences, Seminole State College, and UCF.

President's Report

Dr. Shugart reported that this year's commencement ceremony, held on Saturday, May 7, 2011, was the largest in Valencia's history with over 1000 of the 7000 graduates attending the ceremony.

Dr. Shugart reported that the College continues to make significant progress in its economic development initiatives and provided several examples of recent events on Valencia's campuses in support of those initiatives.

Dr. Shugart advised the Board of a potential need for the College to put forward risk capital to enable it to make more significant commitments

to support workforce training as the College's role expands in this area.

Dr. Shugart thanked the Board members for their effective communication with the governor's office on behalf of the College.

Dr. Shugart advised the Board that the College continues to be recognized at the national level for its work. He informed the Board that Valencia is competing against approximately one hundred other colleges for a \$700,000 first prize in a \$1 million competition in the ASPEN Initiative for outstanding learning outcomes.

Dr. Shugart advised the Board that Susan Kelley, Vice President for Institutional Advancement, is retiring from the College in June after over twenty years of devoted service to the college. He thanked her for her hard work and dedication.

New Business

Despite the lack of a quorum for the purpose of taking official Board action on the items of New Business as recommended, and after full discussion regarding Valencia's options relative to the percentage tuition increase authorized by the legislature, the members of the Board present voted unanimously in favor of the following items as recommended and further to lodge these items as part of the Agenda for formal Board approval at its June 21, 2011 meeting: Approval of Student Fee Schedule 2011-12; Guaranteed Maximum Price (GMP) – PPI, Construction Manager at Risk, Building 1, Lake Nona; Guaranteed Maximum Price (GMP) – Clancy & Theys, Construction Manager at Risk, Building 4, Osceola Campus; Approval of Catalog Changes for 2011-12; Additions, Deletions or Modifications of Courses and Programs; Valencia Enterprises Courses and Fees; Human Resources Agenda; Submission of Grant Proposals; and Property Deletions.

Approval of Student
Fees Schedule 2011-12

Guaranteed Maximum
Price (GMP) – PPI,
Construction Manager
at Risk, Building 1,
Lake Nona

Guaranteed Maximum
Price – Clancy & Theys,
Construction Manager
at Risk, Building 4,
Osceola Campus

Approval of Catalog
Changes for 2011-12

Additions, Deletions
or Modifications of
Courses and Programs

Valencia Enterprises
Courses and Fees

Human Resources
Agenda
Submission of Grant
Proposals
Property Deletions

Adjournment

Mr. Maguire moved for adjournment, the motion was seconded by Ms. Buchanan, and the motion was approved. The meeting adjourned at 11:00 a.m.

Secretary

Chairman