



September 24, 2014

TO: THE DISTRICT BOARD OF TRUSTEES
Valencia College

FROM: SANFORD C. SHUGART
President

RE: PROPERTY DELETIONS

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. Equipment which is surplus, obsolete or not economically repairable may be donated to local school systems, non-profit organizations or other governmental entities (see attached list). The remainder of the items are disposed of through recyclers or to trash, depending on the type of equipment. All electronic equipment is disposed of through recyclers.

For your information, we have also attached a list of organizations that have benefited from equipment the college has disposed of in recent months.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives:

- Computers – three years
- Vehicles, office machines, educational equipment – five years
- Furniture – seven years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Obsolete

27 assets with an original cost of \$36,079.55 with a current book value of \$0.00

Surplus

50 assets with an original cost of \$116,488.09 with a current book value of \$0.00

Economically Unrepairable

1 asset with an original cost of \$1,168.88 with a book value of \$0.00

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the College to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:5-11.



President

A Gift for Teaching
AIAssets, Inc.
Accept Pregnancy Center
Accessible Solutions at Avalon Park
Aisha Home Inc.
American Society of Training and Development
BETA Center
Bishop Moore Catholic High School
Boys & Girls Club of Central Florida
Braille Association of Mid-Florida
Bread of Life Fellowship
Calvary Assembly
Center for Independence
Center of Faith Church
Central Care Mission of Orlando
Central Florida Children's Home
Central Florida Community Breadbasket
Charity & Love, Inc.
Chrysalis, Inc.
Church in the Sun
Church of God
Church of God Cathedral of Hope
Circle of Faith Ministries
Community Vision
Diocese of Orlando
Downey Christian School
Early Learning Coalition of Osceola County
El Calvario Christian Academy
Epilepsy Association of Central Florida
Faith United Church of God
Final Freedom After Care
First Baptist Church of St. Cloud
Florida Baptist Convention
Florida Dept. of Corrections
Foundation Academy
Freedom Drive for Kids
Freedom Outreach Center
Forman Family Life Center
Guardian Care, Inc.
Habitat for Humanity
Haitian Coalition of Central Florida
Hands of Central Florida
Help Now of Osceola
Heritage Christian School
Hindu University of America
Home Builders Institute
Hope for All Crisis, Inc.
Hope for the Poor International
House Blend Café

Interfaith Humanitarian Services
King of Kings Evangelical Church/School
Life Academy
Lighthouse Tabernacle of Prayer
Lions Roar International
Mary Lee Depugh Nursing Center
Men of Destiny Ministries
Mending Hearts Charities
Messiah Christian Center
Minority Women Enterprise Alliance
Missionary Computer Fellowship
Monster Club Foundation Services
Montverde Academy
Mustard Seed of Central Florida
New Life Ministries World Outreach Center
Oakland Nature Preserve
Ocoee Lions Club and Foundation
Orange County Public Schools
Orange County Sherriff's Office
Orange County Work Release
Orlando Christian Prep
Orlando Neighborhood Improvement Corp.
Orlando Power Stars Cultural Assoc.
Orlando Recycles
Orlando Union Rescue Mission
Osceola County Council on Aging
Osceola County Health Department
Osceola County Public School District
Pace Center for Girls
Pathways School
Quest, Inc.
Reach Back Foundation
Restore Orlando
Southeastern Data
Spirit of Joy Lutheran Church
St. Andrew Catholic Church
St. Matthew Holiness Church
St. Paul's Presbyterian Church
The Branch Christian Church
The Russell House
The Transition House
Threshold, Inc.
Trinity Christian School
Trinity Downtown Lutheran School
Vision Educational Learning Center
Way of Grace Ministries
Windermere Elementary School
Winter Park Public Library
Yashua International Assembly Ministries

Property Deletion Detail

Wednesday, September 24, 2014

Asset Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
Obsolete					
00119306	10/18/2001	01-02	Test Scoring Scanner, , Opscan 3/15	\$2,794.20	\$0.00
00207261	8/16/2005	05-06	PC, Dell, GX280	\$1,398.70	\$0.00
00211856	12/20/2007	07-08	PC, Dell, 755	\$1,162.61	\$0.00
00211859	12/20/2007	07-08	PC, Dell, 755	\$1,162.61	\$0.00
00211860	12/20/2007	07-08	PC, Dell, 755	\$1,162.61	\$0.00
00211861	12/20/2007	07-08	PC, Dell, 755	\$1,162.61	\$0.00
00211862	12/20/2007	07-08	PC, Dell, 755	\$1,162.61	\$0.00
00211864	12/20/2007	07-08	PC, Dell, 755	\$1,162.61	\$0.00
00211865	12/20/2007	07-08	PC, Dell, 755	\$1,162.61	\$0.00
00211867	12/20/2007	07-08	PC, Dell, 755	\$1,162.61	\$0.00
00211868	12/20/2007	07-08	PC, Dell, 755	\$1,162.61	\$0.00
00211869	12/20/2007	07-08	PC, Dell, 755	\$1,162.61	\$0.00
00211870	12/20/2007	07-08	PC, Dell, 755	\$1,162.61	\$0.00
00212214	3/4/2008	07-08	Laptop, Apple, MAC Book	\$2,038.00	\$0.00
00212415	5/15/2008	07-08	PC, Dell, 755	\$1,151.03	\$0.00
00212613	6/3/2008	07-08	PC, Dell, 755	\$1,116.27	\$0.00
00214307	3/4/2010	09-10	Laptop, Dell, E6400	\$1,436.09	\$0.00
00214485	9/15/2009	09-10	PC, Dell, 760	\$1,168.88	\$0.00
00214486	9/15/2009	09-10	PC, Dell, 760	\$1,168.88	\$0.00
00215296	2/9/2010	09-10	Laptop, Dell, E6400	\$1,436.09	\$0.00
00215299	2/9/2010	09-10	Laptop, Dell, E6400	\$1,436.09	\$0.00
00215300	2/9/2010	09-10	Laptop, Dell, E6400	\$1,436.09	\$0.00
00215302	1/5/2010	09-10	PC, Dell, Precision T1500	\$1,268.74	\$0.00
00215388	3/4/2010	09-10	Laptop, Dell, E6400	\$1,436.09	\$0.00
00215390	3/4/2010	09-10	Laptop, Dell, E6400	\$1,436.09	\$0.00
00215706	6/30/2010	09-10	PC, Dell, 780	\$1,030.82	\$0.00
00216152	10/7/2010	10-11	Laptop, Dell, E6410	\$1,538.78	\$0.00
27 detail records				\$36,079.55	\$0.00

Surplus					
00110165	6/23/1995	94-95	Autoclave, Eagle, SG-116	\$26,610.00	\$0.00
00114376	11/20/1998	98-99	Shredder, GBC, 522OS	\$1,349.95	\$0.00
00200466	2/11/2002	01-02	Power Vault Network Storage, Dell, PV7-15N	\$2,703.00	\$0.00
00203663	8/12/2003	03-04	Touch Panel, Crestron, TPS4500L	\$4,524.00	\$0.00
00203699	9/4/2003	03-04	Touch Panel, Crestron, TFS4500L	\$4,016.00	\$0.00
00203704	9/4/2003	03-04	Touch Panel, Crestron, TFS4500L	\$4,016.00	\$0.00
00203966	12/9/2003	03-04	Touch Panel, Crestron, TPS4500	\$3,666.00	\$0.00
00204861	6/1/2004	03-04	Touch Panel, Crestron, TPS4500	\$3,666.00	\$0.00
00207329	8/25/2005	05-06	Touch Panel, Crestron, TPS4500V	\$4,000.00	\$0.00
00207590	10/13/2005	05-06	PC, Dell, GX520	\$1,050.00	\$0.00
00208566	4/13/2006	05-06	Touch Panel, Crestron, TPS4500V	\$4,080.00	\$0.00
00210033	1/9/2007	06-07	Touch Panel, Crestron, TPS-12B	\$4,000.00	\$0.00

Asset Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
00210944	5/29/2007	06-07	PC, Dell, 745	\$1,167.75	\$0.00
00210996	6/19/2007	06-07	Server, Dell, 5050	\$4,261.27	\$0.00
00211331	9/4/2007	07-08	PC, Dell, 745	\$1,202.24	\$0.00
00211513	10/9/2007	07-08	PC, Dell, 745	\$1,216.90	\$0.00
00211518	10/18/2007	07-08	PC, Dell, 745	\$1,234.38	\$0.00
00211657	11/28/2007	07-08	PC, Dell, 745	\$1,069.27	\$0.00
00211777	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00212672	6/12/2008	07-08	PC, Dell, 755	\$1,090.20	\$0.00
00213849	5/5/2009	08-09	PC, Dell, 760	\$1,102.32	\$0.00
00213926	5/14/2009	08-09	Laptop, Dell, E6400	\$1,695.67	\$0.00
00214493	9/29/2009	09-10	PC, Dell, 760	\$1,168.88	\$0.00
00214513	9/1/2009	09-10	Projector, Panasonic, PT-F300 U	\$2,460.63	\$0.00
00214514	9/1/2009	09-10	Projector, Panasonic, PT-F300 U	\$2,460.63	\$0.00
00214524	9/22/2009	09-10	Projector, Panasonic, PT-LB80U	\$1,215.19	\$0.00
00214916	11/5/2009	09-10	Laptop, Dell, E6400	\$1,317.47	\$0.00
00214939	11/24/2009	09-10	PC, Dell, 760	\$1,011.17	\$0.00
00214963	11/24/2009	09-10	PC, Dell, 760	\$1,011.17	\$0.00
00214973	11/24/2009	09-10	PC, Dell, 760	\$1,011.17	\$0.00
00214978	11/24/2009	09-10	PC, Dell, 760	\$1,011.17	\$0.00
00214982	11/24/2009	09-10	PC, Dell, 760	\$1,011.17	\$0.00
00214987	11/24/2009	09-10	PC, Dell, 760	\$1,011.17	\$0.00
00215154	12/10/2009	09-10	Projector, Panasonic, PT-LB80U	\$1,215.13	\$0.00
00215173	12/21/2009	09-10	PC, Dell, 760	\$1,147.59	\$0.00
00215314	1/28/2010	09-10	Laptop, Dell, E4200	\$1,976.53	\$0.00
00215393	3/25/2010	09-10	Laptop, Dell, E4200	\$1,701.66	\$0.00
00215648	6/24/2010	09-10	PC, Dell, 780	\$1,015.64	\$0.00
00215652	6/24/2010	09-10	PC, Dell, 780	\$1,015.64	\$0.00
00215668	6/30/2010	09-10	Laptop, Dell, E6410	\$1,188.43	\$0.00
00215842	8/31/2010	10-11	Projector, Panasonic, PT-LB90U	\$1,244.39	\$0.00
00216045	9/2/2010	10-11	Laptop, Dell, E6410	\$1,227.14	\$0.00
00216117	10/26/2010	10-11	Laptop, Dell, E6410	\$1,227.14	\$0.00
00216118	10/26/2010	10-11	Laptop, Dell, E6410	\$1,227.14	\$0.00
00216119	10/26/2010	10-11	Laptop, Dell, E6410	\$1,227.14	\$0.00
00216249	11/9/2010	10-11	Laptop, Dell, E4310	\$2,023.37	\$0.00
00217050	5/31/2011	10-11	Laptop, Dell, E6420	\$1,482.55	\$0.00
G00003939	10/16/2007	07-08	PC, Dell, 745	\$1,230.43	\$0.00
G00003940	10/16/2007	07-08	PC, Dell, 745	\$1,230.43	\$0.00
G00003960	11/20/2007	07-08	Laptop, Dell, D630	\$1,640.80	\$0.00
50 detail records				\$116,488.09	\$0.00
Economically Unrepairable					
00214497	9/29/2009	09-10	PC, Dell, 760	\$1,168.88	\$0.00
1 detail record				\$1,168.88	\$0.00
Grand Total	78 detail records			\$153,736.52	\$0.00