



December 6, 2017

TO: THE DISTRICT BOARD OF TRUSTEES  
of Valencia College

FROM: SANFORD C. SHUGART  
President

RE: PROPERTY DELETIONS

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. All equipment is disposed of through recyclers or to trash, depending on the type of equipment. All electronic equipment is disposed of through recyclers.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives:

- Computers – three years
- Vehicles, office machines, educational equipment – five years
- Furniture – seven years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Missing

16 assets with an original cost of \$37,623.05 with a book value of \$0.00

Outdated/Obsolete

71 assets with an original cost of \$337,378.58 with a current book value of \$0.00

Economically Unrepairable

2 assets with an original cost of \$5,955.75 with a book value of \$0.00

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the College to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:5-11.

A handwritten signature in black ink, reading "Sanford C. Shugart".

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President

# Property Deletion Detail

Wednesday, December 6, 2017

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
<b>Missing</b>					
00102317	8687	2/20/1987	Hospital Doll, MEDICAL PLASTICS LABORATORY,	\$1,741.99	\$0.00
00116083	9900	6/1/2000	Airway Management Trainer, ARMSTRONG MEDICAL, AA 3100	\$1,172.00	\$0.00
00116691	0001	8/29/2000	Pulse Oximeter, PHYSIO-CONTROL, SP02	\$1,125.00	\$0.00
00204467	0304	2/3/2004	Airway Management Trainer, LAERDAL,	\$1,187.92	\$0.00
00205084	0304	6/29/2004	Mega Code Kelly Manikin, LAERDAL, V-SIM	\$6,220.85	\$0.00
00212100	0708	1/29/2008	Vital Signs Simulator, LAERDAL, VITALSIM COMPLETE	\$1,175.66	\$0.00
00212209	0708	3/27/2008	Mega Code Kelly Manikin, LAERDAL, V-SIM	\$6,327.00	\$0.00
00214969	0910	11/10/2009	Security System, , 8 CAMERA DVR	\$1,650.00	\$0.00
00218443	1112	6/30/2012	Compressor, ,	\$1,395.00	\$0.00
G00002895	0102	3/26/2002	Laptop, DELL, C810	\$1,976.00	\$0.00
G00003745	0607	10/10/2006	Camcorder, CANON, GL-2	\$2,396.96	\$0.00
G00003746	0607	10/10/2006	Camcorder, CANON, GL-2	\$2,396.96	\$0.00
G00003808	0607	4/10/2007	Projector, DELL, 3400MP	\$1,348.00	\$0.00
G00004346	1011	5/12/2011	Compressor, ,	\$3,316.51	\$0.00
G00004532	1112	10/18/2011	Vital Signs Simulator, LAERDAL, VITALSIM COMPLETE	\$2,156.00	\$0.00
G00004536	1112	10/18/2011	Injury Set, LAERDAL,	\$2,037.20	\$0.00
16 detail records				\$37,623.05	\$0.00
<b>Outdated</b>					
00100574	7980	11/20/1979	Sound Projector, SINGER, 2110900	\$4,674.50	\$0.00
00100575	7980	11/20/1979	Sound Projector, SINGER, 2110900	\$4,674.50	\$0.00
00103499	8889	4/24/1989	Fluid Camera Head, O CONNER, 50D	\$2,117.60	\$0.00
00103757	8889	6/16/1989	HMI Lamp, ARRIFLEX, 1.2K, 1200 PAR	\$1,306.81	\$0.00
00103761	8889	6/18/1989	10K Mole Richardson, , 416	\$1,721.27	\$0.00
00104419	8990	6/4/1990	Microphone, LECTROSONICS, CR185	\$1,189.00	\$0.00
00104420	8990	6/4/1990	Microphone, LECTROSONICS, CR185	\$1,189.00	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00104861	9091	1/11/1991	Ballast, ARRIFLEX, BCA 2500A	\$4,900.00	\$0.00
00104870	9091	1/15/1991	Crank-O-Vator, MATTHEWS, 7580	\$2,115.62	\$0.00
00104871	9091	1/15/1991	Crank-O-Vator, MATTHEWS, 7580	\$2,115.62	\$0.00
00104890	9091	1/29/1991	Ballast, ARRIFLEX, 12K	\$14,700.00	\$0.00
00104895	9091	1/29/1991	HMI Lamp, , 562240	\$1,475.00	\$0.00
00104951	9091	2/19/1991	Wireless Transmitters, PRO MINI L ELECTROSONICS CR,	\$1,025.00	\$0.00
00104952	9091	2/19/1991	Wireless Transmitters, PRO MINI L ELECTROSONICS CR,	\$1,025.00	\$0.00
00104953	9091	2/19/1991	Wireless Transmitters, PRO MINI L ELECTROSONICS CR,	\$1,025.00	\$0.00
00105659	9192	10/31/1991	Quad 4 Monitors,, SONY, PVM411	\$1,124.85	\$0.00
00113303	9798	10/10/1997	Motor Cart, CLUB CAR,	\$5,173.34	\$0.00
00114337	9899	11/13/1998	Camera, SONY, 300L/C18	\$10,349.00	\$0.00
00115413	9900	1/6/2000	Camcorder, SONY, DSR 300	\$10,566.73	\$0.00
00115518	9900	1/14/2000	Motor Cart, CLUB CAR, EG0002	\$6,920.00	\$0.00
00115519	9900	1/14/2000	Motor Cart, CLUB CAR, EG0002	\$6,920.00	\$0.00
00115524	9900	1/18/2000	Audio recorder, FOSTEX, PD4	\$5,074.00	\$0.00
00118114	0001	4/19/2001	Motor Cart, CLUB CAR, CARRYALL	\$4,292.00	\$0.00
00118115	0001	4/19/2001	Motor Cart, CLUB CAR, CARRYALL	\$4,292.00	\$0.00
00203477	0203	6/30/2003	Camcorder, IKEGAMI, HLDV7W	\$16,991.57	\$0.00
00203478	0203	6/30/2003	Camera Lens, FUJINON, 20 X 8.6	\$5,735.00	\$0.00
00203489	0203	6/26/2003	Camcorder, PANASONIC, DXV100	\$3,327.95	\$0.00
00203849	0304	9/30/2003	Monitor, APPLE,	\$1,169.00	\$0.00
00205092	0304	6/30/2004	PC, HEWLETT PACKARD, 800	\$2,416.00	\$0.00
00205093	0304	6/30/2004	PC, HEWLETT PACKARD, 800	\$2,416.00	\$0.00
00206789	0405	5/10/2005	Que CR System, KONICA, REGIUS 190 - IQUE	\$59,660.00	\$0.00
00208031	0506	1/17/2006	Printer, HEWLETT PACKARD, 4250N	\$1,043.00	\$0.00
00209312	0506	6/15/2006	Printer, HEWLETT PACKARD, 8150N	\$2,267.00	\$0.00
00210784	0607	5/15/2007	Printer, HEWLETT PACKARD, 9050N	\$3,088.00	\$0.00
00212159	0708	2/26/2008	Barger-Baglite, BARGER, GT/DV-3	\$1,213.89	\$0.00
00212440	0708	6/24/2008	Plan File, MAYLINE, 7869D	\$1,344.77	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00214096	0809	6/4/2009	Letus35 Adapter (Red), LETUS, W/72MM/45CM ROD	\$1,829.00	\$0.00
00214798	0910	10/22/2009	PC, DELL, 760	\$1,006.41	\$0.00
00215150	0910	12/21/2009	Laptop, APPLE, MACBOOK PRO	\$2,292.50	\$0.00
00215361	0910	2/9/2010	PC, DELL, 780	\$1,082.29	\$0.00
00215455	0910	4/22/2010	Portable Recorder, PANASONIC, AG-HPG10 P2	\$3,399.95	\$0.00
00215741	0910	6/30/2010	Document Camera, QOMO, QD8000	\$1,450.00	\$0.00
00215957	1011	8/31/2010	Copier, PANASONIC, DP-8045	\$8,243.41	\$0.00
00216178	1011	10/7/2010	Laptop, DELL, E6410	\$1,224.69	\$0.00
00216184	1011	11/4/2010	Red Rocket Circuit Board, RED DIGITAL CINEMA, RED ROCKET	\$3,018.32	\$0.00
00216423	1011	1/12/2011	Circuit Board Housing, RED DIGITAL CINEMA, RED ROCKET	\$1,146.24	\$0.00
00217485	1112	7/14/2011	Monitor, PANASONIC, 17	\$2,771.95	\$0.00
00219125	1213	11/16/2012	PC, APPLE, MAC PRO	\$4,428.00	\$0.00
00219126	1213	11/16/2012	PC, APPLE, MAC PRO	\$4,428.00	\$0.00
00219127	1213	11/16/2012	PC, APPLE, MAC PRO	\$4,428.00	\$0.00
00219174	1213	11/16/2012	Laptop, DELL, E6430s	\$1,495.00	\$0.00
00219197	1213	11/29/2012	HMI Lens, ARRIFLEX, 12 K	\$1,928.18	\$0.00
00219215	1213	5/21/2013	PC, DELL, T1650	\$1,740.00	\$0.00
00219711	1213	5/2/2013	Laptop, DELL, E6430	\$1,375.88	\$0.00
00220641	1213	6/27/2013	PC, DELL, 9010	\$1,035.00	\$0.00
00220850	1314	10/15/2013	Laptop, DELL, E6430	\$1,278.10	\$0.00
00221076	1314	11/19/2013	Laptop, DELL, E6430s	\$1,278.10	\$0.00
00221078	1314	11/19/2013	Laptop, DELL, E6430s	\$1,278.10	\$0.00
00221085	1314	11/19/2013	Laptop, DELL, E6430s	\$1,278.10	\$0.00
00221123	1314	1/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221476	1314	3/13/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221835	1314	6/5/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
G00002787	0102	11/26/2001	Xpress Deluxe Mac System w/o CPU, , 0010-04825-01	\$18,961.00	\$0.00
G00002816	0102	12/6/2001	4 Hard Drives, Add-on, AVID, 73G 10K	\$4,550.20	\$0.00
G00002827	0102	12/13/2001	PC, APPLE, G4	\$2,519.00	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
G00002829	0102	1/31/2002	Analogue Playback Plug, , BKDW505	\$2,248.81	\$0.00
G00002866	0102	2/11/2002	Betacam Recorder, SONY,	\$41,226.60	\$0.00
G00003012	0102	6/28/2002	Tape Player w/Time Code, , DA60MKII	\$5,499.00	\$0.00
G00003343	0304	6/17/2004	Printer, HEWLETT PACKARD, 8150N	\$2,174.00	\$0.00
G00003651	0506	4/27/2006	PC, DELL, GX520	\$1,097.73	\$0.00
G00004161	0809	4/21/2009	Extreme Adapter, LETUS, W/72MM/45CM ROD	\$1,174.00	\$0.00
71 detail records				\$337,378.58	\$0.00
<b>Economically Unrepairable</b>					
00209291	0506	6/28/2006	Ice Machine, KITCHEN AID, KUI18PNLS	\$1,667.00	\$0.00
00214852	0910	11/3/2009	Spectrometer, LAMBDA, LAMBDA XLS UV/VIS	\$4,288.75	\$0.00
2 detail records				\$5,955.75	\$0.00
<b>Grand Total</b>	89 detail records			\$380,957.38	\$0.00