

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

Minutes

February 26, 2014

Valencia College – West Campus, Bldg. 8 Room 111

Members Present

Mr. Lewis M. Oliver, III, Vice Chair

Ms. Jerry Buchanan

Mr. Guillermo Hansen

Ms. Lori Kifer Johnson

Ms. Daisy Lopez-Cid

Dr. Bruce Carlson

Members Absent

Ms. Maria Grulich, Chair

Mr. Lucas Boyce

Mr. Fernando Perez

Dr. Sanford C. Shugart, Secretary to the Board and President of the College

Call to Order Mr. Oliver called the Regular Meeting of the District Board of Trustees of Valencia College to order at 8:38am.

Invocation The invocation was offered by Dr. William Mallowney, Vice President for Policy and General Counsel.

Pledge of Alliance The Pledge of Allegiance was recited.

**Approval of Minutes
December 4, 2013** Dr. Carlson moved to approve the meeting minutes of the December 4, 2014 Regular Meeting as presented. The motion was seconded by Trustee Lopez Cid and approved unanimously.

President's Report President Shugart provided a legislative session update, which was distributed to the Board. Dr. Mallowney updated the Board on various legislative issues, including the College's request for funding for a new campus in Poinciana, fee exemptions/fee waivers/residency for in-state tuition for veterans and undocumented students, textbook affordability, and the Florida College System budget request. Mr. Oliver inquired on the status of tuition for undocumented individuals. Dr. Mallowney indicated that the Speaker of the House now publically supports this bill, and the Governor's office has indicated support as well. Dr. Mallowney stated that the bill has passed its first committee of reference in the House of Representatives, and does not actually change

residency laws, but creates a category of students afforded an exemption from out-of-state fees. He noted that eligibility is based in part on documented residency and high school graduation status. Dr. Shugart suggested the Board go on record in support of this fee exemption for undocumented students and to treat it as a sense of the Board to be reflected in the minutes. The Board agreed unanimously.

Dr. Shugart indicated that the College continues to explore the use of a software application that would electronically manage Board agendas, materials and other important information. The College is planning its launch at the beginning of the 2014-2015 academic year. Dr. Shugart also announced that Commencement will be held May 3, 2014, 10am, at the Osceola Heritage Park, Silver Spurs Arena in Kissimmee.

Dr. Shugart reported on the great success of the Community College Conference on Legal Issues held January 21-23, 2014 in Orlando and congratulated its Program Chair, Dr. Mullowney, and the conferencing staff. Dr. Amy Bosley, Vice President of Human Resources and Diversity reported on the success of the Learning Assessment Conference held in 2013 in Orlando, and congratulated its Program Chair, Dr. Kurt Ewen, Assistant Vice President for Institutional Effectiveness and Planning, and the conferencing staff. She stated that the conferences' net revenues were re-invested in professional development programming for College employees. Dr. Shugart invited the Board to attend Learning Day, a yearly one-day event developed to gather all College faculty and staff to celebrate the diverse perspectives that collectively contribute to innovation at the College.

Dr. Shugart announced the retirement of Mr. Tom Lopez, Assistant Vice President, Safety/Security & Risk Management. He introduced Mr. Lopez's replacement, Mr. Paul Rooney, former City of Orlando Chief of Police. Dr. Shugart recognized Dr. Kurt Ewen, Assistant Vice President, Instructional Effectiveness and Planning, for his outstanding and dedicated work performance during the College's recent reaccreditation efforts.

New Business

- 1. New Building/East Campus:** Dr. Shugart reported on the College's plan to construct a new building on East Campus that would house Film, Sound and Music Technology/Plant Operations. Following discussion, Ms. Kifer Johnson moved to approve the construction of a new building at East Campus and Ms. Buchanan seconded. The motion was approved unanimously.
- 2. Policy Adoptions:**
 - 6Hx28: 3E-05.2: Ethical Conduct and Performance
 - 6Hx28: 3E-09: Employee Dispute Resolution
 - 6Hx28: 3F-03: Suspension, Dismissal, Return to Annual Contracts, or Non-Renewal of Contracts

Following an explanation of the proposed policies by Dr. Mullooney and discussion of the Board, Dr. Carlson moved to approve the “Ethical Conduct and Performance”, the “Employee Dispute Resolution”, and the “Suspension, Dismissal, Return to Annual Contracts, or Non-Renewal of Contracts” policies as presented and Ms. Lopez-Cid seconded. The motion was approved unanimously. Dr. Mullooney thanked Dr. Bosley and her staff for their contributions to the policy update process.

A motion was made by Dr. Carlson and seconded by Ms. Daisy Lopez-Cid to accept and approve items 3, 4, 5, 6, and 7 under New Business as a part of the consent agenda. The Board unanimously approved the following items of New Business, as recommended:

- 3. Additions, Deletions or Modifications of Courses & Programs**
- 4. Continuing Education Courses & Fees**
- 5. Human Resources Agenda**
- 6. Submission of Grant Proposals**
- 7. Property Deletions**

Board Comments

Dr. Carlson complimented the College on the Board Orientation website. Mr. Oliver commented on the low college-going rate in Osceola County. He encouraged the College and the Board to continue moving forward with the opening of a campus at Poinciana in order to help a community in great need of educational resources.

Reports

A. Financial Indicators Report: Mr. Houck, Vice President of Operations and Finance presented the report, which was distributed to the Board. He discussed College revenue, tuition, and expenditures from 2003 to 2013.

B. January 2014 Financial Report: Mr. Houck presented the report, which was distributed to the Board. He indicated that enrollment is slightly down, but with higher numbers of non-resident students, who pay higher out of state fees.

C. Construction Report: Mr. Houck presented the report, which was distributed to the Board. He stated that all projects are on time, on budget. He also stated that the new District Office completion date has been moved up to April 15, 2014. Mr. Oliver asked about the disposition of the current Downtown Center. Ms. Michelle Matis, Vice President and Chief Operating Officer, Valencia Foundation indicated that the Downtown Center will be sold and now is under contract, with closing expected to occur this summer.

D. Spring Enrollment Report: Dr. Joyce Romano, Vice President of Student Affairs presented the report, which was distributed to the Board. She indicated that total enrollment is down slightly. Mr. Oliver asked about the comparatively significant enrollment drop at West Campus. Dr. Romano pointed to the decrease in students eligible for federal financial aid (in part due to changes in federal requirements on satisfactory academic progress which caused a number of students to lose their financial aid), as having a

disproportionate effect at the West Campus. Dr. Falecia Williams, West Campus President, added that a number of the specialized programs offered at the West Campus such as Entertainment and Arts are aligned with programs at the East Campus, resulting in students traveling away from West to the East campus for full participation. Dr. Romano indicated that programs limited by capacity and acceptance rates are also a factor for lower enrollment at West Campus. She indicated that 43% of Valencia students are on financial aid as of this Spring term.

E. West Campus Report: Dr. Williams presented the report, which was distributed to the Board. She stated that Valencia is confident that the Hospitality and Tourism program continues to meet Central Florida's industry growth and demand. She introduced Dr. Terry Allcorn, Interim Dean of Business and Hospitality, who presented a report describing the Culinary and Hospitality programs offered at West Campus. The report was distributed to the Board. Dr. Williams stated that the program's specialized courses are in need of specialized space; she indicated that her team is working on exploring some partnerships regarding this facilities need.

F. Culinary and Hospitality Student Associations Report: Dr. Williams introduced Ms. Carolyn Verno, Vice President of the Culinary Arts Study Association Club (CASA) to present the report, which was distributed to the Board. Ms. Verno stated that CASA greatly contributes to the local community, such as collecting foods and toiletries to donate to the Harbor House in Orlando. Mr. Tre Dunbar, President of Future Hospitality Leaders of America, also presented a report, which was distributed to the Board. He briefed the Board on the specific involvement that the College Hospitality program has in the community by volunteering at events such as a Taste of Baldwin Park, a Taste of Dr. Phillips, the Arnold Palmer Invitational, and Goodwill Industries.

G. Faculty Council Report: Ms. Deidre Holmes Dubois, President of the Faculty Association, presented the report. She announced that one hundred fifty six (156) faculty have been nominated for the Inaugural Faculty Association Awards for Excellence in Teaching, Counseling and Librarianship. She indicated that the nominees will be notified after Spring break. She stated that as part of the selection process, nominees will be asked to submit a portfolio of their accomplishments and teaching strategies, as well as recommendations from other faculty and students. She indicated that the nominated faculty members are competing to win one of five awards, worth \$1,000 each. Ms. Holmes Dubois also announced the upcoming round of Endowed Chairs for Learning Leadership, courtesy of the Valencia Foundation.

H. Valencia Foundation Report: Mr. Hansen presented the report, which was distributed to the Board. He stated that the Valencia Foundation Board held its retreat February 12-14, 2014. Ms. Kay Sprinkel Grace, one of the nation's foremost experts in fundraising and stewardship, facilitated the event.

Mr. Hansen encouraged the Board to attend the Taste for Learning event to be held May 17, 2014 at the Rosen Shingle Creek in Orlando. Dr. Shugart thanked the Board for participating in the Facilities Strategy Workshop held on February 27, 2014.

Adjournment

Mr. Oliver adjourned the regular meeting at 10:45am.

Secretary

Chair