



**THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE
REGULAR MEETING**

Minutes

June 28, 2017

Valencia College – Osceola Campus, Room 4-105

Members Present

Mr. Lewis M. Oliver, III, Chair

Dr. Bruce Carlson, Vice Chair

Ms. Maria Grulich

Mr. Raymer F. Maguire, III

Mr. Guillermo Hansen

Mr. John Crossman

Ms. Daisy Lopez-Cid

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Call to Order

Chair Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:32am. A quorum was present.

Invocation

The invocation was offered by Dr. William Mallowney, Vice President for Policy and General Counsel.

Pledge of Alliance

The Pledge of Allegiance was recited by all.

**Approval of Minutes
May 24, 2017**

Ms. Grulich moved to approve the meeting minutes of the May 24, 2017 Regular Meeting, as presented. The motion was seconded by Mr. Crossman and approved unanimously.

President's Report

Dr. Shugart reported that the College honored the victims of the Pulse tragedy at several events held at all College sites, June 8, 2017. He announced that the College awarded seven Valencia United LGBT + scholarships to honor the seven Valencia students who were killed in the Pulse tragedy.

Dr. Shugart announced that Valencia was awarded a large grant from the Helios Education Foundation. The project, led by Dr. Joyce Romano, Vice President, Educational Partnerships, gathers the student record data from Pre-K through college and university in Central Florida, and allows to explore the entire system to define how best to serve students in our community. Dr. Shugart praised Dr. Romano for her outstanding work.

Dr. Shugart announced that Valencia will present to the State Board of Education proposed programs leading to the Bachelor of Science in Nursing, and the Bachelor of Applied Science in Management Supervision, with a recommendation for approval.

Dr. Shugart announced that Dr. Stacey Johnson, Winter Park and East Campuses President, has been inducted in the College Sports Information Directors of America (COSIDA) Academic All-American Hall of Fame.

Public Comment

No public comment was offered.

New Business

- 1. Operating Budget 2017-2018:** Mr. Loren Bender, Vice President for Business Operations and Finance, presented the report, which was distributed to the Board. Following discussion, Ms. Grulich moved to approve the Operating Budget 2017-2018, as presented, and Ms. Lopez-Cid seconded. The motion was approved unanimously. Mr. Bender thanked Mr. Oscar Cristancho Mercado, Assistant Vice President, Budgets and Analysis, and his team, for their outstanding work.
- 2. Capital Improvement Program (CIP) – 2018/2019 – 2022/2023:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender indicated that the Capital Improvement Program (CIP) is created to identify, document and justify legislative requests for dollars for the major categories of capital projects, remodeling, renovation, and new construction. Following discussion, Mr. Crossman moved to approve the Capital Improvement Program for the Fiscal Years 2018/2019 – 2022/2023 as presented, and Mr. Maguire seconded. The motion was approved unanimously.
- 3. Educational Plant Survey:** Mr. Bender presented the report, which was distributed to the Board. Mr. Bender stated that the Educational Plant Survey is a systematic study and evaluation of existing college educational facilities and the determination of future educational plant needs supporting the provision of appropriate facilities for accommodating educational programs and services for students. Following discussion, Mr. Maguire moved to approve the Educational Plant Survey dated June 28, 2017, as presented, and Mr. Hansen seconded. The motion was approved unanimously. Mr. Bender thanked Mr. Jose Fernandez, Assistant Vice President, Faculty Plan/Real Estate Development, Facilities Planning and Operations, for his great work.

- 4. Approval of Design/Development Fees for Valencia Academic Center at Creative Village:** Following Mr. Bender's explanation and discussion, Mr. Maguire moved to approve the expenditures of Design and Development Fees to Ustler Development, Inc., for \$830,080, as presented, and Ms. Lopez-Cid seconded. The motion was approved unanimously.
- 5. Approval of School of Public Safety Master Plan Design:** Mr. Joe Battista, Vice President, Global, Professional and Continuing Education, and Dr. Jeff Goltz, Executive Dean, School of Public Safety, presented the report, which was distributed to the Board. Mr. Battista and Dr. Goltz briefed the Board on the master plan's history, development and collaboration, current site, regional priorities/phasing, and funding strategy. Dr. Goltz stated that the Central Florida Regional Education and Training Center at the School of Public Safety will be a multi-agency, multi-disciplinary training complex that will be utilized by Valencia's agency partners for degrees, academy certifications, specialized training and continuing education. Following discussion, Ms. Grulich moved to approve the Master Plan for the Central Florida Regional Education and Training Center at Valencia College School of Public Safety as presented, and Ms. Lopez-Cid seconded. The motion was approved unanimously.
- 6. President Performance Evaluation:** Dr. Mallowney thanked the Board for providing their valuable feedback on Dr. Shugart's performance as President this past year. Chair Oliver discussed the contents of a document prepared to summarize the Board's feedback on the President's performance for the past year. He indicated that Dr. Shugart's evaluation scores and related Board comments are excellent. Chair Oliver stated that the Board unanimously praised Dr. Shugart for his outstanding leadership qualities. He then invited members to offer any additional comments on Dr. Shugart's performance as Valencia's President. The Board unanimously praised Dr. Shugart for his leadership, and many professional talents. Following discussion, Ms. Lopez-Cid moved to approve President Shugart's Performance Evaluation as presented, and Ms. Grulich seconded. The motion was approved unanimously.
- 7. President's Employment Contract:** Dr. Mallowney indicated that the proposed adjustments to the President's contract as presented for consideration reflect routine changes to dates and the progression into the final year of the three-year retention compensation provision. Mr. Oliver and Mr. Crossman renewed their recurring objection to the President's repeated requests over the years to forgo merit increases in base salary to which he has been otherwise entitled in accordance with his contract. The Board respected and supported Dr. Shugart's

decision regarding avoiding merit increases to his base salary. Following discussion, Mr. Hansen moved to approve the President's Employment Contract as presented, and Ms. Grulich seconded. The motion was approved by a 5-2 vote, with Mr. Crossman and Mr. Maguire voting in the negative, citing their concern regarding Dr. Shugart's preference to forgo merit increases in base salary in the amounts provided for in his contract. Dr. Shugart expressed deep appreciation for the Board's recognition and support.

- 8. Approval of Associate of Science Degree in Residential Property Management:** Following discussion led by Dr. Susan Ledlow, Vice President, Academic Affairs and Planning, and Dr. Nasser Hedayat, Assistant Vice President, Career and Workforce Education, Career and Workforce Education, Mr. Crossman moved to approve and authorize Valencia College to offer the Associate Degree in Residential Property Management as presented, and Mr. Hansen seconded. The motion was approved unanimously.

A motion was made by Ms. Lopez-Cid and seconded by Ms. Grulich to consider, accept, and approve items 9, 10, 11, 12, 13, and 14 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

- 9. Delinquent Account Charge-Off**
- 10. Human Resources Agenda**
- 11. Additions, Deletions or Modifications of Courses & Programs**
- 12. Continuing Education Courses & Fees**
- 13. Submission of Grant Proposals**
- 14. Property Deletions**

Board Comments

No board comments were offered.

Reports

- A. Osceola Campus Report:** Dr. Kathleen Plinske, Osceola, Lake Nona, and Poinciana Campuses President, provided a progress update on the Got College initiative. The report was distributed to the Board. Dr. Plinske briefed the Board on the percentage of high school graduates enrolling in public, post-secondary institution in Florida and percentage of the School District of Osceola County (SDOC) graduates attending Valencia in the Fall following high school graduation, the percentage of high school graduates enrolled in public, post-secondary institutions in Florida in the Fall after their high school graduation (Class of 2010), new pathways and programs, and Scholarship Nights. Dr. Plinske thanked Dr. Debra Pace, Osceola County School Board Superintendent, for her outstanding leadership, and for her great partnership with Valencia College. The Board praised Dr. Plinske for her outstanding work and leadership.

- B. Osceola Campus SGA Report:** Mr. Rendi Vallve, and Ms. Laura Cabrera, newly elected Osceola Campus SGA President, and Vice President, respectively, presented the report, which was distributed to the Board. Mr. Vallve and Ms. Cabrera shared the Osceola SGA aspirations and goals for 2017-2018.
- C. 2016-2017 Audit Update:** Ms. Cynthia Santiago-Guzmán, Director, Compliance and Audit, reported that the Audit Plan for 2016-2017 academic year has been completed as approved by the District Board of Trustees. The report, which was distributed to the Board, included an audit engagement update regarding the Procurement department, and Grants management. Ms. Santiago-Guzmán indicated that overall, the processes and controls in place with regards to the Procurement department, and Grants management, are adequate and operating in a satisfactory manner, with no material audit observations noted during this engagement.
- D. Financial Report:** Mr. Loren presented the report, which was distributed to the Board. Mr. Bender indicated that the College finances are in great shape.
- E. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. He indicated that all construction projects are proceeding as expected.
- F. Faculty Council Report:** Mr. Neal Phillips, Faculty Association President, announced that his term as President of the Faculty Association has ended, and that Mr. Al Groccia, Professor, Mathematics, Osceola Campus, will assume the role through June 2018. Dr. Shugart thanked Mr. Phillips for his great work.
- G. Valencia Foundation Report:** Ms. Lopez-Cid presented the report, which was distributed to the Board. Dr. Shugart indicated that the Foundation Campaign will go public in the Fall 2017.

Following discussion, Mr. Crossman moved to approve the cancellation of the July 2017 Organizational and Regular meetings, and to be rescheduled for September 27, 2017, and Ms. Grulich seconded. The motion was approved unanimously.

Adjournment

Chair Oliver adjourned the regular meeting at 11:20am.

Secretary

Chair