

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

Minutes

February 25, 2015

Valencia College – West Campus, Room 8-111

Members Present

Mr. Lewis M. Oliver, III, Vice Chair

Ms. Daisy Lopez-Cid

Mr. Raymer F. Maguire, III

Mr. Guillermo Hansen

Mr. John Crossman

Dr. Bruce Carlson

Dr. Sanford C. Shugart, Secretary to the Board and President of the College

Members Absent

Ms. Maria Grulich, Chair

Mr. Fernando Perez

Call to Order

Vice Chair Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 8:40am. A quorum was present.

Invocation

The invocation was offered by Mr. James Galbraith, Vice President for Public Affairs.

Pledge of Alliance

The Pledge of Allegiance was recited by all.

**Approval of Minutes
December 17, 2014**

Dr. Carlson moved to approve the meeting minutes of the December 17, 2014 Regular Meeting as presented. The motion was seconded by Ms. Lopez-Cid and approved unanimously.

President's Report

Mr. Keith Houck introduced Ms. Debbie Clements, Duke Energy Government and Community Relations Manager to the Board, who then introduced Ms. Nancy Loehr, Duke Energy Director, Large Account Manager. Ms. Loehr indicated that Valencia's energy consumption has decreased by 42% since 2008, and she praised the College's management and staff for their effective energy conservation efforts. Ms. Loehr introduced other members of the Duke Energy staff and presented the College with an \$80,000 contribution. She stated that Duke Energy is proud to serve the College. Dr. Shugart thanked Duke Energy for their contribution and productive partnership with Valencia. He reminded the Board that Duke Energy has made significant gifts to the College in recent years in support of increasing the number of women in engineering

professions. Dr. Shugart also praised Mr. Robert Hickman, Valencia's Operations Manager Energy Efficiency, for his contributions to the learning mission of the College.

Dr. Shugart announced that the College's Commencement ceremony will be held at the UCF Arena, Saturday, May 9, 2015, 7pm.

Dr. Shugart provided a legislative session update, stating that Valencia is focusing on advocating for its top three legislative priorities: equity funding for operations, the next installment of capital funding for the emerging Poinciana Campus, and support for the Creative Village – Downtown Orlando project. He indicated that Dr. Falecia Williams, West Campus President will present a full report on the Creative Village project to Board at the May Regular Board meeting.

Dr. Shugart stated that Governor Scott, the House and Senate, and Valencia College continue to have a common interest in controlling the escalating cost of textbooks for our students. Dr. William Mullooney, Vice President for Policy and General Counsel, indicated he is working with the Governor's Education Policy Office to assist them in crafting bill language that will effectively address the issue.

Dr. Shugart stated that he will continue the Baccalaureate degree discussion with the Legislature.

Dr. Williams and Dr. Nasser Hedayat, Assistant Vice President, Career and Workforce Education, reported on the College's partnership with the Zora Neale Hurston Foundation. The report was distributed to the Board.

Public Comment

No public comment was offered.

New Business

1. ITN 2015-05, Food Services, Dining & Catering, College Wide, Approval of Short List: Following discussion, Ms. Lopez-Cid moved to approve the evaluation committee's recommendation for short list of retail food services and vending services respondents, and simultaneously authorize commencement of negotiations, and Dr. Carlson seconded. The motion was approved unanimously.

2. Policy Adoptions: Following discussion, Dr. Carlson moved to approve the "Substitute Admission and Graduate Requirements for Students with Disabilities" policy 6Hx28: 2-07 as presented, and Mr. Maguire seconded. The motion was approved unanimously.

Dr. Mullooney and Dr. Amy Bosley, Vice President Organizational Development and Human Resources/Title IX Coordinator/Equal Opportunity Officer, presented the proposed new Policy 6Hx28: 2-01, entitled, "Discrimination, Harassment and Related Misconduct" to the

Board. Dr. Shugart praised Dr. Bosley and Dr. Mallowney for their outstanding work with the development of this important policy. Dr. Bosley announced that the College has hired a new Title IX Coordinator/Equal Opportunity Officer, Mr. Ryan Kane, who comes to Valencia from Towson University in Maryland. Following discussion, Mr. Crossman moved to approve the adoption of policy 6Hx28: 2-01 “Discrimination, Harassment and Related Misconduct” as presented, and Mr. Maguire seconded. The motion was approved unanimously.

Following discussion, and based on the adoption of policy 6Hx28: 2-01, Dr. Carlson moved to approve the repeal of policies 6Hx28: 1-12 “Discrimination and Sexual Harassment Prohibited”, 6Hx28: 2-02, “Harassment/Sexual Harassment”, 6Hx28: 2-03 “Investigating and Resolving Discrimination, Harassment and Sexual Harassment Complaints”, and 6Hx28: 10-06 “Sexual Assault and Other Crimes of Violence” as presented, and Mr. Maguire seconded. The motion was approved unanimously.

Board Comments

Ms. Lopez-Cid praised the College for its great work and outstanding involvement in the community. Mr. Maguire discussed the Honors College. Mr. Hansen stated that 225 Osceola County elementary school students attended an event hosted by Dr. Kathleen Plinske, Osceola Campus President. He praised Dr. Plinske for her great work and dedication.

A motion was made by Mr. Maguire and seconded by Mr. Crossman to accept and approve items 3, 4, 5, 6, and 7 under New Business as a part of the consent agenda. The Board unanimously approved the following items of New Business, as recommended:

- 3. Additions, Deletions or Modifications of Courses and Programs**
- 4. Continuing Education Courses and Fees**
- 5. Human Resources Agenda**
- 6. Submission of Grant Proposals**
- 7. Property Deletions**

Reports

A. West Campus Report: Dr. Williams presented the report, which was distributed to the Board. She introduced the West Campus Leadership team to the Board: Dr. Karen Reilly, Campus Dean, Learning Support Services, Ms. Kathy Hauser, Manager, Campus Operations, Dr. Elizabeth Renn, Dean for Communications, Dr. Nicholas Beckas, Dean for Academic Affairs, Dr. Russell Takashima, Dean of Mathematics, Dr. Lisa Macon, Dean of Engineering Computer Programming and Technology, Dr. Risë Sandrowitz, Dean of Nursing, Dr. Penny Conners, Dean of Allied Health, Dr. Linda Herlocker, Dean of Students, and Dr. Molly McIntire, Dean of Behavioral and Social Sciences. She praised the team’s great work and their

outstanding collaboration with faculty. The West Campus Leadership team reported on the West Campus Learning Support Services, the Math and Communications Centers, Tutoring, the West Campus Library resources, and the Computer Access Lab.

B. West Campus SGA Report: Ms. Stephanie Sookhram, West Campus Student Government Association (SGA) President, and Mr. Peter Sewall, West Campus SGA Chief of Staff, presented the report, which was distributed to the Board. Ms. Sookhram, and Mr. Sewall reported on the SGA's advocacy efforts, and its interest in learning more about legislative activities at national and state levels.

C. Spring Enrollment Report: Dr. Joyce Romano, Vice President of Student Affairs, presented the report, which was distributed to the Board. She indicated that the College's student head count is up 2% and student full-time enrollment (FTE) is up 1%. Dr. Romano reported that the amount of Financial Aid and the Bright Futures scholarships awarded to students has declined this year, attributing this in part to various changes that the Bright Futures Scholarship Program over the past several years.

D. Financial Report: Mr. Houck presented the report, which was distributed to the Board. He indicated that the College's revenues are ahead of schedule and all College finances are on track. Mr. Houck stated that additional budget information will be provided to the Board at the Budget Workshop, to be held on Monday, March 2, 2015, 11am, at the District Office.

E. Construction Report: Mr. Keith presented the report, which was distributed to the Board. He stated that Phase I and II Guaranteed Maximum Price (GMP) documents with respect to the East Campus – Film, Sound, Music Technology Building and Plant Operations Facility, are expected to be presented to the Board at the April and June 2015 Regular Board meetings, respectively.

F. Faculty Council Report: Mr. Carl Creasman, President, Faculty Association, presented the report. He introduced Ms. Ruby Alvarez, West Campus Faculty President, and West Campus Nursing Professor. He indicated that the Faculty Association has finalized its new Constitution, and indicated that a copy will be provided to the Board at the April 2015 Regular Board meeting. Mr. Creasman reported on the progress of the work on the College's faculty educator competencies. He announced that Dr. Ledlow, Vice President for Academic Affairs and Planning, and Ms. Wendi Dew, Assistant Vice President Teaching & Learning, Faculty and Instructional Development, have released a plan for the new Online Learning program. Dr. Shugart praised Mr. Creasman for his great work and dedication.

G. Valencia Foundation Report: Dr. Shugart presented the report, which was distributed to the Board. He reported on the status of the Uncommon Scholar concept. Mr. Hansen indicated that the next Valencia Foundation Board of Directors meeting will be held on Thursday, March 5, 2015, 11:35am, on East Campus. Dr. Shugart encouraged the Board to attend the School of Public Safety Open House event to be held on Thursday, April 2, 2015, 3-5pm.

Adjournment

Ms. Grulich adjourned the regular meeting at 10:49am.

Secretary

Chair