

# **PROPERTY DELETIONS**



September 17, 2013

TO: BOARD OF TRUSTEES  
Valencia College

FROM: SANFORD C. SHUGART  
President

RE: PROPERTY DELETIONS

Surplus, trade-in, obsolete, economically unrepairable, or missing equipment items are periodically deleted from the property records of the College. Equipment which is surplus, obsolete or not economically repairable may be donated to local school systems, non-profit organizations or other governmental entities (see attached list). The remainder of the items are disposed of through recyclers or to trash, depending on the type of equipment. All electronic equipment is disposed of through recyclers.

For your information, we have also attached a list of organizations that have benefited from equipment the college has disposed of in recent months.

Per Florida Statute 274.02, equipment with a cost or fair market value of \$1,000 or more and a projected useful life of more than one year must be recorded in the financial records as property for inventory purposes. Therefore, original cost reflects the cost of the item at the date of acquisition, or the estimated fair market value at the date received, in the case of gifts.

Equipment is depreciated on a straight-line basis over the following estimated useful lives:

- Computers – three years
- Vehicles, office machines, educational equipment – five years
- Furniture – seven years

Therefore, current book value reflects the net depreciated value (acquisition cost or fair market value less depreciation).

Obsolete

22 assets with an original cost of \$67,398.51 with a current book value of \$0.00

Surplus

103 assets with an original cost of \$230,738.03 with a current book value of \$0.00

Economically Unrepairable

8 assets with an original cost of \$20,497.49 with a current book value of \$1,648.68

RECOMMENDED ACTION:

The President recommends that the Board of Trustees approve the disposition and deletion of equipment from the property records as requested and authorize the College to exchange, dispose of, or trade in the items as surplus property according to Board Policy 6Hx28:5-11.

  
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President

A Gift for Teaching  
A1Assets, Inc.  
Accept Pregnancy Center  
Accessible Solutions at Avalon Park  
Aisha Home Inc.  
American Society of Training and Development  
BETA Center  
Bishop Moore Catholic High School  
Boys & Girls Club of Central Florida  
Braille Association of Mid-Florida  
Bread of Life Fellowship  
Calvary Assembly  
Center for Independence  
Center of Faith Church  
Central Care Mission of Orlando  
Central Florida Children's Home  
Central Florida Community Breadbasket  
Charity & Love, Inc.  
Chrysalis, Inc.  
Church in the Sun  
Church of God  
Church of God Cathedral of Hope  
Circle of Faith Ministries  
Community Vision  
Diocese of Orlando  
Downey Christian School  
Early Learning Coalition of Osceola County  
El Calvario Christian Academy  
Epilepsy Association of Central Florida  
Faith United Church of God  
Final Freedom After Care  
First Baptist Church of St. Cloud  
Florida Baptist Convention  
Florida Dept. of Corrections  
Foundation Academy  
Freedom Drive for Kids  
Freedom Outreach Center  
Forman Family Life Center  
Guardian Care, Inc.  
Habitat for Humanity  
Haitian Coalition of Central Florida  
Hands of Central Florida  
Help Now of Osceola  
Heritage Christian School  
Hindu University of America  
Home Builders Institute  
Hope for All Crisis, Inc.  
Hope for the Poor International  
House Blend Café

Interfaith Humanitarian Services  
King of Kings Evangelical Church/School  
Life Academy  
Lighthouse Tabernacle of Prayer  
Lions Roar International  
Mary Lee Depugh Nursing Center  
Men of Destiny Ministries  
Mending Hearts Charities  
Messiah Christian Center  
Minority Women Enterprise Alliance  
Missionary Computer Fellowship  
Monster Club Foundation Services  
Montverde Academy  
Mustard Seed of Central Florida  
New Life Ministries World Outreach Center  
Oakland Nature Preserve  
Ocoee Lions Club and Foundation  
Orange County Public Schools  
Orange County Sheriff's Office  
Orange County Work Release  
Orlando Christian Prep  
Orlando Neighborhood Improvement Corp.  
Orlando Power Stars Cultural Assoc.  
Orlando Recycles  
Orlando Union Rescue Mission  
Osceola County Council on Aging  
Osceola County Health Department  
Osceola County Public School District  
Pace Center for Girls  
Pathways School  
Quest, Inc.  
Reach Back Foundation  
Restore Orlando  
Southeastern Data  
Spirit of Joy Lutheran Church  
St. Andrew Catholic Church  
St. Matthew Holiness Church  
St. Paul's Presbyterian Church  
The Branch Christian Church  
The Russell House  
The Transition House  
Threshold, Inc.  
Trinity Christian School  
Trinity Downtown Lutheran School  
Vision Educational Learning Center  
Way of Grace Ministries  
Windermere Elementary School  
Winter Park Public Library  
Yashua International Assembly Ministries

# Property Deletion Detail

Tuesday, September 17, 2013

Asset Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
<b>Obsolete</b>					
00104432	4/2/1990	89-90	Microfiche/Film Reader/Printer, Canon, PC-70	\$1,840.00	\$0.00
00107321	12/15/1992	92-93	Motor Cart, # 5, Club Car, 93	\$4,637.00	\$0.00
00107322	12/15/1992	92-93	Motor Cart, # 9, Club Car, 93	\$4,637.00	\$0.00
00109140	5/2/1994	93-94	Visual Presenter, 94-026, Elmo, EV 328	\$2,758.00	\$0.00
00113663	2/16/1998	97-98	Diesel Mower w/ 54" Deck, Kubota, GF 18 00	\$9,700.00	\$0.00
00114076	5/29/1998	97-98	Designjet Printer, Hewlett Packard, 450C	\$1,870.00	\$0.00
00115177	11/30/1999	99-00	Mower, Kubota, F2560	\$13,700.00	\$0.00
00116091	6/30/2000	99-00	Projector, Proxima, 6810	\$2,100.00	\$0.00
00117624	1/18/2001	00-01	PC, Apple, G4	\$2,057.00	\$0.00
00201257	6/6/2002	01-02	CD Duplicator, Sanyo, C122950	\$1,222.00	\$0.00
00203690	9/4/2003	03-04	Camera, Elmo, PTC-100S	\$1,162.00	\$0.00
00204510	3/2/2004	03-04	Blue Line Copier/Roto Lite, Owen Manufacturing Inc., S	\$1,905.43	\$0.00
00206201	11/16/2004	04-05	Projector, Panasonic, PT-L735U	\$2,475.00	\$0.00
00208941	5/24/2006	05-06	PC, Dell, GX220	\$1,097.73	\$0.00
00209235	6/28/2006	05-06	PC, Dell, GX520	\$1,081.93	\$0.00
00209242	6/28/2006	05-06	PC, Dell, GX520	\$1,081.93	\$0.00
G00002242	6/30/2000	99-00	Projector, , LXI	\$7,000.00	\$0.00
G00002572	6/19/2001	00-01	Tabletop Display System, ,	\$1,459.00	\$0.00
G00003247	7/15/2003	03-04	Smartboard, Smart, SB580	\$1,475.66	\$0.00
G00003251	7/15/2003	03-04	Smartboard, Smart, SB580	\$1,475.67	\$0.00
G00004067	11/13/2008	08-09	Projector, Panasonic, PT-LB800	\$1,331.58	\$0.00
G00004068	11/13/2008	08-09	Projector, Panasonic, PT-LB800	\$1,331.58	\$0.00
22 detail records				\$67,398.51	\$0.00
<b>Surplus</b>					
00103360	1/18/1989	88-89	Editing VCR (VHS), , AG 1950	\$1,118.25	\$0.00
00104806	11/28/1990	90-91	Sound Lectum (47" X 22" X 18"), Oklahoma Sound Cor	\$1,015.56	\$0.00
00108380	10/8/1993	93-94	Video Router Switcher, Pesa,	\$1,419.00	\$0.00
00111143	6/30/1996	95-96	Camcorder, Panasonic, AG456UP	\$2,004.63	\$0.00
00111817	11/1/1996	96-97	Laser Printer, Hewlett Packard, 5	\$1,185.91	\$0.00
00111819	11/1/1996	96-97	Laser Printer, Hewlett Packard, 5	\$1,185.91	\$0.00
00111824	11/1/1996	96-97	Laser Printer, Hewlett Packard, 5	\$1,185.91	\$0.00
00112295	1/21/1997	96-97	27" Color TV, Mitsubishi,	\$1,047.50	\$0.00
00113174	8/5/1997	97-98	VCR, JVC, SRS365U	\$1,139.00	\$0.00
00113194	8/15/1997	97-98	VCR, JVC, SRS365U	\$1,139.00	\$0.00
00113203	8/15/1997	97-98	VCR, JVC, SRS365U	\$1,139.00	\$0.00
00114492	2/5/1999	98-99	Editing Recorder/Player, Sony, DRS-80	\$7,600.00	\$0.00
00114532	2/19/1999	98-99	Recorder/Player, JVC, SR-S365U	\$1,120.00	\$0.00
00115112	10/5/1999	99-00	Printer, Hewlett Packard, 4050N	\$1,332.00	\$0.00
00115492	1/11/2000	99-00	Digital Video Camera System, Sony, SYDSR300L/	\$11,565.00	\$0.00
00115834	6/13/2000	99-00	Shredder, GBC, 5000	\$1,999.00	\$0.00
00115928	6/20/2000	99-00	4 Bay Storage Chassis, Axis, SCSI	\$2,629.70	\$0.00

Asset Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
00116046	6/30/2000	99-00	Laser Printer, Hewlett Packard, 4050N	\$1,500.00	\$0.00
00117220	1/23/2001	00-01	HP 8100 Laserjet Printer, Hewlett Packard, 8150N	\$2,500.00	\$0.00
00117769	2/27/2001	00-01	Tapechek, Research Technology International, 490	\$7,230.00	\$0.00
00119198	10/30/2001	01-02	Laptop, Apple, PBG4	\$3,592.00	\$0.00
00200336	1/24/2002	01-02	Ikegami camera, Ikegami, HL-DV7W	\$14,880.75	\$0.00
00200377	2/5/2002	01-02	Waveform/Audio Monitor, Videotek, TVM-621	\$4,007.36	\$0.00
00200411	1/22/2002	01-02	DV Cam VTR, Sony, DSR-1800	\$8,456.00	\$0.00
00200413	1/22/2002	01-02	DV Cam VTR, Sony, DSR-1800	\$8,456.00	\$0.00
00200438	1/15/2002	01-02	Audio Mixer 32, Digital, Mackie, d8b	\$9,402.40	\$0.00
00200907	1/29/2002	01-02	3RU Avenue router w/misc cards, Ensemble, 5030	\$11,743.20	\$0.00
00200908	1/29/2002	01-02	3RU Avenue router w/misc cards, Ensemble, 5030	\$6,546.40	\$0.00
00200909	1/29/2002	01-02	3RU Avenue router w/misc cards, Ensemble, 5030	\$14,817.60	\$0.00
00200910	1/29/2002	01-02	1RU Avenue router w/misc cards, Ensemble, 5035	\$2,604.00	\$0.00
00200912	1/29/2002	01-02	1RU Avenue router w/misc cards, Ensemble, 5035	\$2,604.00	\$0.00
00201178	5/30/2002	01-02	PC, Dell, GX240	\$1,540.00	\$0.00
00202136	10/29/2002	02-03	PC, Apple, G4	\$1,877.00	\$0.00
00202297	11/26/2002	02-03	Printer, Hewlett Packard, 4100DTN	\$1,984.58	\$0.00
00202427	12/3/2002	02-03	Projector, Proxima, 2000	\$3,554.21	\$0.00
00203891	10/14/2003	03-04	Converter - Digital to Analog, Ensemble, 5250	\$1,436.67	\$0.00
00203892	10/14/2003	03-04	Converter - Digital to Analog, Ensemble, 5250	\$1,436.67	\$0.00
00203893	10/14/2003	03-04	Converter - Digital to Analog, Ensemble, 5250	\$1,436.66	\$0.00
00206325	2/8/2005	04-05	Spectrophotometer, Thermo, 333183	\$1,550.00	\$0.00
00208120	1/19/2006	05-06	PC, Dell, GX520	\$1,120.23	\$0.00
00208121	1/19/2006	05-06	PC, Dell, GX520	\$1,120.23	\$0.00
00208122	1/19/2006	05-06	PC, Dell, GX520	\$1,120.23	\$0.00
00208123	1/19/2006	05-06	PC, Dell, GX520	\$1,120.23	\$0.00
00208156	2/14/2006	05-06	PC, Dell, GX520	\$1,136.44	\$0.00
00208321	2/28/2006	05-06	PC, Dell, GX520	\$1,141.18	\$0.00
00208323	2/28/2006	05-06	PC, Dell, GX520	\$1,141.18	\$0.00
00208341	4/6/2006	05-06	PC, Dell, GX620	\$2,341.19	\$0.00
00209245	6/28/2006	05-06	PC, Dell, GX520	\$1,089.04	\$0.00
00209246	6/28/2006	05-06	PC, Dell, GX520	\$1,089.04	\$0.00
00209251	6/28/2006	05-06	PC, Dell, GX520	\$1,089.04	\$0.00
00209854	12/5/2006	06-07	PC, Dell, GX620	\$1,285.92	\$0.00
00209867	12/5/2006	06-07	PC, Dell, GX620	\$1,285.92	\$0.00
00210116	1/11/2007	06-07	PC, Dell, GX520	\$1,086.65	\$0.00
00210436	3/27/2007	06-07	PC, Dell, 745	\$1,216.10	\$0.00
00210438	3/27/2007	06-07	PC, Dell, 745	\$1,216.10	\$0.00
00210440	3/27/2007	06-07	PC, Dell, 745	\$1,216.10	\$0.00
00210441	3/27/2007	06-07	PC, Dell, 745	\$1,216.10	\$0.00
00210443	3/27/2007	06-07	PC, Dell, 745	\$1,216.10	\$0.00
00210454	3/27/2007	06-07	PC, Dell, 745	\$1,391.50	\$0.00
00210467	3/27/2007	06-07	PC, Dell, 745	\$1,391.50	\$0.00
00210471	3/27/2007	06-07	PC, Dell, 745	\$1,391.50	\$0.00
00210472	3/27/2007	06-07	PC, Dell, 745	\$1,391.50	\$0.00
00210738	5/1/2007	06-07	PC, Dell, 745	\$1,261.24	\$0.00
00211020	6/30/2007	06-07	PC, Dell, 745	\$1,219.80	\$0.00
00211030	6/30/2007	06-07	PC, Dell, 745	\$1,219.80	\$0.00
00211051	6/21/2007	06-07	Laptop, Dell, D620	\$1,858.17	\$0.00

Asset Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
00211073	6/30/2007	06-07	PC, Dell, 745	\$1,191.72	\$0.00
00211074	6/30/2007	06-07	PC, Dell, 745	\$1,191.72	\$0.00
00211141	6/30/2007	06-07	PC, Dell, 745	\$1,012.10	\$0.00
00211143	6/30/2007	06-07	PC, Dell, 745	\$1,012.10	\$0.00
00211145	6/30/2007	06-07	PC, Dell, 745	\$1,012.10	\$0.00
00211150	6/30/2007	06-07	PC, Dell, 745	\$1,012.10	\$0.00
00211485	10/9/2007	07-08	PC, Dell, 745	\$1,216.90	\$0.00
00211655	11/28/2007	07-08	PC, Dell, 745	\$1,069.27	\$0.00
00211659	11/28/2007	07-08	PC, Dell, 745	\$1,069.27	\$0.00
00211662	11/28/2007	07-08	PC, Dell, 745	\$1,069.27	\$0.00
00211665	11/28/2007	07-08	PC, Dell, 745	\$1,069.27	\$0.00
00211673	11/28/2007	07-08	PC, Dell, 745	\$1,069.27	\$0.00
00211731	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211735	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211736	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211744	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211748	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211795	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211797	12/13/2007	07-08	PC, Dell, 745	\$1,056.17	\$0.00
00211838	12/13/2007	07-08	PC, Dell, 745	\$1,220.63	\$0.00
00211841	12/13/2007	07-08	PC, Dell, 745	\$1,220.63	\$0.00
00212335	4/8/2008	07-08	PC, Apple, Mac Pro	\$3,621.78	\$0.00
00212678	6/12/2008	07-08	PC, Dell, 755	\$1,090.20	\$0.00
00212679	6/12/2008	07-08	PC, Dell, 755	\$1,090.20	\$0.00
00212685	6/12/2008	07-08	PC, Dell, 755	\$1,090.20	\$0.00
00213215	11/6/2008	08-09	PC, Dell, 755	\$1,008.83	\$0.00
00213216	11/6/2008	08-09	PC, Dell, 755	\$1,008.83	\$0.00
00213217	11/6/2008	08-09	PC, Dell, 755	\$1,008.83	\$0.00
00213218	11/6/2008	08-09	PC, Dell, 755	\$1,008.83	\$0.00
00213219	11/6/2008	08-09	PC, Dell, 755	\$1,008.83	\$0.00
00213220	11/6/2008	08-09	PC, Dell, 755	\$1,008.83	\$0.00
00213221	11/6/2008	08-09	PC, Dell, 755	\$1,008.83	\$0.00
00213222	11/6/2008	08-09	PC, Dell, 755	\$1,008.83	\$0.00
00213247	11/11/2008	08-09	Laptop, Dell, D630	\$1,235.25	\$0.00
00213304	12/18/2008	08-09	Laptop Cart, Dell, 30-Module	\$1,526.32	\$0.00
00217654	10/4/2011	11-12	Digital Visualizer, Qomo, QD 700	\$1,309.00	\$0.00
G00003779	12/14/2006	06-07	Digital Signage/Player, Sony, NSP1	\$1,522.00	\$0.00
103 detail records				\$230,738.03	\$0.00

**Economically Unrepairable**

00114077	5/29/1998	97-98	Laserjet Printer, Hewlett Packard, 4000	\$1,034.91	\$0.00
00116409	8/22/2000	00-01	Visual Presenter 00-020, Elmo, EV400AF	\$1,800.00	\$0.00
00206203	11/16/2004	04-05	Projector, Panasonic, PT-L735U	\$2,475.00	\$0.00
00206206	11/16/2004	04-05	Projector, Panasonic, PT-L735U	\$2,475.00	\$0.00
00213924	5/14/2009	08-09	Laptop, Dell, E6400	\$1,695.67	\$0.00
00214402	8/11/2009	09-10	Copier, Workio, FG600	\$8,243.41	\$1,648.68
G00002110	11/9/1999	99-00	Printer, Hewlett Packard, 4050N	\$1,214.85	\$0.00
G00003230	6/19/2003	02-03	Computer Workbench, Workplace, 36" X 84"	\$1,558.65	\$0.00

Asset Number	Date of Purchase	FY	Description, Make, Model	Original Cost	Book Value
8 detail records				\$20,497.49	\$1,648.68
<b>Grand Total</b>	133 detail records			\$318,634.03	\$1,648.68