



**THE DISTRICT BOARD OF TRUSTEES
OF VALENCIA COLLEGE
REGULAR MEETING**

Minutes

May 24, 2017

Valencia College – Winter Park Campus, Room 225-226

Members Present

Mr. Lewis M. Oliver, III, Chair

Dr. Bruce Carlson, Vice Chair

Ms. Maria Grulich

Mr. Raymer F. Maguire, III

Dr. Sanford C. Shugart, Secretary of the Board and President of the College

Members Absent

Mr. Guillermo Hansen

Mr. John Crossman

Ms. Daisy Lopez-Cid

Call to Order

Chair Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 9:30am. A quorum was present.

Invocation

The invocation was offered by Jay Galbraith, Vice President for Public Affairs and Marketing.

Pledge of Alliance

The Pledge of Allegiance was recited by all.

**Approval of Minutes
April 26, 2017**

Ms. Grulich moved to approve the meeting minutes of the April 26, 2017 Regular Meeting, as presented. The motion was seconded by Dr. Carlson and approved unanimously.

President's Report

Dr. William Mallowney, Vice President for Policy and General Counsel, and Mr. Galbraith presented the 2017 Legislative Session report, which was distributed to the Board. The report included the session highlights, budget highlights, bills of note that passed, and bills of note that did not pass. Mr.

Galbraith thanked the Board for their great efforts and engagement in Tallahassee. Dr. Shugart praised Mr. Galbraith and Dr. Mullowney for their outstanding work.

Dr. Shugart thanked the Board for attending this year's Commencement ceremonies, held May 7, 2017, at the UCF Arena. The Board praised the events.

Dr. Shugart announced that Valencia received a renewal extension of the \$1.5 million grant from the Louis Stokes Alliances for Minority Participation (LSAMP), and a new \$100,000 grant from the National Endowment for the Humanities (NEH) Dialogues on the Experience of War and Modern Perspectives on the Experiences of War.

Dr. Shugart thanked the Board for attending the Downtown Campus Creative Village Groundbreaking Event, held May 11, 2017.

Mr. Oliver congratulated Ms. Cynthia Santiago-Guzmán, Director, Compliance and Audit, in celebration of her one-year anniversary with Valencia. He praised Ms. Santiago-Guzmán for her outstanding work.

Public Comment

No public comment was offered.

New Business

- 1. 2017-18 Budget Overview:** Mr. Loren Bender, Vice President for Business Operations and Finance, presented the preliminary 2017/2018 operating budget for the College, which was distributed to the Board. Mr. Bender reported on the assumptions for the coming year impacting both revenue, showing no proposed tuition increases for students for the 4th year, a reduction in state support offset by other impact plan based efforts to increase revenue. The review of expenses focused on operational considerations (e.g. wage increases, health care, etc.), support of longer term projects such as our new Poinciana campus and growth sustaining initiatives such as continuing education. The final review of the revenue and expenses for the 2017-2018 academic year will be presented for approval at the June board meeting. The Board expressed general agreement with the budget matters as presented.
- 2. Approval of Student Fees 2017-2018:** Following discussion led by Mr. Bender, Mr. Maguire moved to approve the 2017-2018 Student Fee Rate Schedule, which includes no increase in tuition, as presented. Ms. Grulich seconded, and the motion was approved unanimously. Mr. Oliver praised the College for its continuing efforts in educational affordability.
- 3. 2016-17 Annual Fire Safety, Casualty Safety and Sanitation Inspection (SREF):** The report was distributed to the Board. Ms. Mona Liza Colon, Compliance Inspector, Sr., and Mr. Walter Spann, Valencia

Safety Inspector, reported that no deficiencies were noted in the inspection of all College buildings. Following discussion, Dr. Carlson moved to approve that Valencia College approve the 2016-17 State Requirements for Educational Facilities Report, as presented. Ms. Grulich seconded, and the motion was approved unanimously.

- 4. Release of Loan Funds to Valencia College Foundation for Save our Students Scholarships:** Following discussion led by Mr. Bender, Dr. Carlson moved to approve the transfer of certain College loan funds to the Valencia College Foundation, to support the Save our Students Scholarships (SOS), as presented, and Ms. Grulich seconded. The motion was approved unanimously.

A motion was made by Ms. Grulich and seconded by Dr. Carlson to consider, accept, and approve items 5, 6, 7, 8, 9, 10, 11, and 12 under New Business in the manner of a consent agenda. The Board unanimously approved the following items of New Business in the consent agenda, as recommended:

- 5. Policy Adoption**
 - *Policy 6Hx28: 3D-14 – Paid Time Off for Part Time Faculty Teaching Academic Credit Programs*
- 6. Approval of 2017-2018 College Catalog**
- 7. Signature Authorization Resolution**
- 8. Human Resources Agenda**
- 9. Additions, Deletions or Modifications of Courses & programs**
- 10. Continuing Education Courses & Fees**
- 11. Submission of Grant Proposals**
- 12. Property Deletions**

Board Comments

The Board praised Valencia's faculty and staff for their great work involved in the Commencement ceremonies. Dr. Carlson congratulated Dr. Shugart for his receipt of the 2017 McGraw Hill prize. The Board congratulated Dr. Kathleen Plinske, Osceola, Lake Nona, and Poinciana Campuses President, for her recognition as a Distinguished Graduate of Pepperdine University.

Reports

- A. Winter Park Campus Report:** Dr. Stacey Johnson, Winter Park and East Campuses President, introduced Dr. Terri Daniels, Winter Park Executive Dean, to the Board. Dr. Daniels is a recent graduate of the Winter Park Chamber of Commerce Leadership Program. Dr. Johnson praised Dr. Daniels for her program development and workforce training abilities. Dr. Chris Borglum, English Professor, Winter Park, introduced the Valencia's Brain Bowl team to the Board, and announced that the team has won its seventh national championship. Dr. Daniels introduced Mr. John Niss, Professor, Mathematics and Discipline Coordinator, Winter Park Campus, Ms. Upsana Santra, Professor, Mathematics, Winter Park, and Ms. Valerie Woldman, Professor, Humanities, Winter

Park. They shared their passion for teaching, and several classroom experiences with the Board.

- B. Winter Park Campus SGA Report:** Ms. Leslie Telisma, Winter Park SGA President, presented the report, which was distributed to the Board. Ms. Telisma reported on the SGA's Impact Conference during their visit at the Washington University in St. Louis, Missouri, Week of Welcome event, Spirit Day, Veteran's Day, Multicultural Thanksgiving, Black History Month, tips on how to manage stress during finals, emerging leaders, and future events.
- C. Financial Report:** Mr. Loren presented the report, which was distributed to the Board. Mr. Bender briefed the Board on the College's Revenues and Expense Monitors, and the Summary of Investments Results, FY 2016-17 (All Funds).
- D. Construction Report:** Mr. Bender presented the report, which was distributed to the Board. He indicated that all construction projects are proceeding as expected.
- E. Faculty Council Report:** Mr. Neal Phillips, Faculty Association President, thanked the Board for attending the May 2017 Commencement ceremony.
- F. Valencia Foundation Report:** Dr. Shugart presented the report, which was distributed to the Board. He indicated that the Taste for Learning event, held May 20, 2017 at the Rosen Shingle Creek Resort, was a great success. The event generated \$552,000 in scholarships for students who are the first generation in their families to attend college.
- G. Chair Oliver adjourned the regular meeting at 11:30am.**

Adjournment

Secretary

Chair