



July 23, 2014

TO: THE DISTRICT BOARD OF TRUSTEES  
Valencia College

FROM: SANFORD C. SHUGART  
President

RE: PROPERTY DELETIONS

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. Equipment which is surplus, obsolete or not economically repairable may be donated to local school systems, non-profit organizations or other governmental entities (see attached list). The remainder of the items are disposed of through recyclers or to trash, depending on the type of equipment. All electronic equipment is disposed of through recyclers.

For your information, we have also attached a list of organizations that have benefited from equipment the college has disposed of in recent months.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives:

- Computers – three years
- Vehicles, office machines, educational equipment – five years
- Furniture – seven years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Obsolete

4 assets with an original cost of \$4,883.91 with a current book value of \$0.00

Surplus

26 assets with an original cost of \$34,613.85 with a current book value of \$0.00

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the College to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:5-11.

  
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President

A Gift for Teaching  
AIAssets, Inc.  
Accept Pregnancy Center  
Accessible Solutions at Avalon Park  
Aisha Home Inc.  
American Society of Training and Development  
BETA Center  
Bishop Moore Catholic High School  
Boys & Girls Club of Central Florida  
Braille Association of Mid-Florida  
Bread of Life Fellowship  
Calvary Assembly  
Center for Independence  
Center of Faith Church  
Central Care Mission of Orlando  
Central Florida Children's Home  
Central Florida Community Breadbasket  
Charity & Love, Inc.  
Chrysalis, Inc.  
Church in the Sun  
Church of God  
Church of God Cathedral of Hope  
Circle of Faith Ministries  
Community Vision  
Diocese of Orlando  
Downey Christian School  
Early Learning Coalition of Osceola County  
El Calvario Christian Academy  
Epilepsy Association of Central Florida  
Faith United Church of God  
Final Freedom After Care  
First Baptist Church of St. Cloud  
Florida Baptist Convention  
Florida Dept. of Corrections  
Foundation Academy  
Freedom Drive for Kids  
Freedom Outreach Center  
Forman Family Life Center  
Guardian Care, Inc.  
Habitat for Humanity  
Haitian Coalition of Central Florida  
Hands of Central Florida  
Help Now of Osceola  
Heritage Christian School  
Hindu University of America  
Home Builders Institute  
Hope for All Crisis, Inc.  
Hope for the Poor International  
House Blend Café

Interfaith Humanitarian Services  
King of Kings Evangelical Church/School  
Life Academy  
Lighthouse Tabernacle of Prayer  
Lions Roar International  
Mary Lee Depugh Nursing Center  
Men of Destiny Ministries  
Mending Hearts Charities  
Messiah Christian Center  
Minority Women Enterprise Alliance  
Missionary Computer Fellowship  
Monster Club Foundation Services  
Montverde Academy  
Mustard Seed of Central Florida  
New Life Ministries World Outreach Center  
Oakland Nature Preserve  
Ocoee Lions Club and Foundation  
Orange County Public Schools  
Orange County Sherriff's Office  
Orange County Work Release  
Orlando Christian Prep  
Orlando Neighborhood Improvement Corp.  
Orlando Power Stars Cultural Assoc.  
Orlando Recycles  
Orlando Union Rescue Mission  
Osceola County Council on Aging  
Osceola County Health Department  
Osceola County Public School District  
Pace Center for Girls  
Pathways School  
Quest, Inc.  
Reach Back Foundation  
Restore Orlando  
Southeastern Data  
Spirit of Joy Lutheran Church  
St. Andrew Catholic Church  
St. Matthew Holiness Church  
St. Paul's Presbyterian Church  
The Branch Christian Church  
The Russell House  
The Transition House  
Threshold, Inc.  
Trinity Christian School  
Trinity Downtown Lutheran School  
Vision Educational Learning Center  
Way of Grace Ministries  
Windermere Elementary School  
Winter Park Public Library  
Yashua International Assembly Ministries

# Property Deletion Detail

Wednesday, July 23, 2014

Asset Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
<b>Obsolete</b>					
00204552	3/23/2004	03-04	Printer, Hewlett Packard, 4200N	\$1,322.00	\$0.00
00212865	7/29/2008	08-09	PC, Dell, 755	\$1,118.64	\$0.00
00214472	9/15/2009	09-10	PC, Dell, 760	\$1,168.88	\$0.00
00215900	8/19/2010	10-11	Laptop, Dell, E6410	\$1,274.39	\$0.00
4 detail records				\$4,883.91	\$0.00
<b>Surplus</b>					
00111816	11/1/1996	96-97	Laser Printer, Hewlett Packard, 5	\$1,185.91	\$0.00
00114634	4/2/1999	98-99	Test Scoring Scanner, Opscan, Opscan 3	\$4,410.00	\$0.00
00117182	2/8/2001	00-01	Prophy Jet, Dentsply, Gen-122	\$1,661.00	\$0.00
00117843	9/20/2000	00-01	Dual Select Handpiece, Cavitron, Gen-119	\$1,020.00	\$0.00
00202475	12/19/2002	02-03	Cavitron Ultrasonic Scaler, Cavitron, Gen-119	\$1,115.00	\$0.00
00208867	4/25/2006	05-06	Printer, Dell, 5300N	\$1,171.00	\$0.00
00209464	9/21/2006	06-07	PC, Dell, GX520	\$1,074.03	\$0.00
00211027	6/30/2007	06-07	PC, Dell, 745	\$1,219.80	\$0.00
00212618	6/3/2008	07-08	PC, Dell, 755	\$1,116.27	\$0.00
00212683	6/12/2008	07-08	PC, Dell, 755	\$1,090.20	\$0.00
00213323	12/2/2008	08-09	Onyx Deskset 19", Onyx, 19"	\$2,540.12	\$0.00
00213715	4/28/2009	08-09	PC, Dell, 760	\$1,011.79	\$0.00
00213716	4/28/2009	08-09	PC, Dell, 760	\$1,011.79	\$0.00
00213957	6/9/2009	08-09	PC, Dell, 760	\$1,011.79	\$0.00
00213987	6/9/2009	08-09	PC, Dell, 760	\$1,011.79	\$0.00
00213990	6/9/2009	08-09	PC, Dell, 760	\$1,011.79	\$0.00
00213996	6/9/2009	08-09	PC, Dell, 760	\$1,011.79	\$0.00
00214480	9/15/2009	09-10	PC, Dell, 760	\$1,168.88	\$0.00
00214814	10/19/2009	09-10	Prophy-jet, Cavitron, 120V G122	\$1,396.89	\$0.00
00214959	11/24/2009	09-10	PC, Dell, 760	\$1,011.17	\$0.00
00215913	8/24/2010	10-11	Laptop, Dell, E6410	\$1,227.14	\$0.00
00215914	8/24/2010	10-11	Laptop, Dell, E6410	\$1,227.14	\$0.00
00215915	8/24/2010	10-11	Laptop, Dell, E6410	\$1,227.14	\$0.00
00215916	8/24/2010	10-11	Laptop, Dell, E6410	\$1,227.14	\$0.00
00215917	8/24/2010	10-11	Laptop, Dell, E6410	\$1,227.14	\$0.00
00215918	8/24/2010	10-11	Laptop, Dell, E6410	\$1,227.14	\$0.00
26 detail records				\$34,613.85	\$0.00
<b>Grand Total</b>	30 detail records			\$39,497.76	\$0.00