



May 24, 2017

TO: THE DISTRICT BOARD OF TRUSTEES
of Valencia College

FROM: SANFORD C. SHUGART
President

RE: PROPERTY DELETIONS

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. All equipment is disposed of through recyclers or to trash, depending on the type of equipment. All electronic equipment is disposed of through recyclers.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives:

- Computers – three years
- Vehicles, office machines, educational equipment – five years
- Furniture – seven years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Outdated/Obsolete

109 assets with an original cost of \$249,442.33 with a current book value of \$0.00

Economically Unrepairable

9 assets with an original cost of \$33,053.31 with a book value of \$0.00

RECOMMENDED ACTION:

The President recommends that the District Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the College to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:5-11.



President

Property Deletion Detail

Wednesday, May 24, 2017

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
Outdated					
00103465	8889	04/05/1989	Varitronics Poster Printer, VARITRONICS,	\$2,425.55	\$0.00
00112644	9697	04/25/1997	Printer, HEWLETT PACKARD, 5M	\$1,578.00	\$0.00
00112646	9697	04/25/1997	Printer, HEWLETT PACKARD, 5M	\$1,578.00	\$0.00
00200030	0102	12/13/2001	Vacuum, , SVG281	\$1,797.00	\$0.00
00202018	0203	10/10/2002	Scanner, OPSCAN, OPSCAN 6	\$5,585.00	\$0.00
00202457	0203	12/17/2002	Motor Cart, CLUB CAR, ELECTRIC	\$4,516.00	\$0.00
00202458	0203	12/17/2002	Motor Cart, CLUB CAR, ELECTRIC	\$4,516.00	\$0.00
00205280	0405	09/16/2004	Coffee Brewer, GRINDMASTER CORPORATION, RAP-400E	\$1,385.86	\$0.00
00206777	0405	05/03/2005	Burnisher, ADVANCE, 2700	\$10,589.35	\$0.00
00207418	0506	09/29/2005	PC, DELL, GX280	\$1,092.18	\$0.00
00208667	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208668	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208732	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208776	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208780	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208793	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208809	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208810	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208813	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208817	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208826	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208830	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208832	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208833	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208838	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00208843	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208845	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208847	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208879	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208890	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208909	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00208922	0506	04/25/2006	PC, DELL, GX620	\$1,288.62	\$0.00
00209131	0506	06/27/2006	PC, DELL, GX520	\$1,089.83	\$0.00
00209652	0607	10/17/2006	Extractor, POLARIS, 1201PS	\$2,351.00	\$0.00
00209972	0607	12/19/2006	Motor Cart, EZ GO, MPT 1000E	\$5,032.00	\$0.00
00211162	0607	06/30/2007	Printer, KYOCERA, FS-9520DN	\$3,454.00	\$0.00
00211472	0708	10/09/2007	PC, DELL, 745	\$1,216.90	\$0.00
00212141	0708	02/12/2008	PC, DELL, 755	\$1,553.61	\$0.00
00212358	0708	04/08/2008	PC, APPLE, MAC PRO	\$3,621.78	\$0.00
00212559	0708	06/30/2008	Presentation System, CRESTRON, MPS-200	\$2,835.75	\$0.00
00212811	0708	06/30/2008	Copier, PANASONIC, DP-C354	\$10,694.00	\$0.00
00212814	0708	06/30/2008	Copier, PANASONIC, DP-C354	\$10,694.00	\$0.00
00213144	0809	09/24/2008	Laptop, DELL, E6400	\$1,692.97	\$0.00
00213734	0809	04/15/2009	Dual Bus Control System, CRESTRON, PRO2	\$2,160.00	\$0.00
00214157	0809	06/18/2009	Laptop, DELL, E6400	\$1,168.99	\$0.00
00214265	0809	06/18/2009	Presentation System, CRESTRON, MPS-200	\$2,640.00	\$0.00
00214324	0910	07/30/2009	PC, DELL, 960	\$2,043.88	\$0.00
00214656	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214660	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214662	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214663	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214664	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214665	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214666	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00214667	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214670	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214671	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214673	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214674	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214675	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214686	0910	09/08/2009	PC, DELL, 960	\$1,907.28	\$0.00
00214692	0910	09/08/2009	PC, DELL, 960	\$2,126.76	\$0.00
00214694	0910	09/08/2009	PC, DELL, 960	\$2,126.76	\$0.00
00214695	0910	09/08/2009	PC, DELL, 960	\$2,126.76	\$0.00
00214703	0910	09/08/2009	PC, DELL, 960	\$2,126.76	\$0.00
00215208	0910	01/20/2010	Laptop, DELL, E6400	\$1,742.43	\$0.00
00215535	0910	05/13/2010	PC, DELL, T3500	\$2,318.42	\$0.00
00215547	0910	05/13/2010	PC, DELL, T3500	\$2,318.42	\$0.00
00215558	0910	05/13/2010	Copier, LANIER, LD540C	\$10,044.00	\$0.00
00215577	0910	05/13/2010	Server, DELL, R710	\$9,574.62	\$0.00
00216298	1011	11/11/2010	Laptop, APPLE, MACBOOK	\$1,699.00	\$0.00
00216466	1011	01/20/2011	PC, DELL, 780	\$1,122.59	\$0.00
00216615	1011	02/22/2011	Laptop, DELL, E6410	\$1,284.49	\$0.00
00216884	1011	04/26/2011	PC, DELL, 980	\$2,001.86	\$0.00
00217052	1011	05/31/2011	Laptop, DELL, E6420	\$1,482.55	\$0.00
00217155	1011	06/02/2011	PC, DELL, 780	\$1,039.89	\$0.00
00217158	1011	06/02/2011	PC, DELL, 780	\$1,039.89	\$0.00
00217162	1011	06/02/2011	PC, DELL, 780	\$1,039.89	\$0.00
00217238	1011	06/02/2011	Copier, LANIER, LD528SP	\$5,234.00	\$0.00
00217470	1011	06/30/2011	Handheld Scanner, MOTOROLA, MC55A0	\$1,214.36	\$0.00
00217471	1011	06/30/2011	Handheld Scanner, MOTOROLA, MC55A0	\$1,214.36	\$0.00
00217473	1011	06/30/2011	Handheld Scanner, MOTOROLA, MC55A0	\$1,214.36	\$0.00
00217474	1011	06/30/2011	Handheld Scanner, MOTOROLA, MC55A0	\$1,214.36	\$0.00

Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00217475	1011	06/30/2011	Handheld Scanner, MOTOROLA, MC55A0	\$1,214.36	\$0.00
00217603	1112	08/30/2011	Laptop, DELL, E6420	\$1,329.03	\$0.00
00217798	1112	12/13/2011	Server, DELL, R610	\$7,387.80	\$0.00
00217833	1112	12/13/2011	Server, DELL, R310	\$2,957.50	\$0.00
00217837	1112	12/13/2011	Server, DELL, R310	\$2,957.50	\$0.00
00218180	1112	04/05/2012	Handheld Scanner, MOTOROLA, MC55A0	\$1,924.64	\$0.00
00218181	1112	04/05/2012	Handheld Scanner, MOTOROLA, MC55A0	\$1,924.65	\$0.00
00218682	1213	08/16/2012	Handheld Scanner, MOTOROLA, MC55A0	\$1,276.57	\$0.00
00218707	1213	08/02/2012	Laptop, DELL, E6420	\$1,400.83	\$0.00
00219160	1213	11/16/2012	Laptop, DELL, E6430s	\$1,495.00	\$0.00
00219167	1213	11/16/2012	Laptop, DELL, E6430s	\$1,495.00	\$0.00
00219682	1213	01/29/2013	Laptop, DELL, E5450/5450	\$1,257.52	\$0.00
00220112	1213	06/06/2013	PC, DELL, 9010	\$1,034.56	\$0.00
00220113	1213	06/06/2013	PC, DELL, 9010	\$1,034.56	\$0.00
00220922	1314	10/15/2013	Laptop, DELL, E6430	\$1,278.10	\$0.00
00220924	1314	10/15/2013	Laptop, DELL, E6430	\$1,278.10	\$0.00
00220998	1314	10/15/2013	Laptop, APPLE, MACBOOK AIR	\$1,249.00	\$0.00
00221132	1314	01/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221162	1314	01/30/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221464	1314	03/13/2014	Laptop, DELL, E7440	\$1,285.00	\$0.00
00221966	1314	06/30/2014	Tablet, MICROSOFT, Surface Pro 3	\$1,568.99	\$0.00
G00004138	0809	04/07/2009	PC, APPLE, MAC PRO	\$3,810.79	\$0.00
G00004163	0809	04/07/2009	PC, APPLE, MAC PRO	\$3,810.79	\$0.00
G00004303	1011	11/30/2010	PC, APPLE, MAC PRO	\$3,273.60	\$0.00
G00004326	1011	12/20/2010	PC, APPLE, IMAC	\$1,149.00	\$0.00
G00005321	1415	12/09/2014	PC, DELL, T1700	\$1,809.70	\$0.00
109 detail records				\$249,442.33	\$0.00

Economically Unrepairable

00105097	9091	04/16/1991	2 Track Recorder, TASCAM, SORTAS602T	\$5,120.00	\$0.00
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Asset Number	Fiscal Year	Date of Purchase	Description, Make, Model	Original Cost	Book Value
00112328	9697	01/24/1997	Water Still, BARNSTEAD, MP11A	\$4,649.46	\$0.00
00204389	0304	02/10/2004	Printer, HEWLETT PACKARD, 4300DTN	\$2,075.00	\$0.00
00204548	0304	03/11/2004	Scanner, NCS PEARSON, OPSCAN 6	\$5,585.00	\$0.00
00209830	0607	12/12/2006	Printer, HEWLETT PACKARD, 4250TN	\$1,361.00	\$0.00
00211708	0708	12/20/2007	Pressure Washer, HOTSY, HS4040G-1	\$8,333.00	\$0.00
00216620	1011	02/24/2011	Printer, HEWLETT PACKARD, 5550	\$2,952.75	\$0.00
00221638	1314	06/27/2014	Projector, EPSON, 450WI	\$1,699.00	\$0.00
G00005139	1314	04/24/2014	Laptop, DELL, E6440	\$1,278.10	\$0.00
9 detail records				\$33,053.31	\$0.00
Grand Total	118 detail records			\$282,495.64	\$0.00