

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

Minutes

December 17, 2014

Valencia College – Osceola Campus, Room 4-105

Members Present

Ms. Maria Grulich, Chair
Mr. Lewis M. Oliver, III, Vice Chair
Ms. Daisy Lopez-Cid
Mr. Raymer F. Maguire, III
Mr. Guillermo Hansen
Mr. John Crossman
Dr. Bruce Carlson

Dr. Sanford C. Shugart, Secretary to the Board and President of the College

Members Absent

Mr. Fernando Perez

Call to Order

Chair Grulich called the Regular Meeting of the District Board of Trustees of Valencia College to order at 8:36am. A quorum was present.

Invocation

The invocation was offered by Mr. James Galbraith, Vice President for Public Affairs.

Pledge of Alliance

The Pledge of Allegiance was recited by all.

**Approval of Minutes
October 22, 2014**

Ms. Lopez-Cid moved to approve the meeting minutes of the October 22, 2014 Regular Meeting as presented. The motion was seconded by Mr. Crossman and approved unanimously.

President's Report

Dr. Shugart reported on Valencia's 2015 Legislative Priorities, which were distributed to the Board. Among the legislative issues discussed were Equity Funding, the Poinciana Campus, Dual Enrollment, the Florida College System Baccalaureate Degrees, and the Creative Village – Downtown Orlando.

Dr. Shugart announced that Chancellor Randy Hanna will resign from his position as Chancellor of the Florida College System, effective Jan 2, 2015.

Dr. Shugart reported that the State Board of Education is currently reviewing a proposal regarding a performance-based funding model. He stated that the College favors performance funding, with focus on student outcomes.

Dr. Shugart reported on the progress towards the execution of the Poinciana Campus property donation contract. He stated that Dr. Kathleen Plinske, Osceola and Lake Nona Campuses President, is leading a planning effort in the community to build a program plan for this campus. Dr. Shugart indicated that facility planning for this campus will begin during Spring 2015.

Dr. Shugart reported on the status of the Creative Village-Downtown Orlando project.

Dr. Shugart announced that Ms. Elisha Gonzalez-Bonnewitz, Director, Community Affairs, and Dr. Plinske, were named winners of the Don Quijote Awards, which are presented each year to recognize dedication and professionalism in Central Florida's Hispanic community. Ms. Grulich praised Ms. Gonzalez-Bonnewitz and Dr. Plinske for their outstanding work dedication.

Public Comment

No public comment was offered.

New Business

1. Commission of Valencia College School of Public Safety: Mr. Joe Battista, Chief Operating Officer, Continuing Education, and Dr. Jeff Goltz, Executive Dean, Public Safety, Criminal Justice Institute, presented the report, which was distributed to the Board. Mr. Battista stated that the School of Public Safety will allow for a major expansion of the criminal justice, safety, security, and fire service programs for the benefit of the Central Florida community. Dr. Goltz introduced a group of community Public Safety leaders to the Board. Mr. Battista elaborated on the report, which focused on timeline and process, vision, mission, community benefit, current and future programming, student data, and the future campus conceptual master plan. Following discussion, Mr. Oliver moved to approve the Commission of Valencia College School of Public Safety as presented, and Ms. Lopez-Cid seconded. The motion was approved unanimously. Dr. Shugart praised Mr. Battista, Dr. Goltz, and their entire team for their outstanding work and dedication.

2. Request to Designate \$300,000 from Fund Balance for International Village at Osceola Campus: Following discussion, Mr. Oliver moved to approve the Request to Designate \$300,000 from Fund Balance to establish an International Village at Osceola Campus as presented, and Mr. Hansen seconded. The motion was approved unanimously.

3. East Campus Oak Tree Dedication Resolution: Dr. Stacey Johnson, East and Winter Park Campuses President, presented the report, which was distributed to the Board. Following discussion, Mr. Lopez-Cid moved to

approve the East Campus Oak Tree Dedication Resolution as presented, and Dr. Carlson seconded. The motion was approved unanimously.

4. Valencia Foundation Annual Audit Review: Ms. Michelle Matis, Valencia Foundation Vice President and Chief Operating Officer, presented the report, which was distributed to the Board. Ms. Matis noted that the Valencia Foundation independent auditor's report concluded that the financial statements of the Foundation for the fiscal year ending March 31, 2014 are complete, accurate, and free of material misstatement. Following discussion, Dr. Carlson moved to approve the Valencia Foundation Annual Audit Review as presented, and Mr. Maguire seconded. The motion was approved unanimously.

Board Comments

Mr. Maguire praised the existing cooperative partnership between Valencia College and the Orange County Public Schools. Mr. Crossman praised Valencia and the staff's high professionalism.

A motion was made by Mr. Oliver and seconded by Ms. Lopez-Cid to accept and approve items 5, 6, 7, 8, and 9 under New Business as a part of the consent agenda. The Board unanimously approved the following items of New Business, as recommended:

- 5. Additions, Deletions or Modifications of Courses and Programs**
- 6. Continuing Education Courses and Fees**
- 7. Human Resources Agenda**
- 8. Submission of Grant Proposals**
- 9. Property Deletions**

Reports

A. Osceola Campus Report: Dr. Plinske presented the report, which was distributed to the Board. She introduced the Board with the Reading Each Academic Challenge Head-on (R.E.A.C.H.) program, which focuses on students with the deepest remediation needs, and who require developmental coursework in reading, writing, and math. Dr. Plinske introduced Dr. Landon Shephard, Osceola Campus Dean, Learning Support Office, Ms. Christy Cheney, Osceola Professor, Student Success, and Ms. Sulibeth Velez, a student currently enrolled in the R.E.A.C.H. program. Ms. Velez briefed the Board on the program and its positive academic impact on students.

B. Osceola SGA Report: The Osceola Student Government Association (SGA) Spring 2015 President and members of its board presented the report, which was distributed to the Board. The report focused on the SGA's achievements, cultural fair, town hall – voter drive, politics, and goals, which include the pursuit of legislative approval of a tax exemption for textbooks.

C. State Audit Response: Mr. Keith Houck, Vice President of Operations and Finance presented the report, which was distributed to the Board. He briefed the Board on the following Auditor General's findings: Internal Audit Function, Payroll Processing – Time Records, and Timely Deactivation of Access Privileges.

D. Internal Audit Report: Ms. Undria Stalling, Internal Auditor, presented the report, which was distributed to the Board. She described the faculty contracts audit on which she is currently working. Ms. Stalling stated that she is in the field work stage of this project, and anticipates completion early next year. Ms. Stalling noted that the alleged improper activities involving the College's Film Production Technology program were investigated and were not substantiated.

E. Faculty Council Report: Mr. Carl Creasman, President, Faculty Association, presented the report. He indicated that the Faculty Association is working on the upgrade of the faculty Governing Constitution structure. He stated this upgrade should be finalized in the Spring term. Mr. Creasman stated that the College's Senior Team is in the process of finalizing the procedural language for the evaluation of tenured professors.

F. Financial Report: Mr. Houck presented the report, which was distributed to the Board. He indicated that the College's finances are on track.

G. Construction Report: Mr. Keith presented the report, which was distributed to the Board. He indicated that the DLR Group and Skanska were selected as the architect, and construction manager, respectively, for the East Campus Film, Sound, Music Technology Building and Plant Operations Facility.

H. Valencia Foundation Report: Mr. Hansen presented the report, which was distributed to the Board. He encouraged the Board to visit the Amazon Smile website, which benefits Valencia scholarships. Mr. Hansen announced that the Mexican consulate awarded the Valencia Foundation \$25,000 for scholarships.

Adjournment

Ms. Grulich adjourned the regular meeting at 11:03am.

Secretary

Chair