

**VALENCIA COLLEGE
DISTRICT BOARD OF TRUSTEES
REGULAR MEETING**

Minutes

May 27, 2015

Valencia College – Osceola Campus, Room 4-105

Members Present

Ms. Maria Grulich, Chair
Mr. Lewis M. Oliver, III, Vice Chair
Ms. Daisy Lopez-Cid
Mr. Raymer F. Maguire, III
Mr. Guillermo Hansen
Dr. Bruce Carlson
Mr. John Crossman
Ms. Linda Landman Gonzalez

Dr. Sanford C. Shugart, Secretary to the Board and President of the College

Call to Order

Chair Grulich called the Regular Meeting of the District Board of Trustees of Valencia College to order at 8:35am. A quorum was present.

Invocation

The invocation was offered by Mr. James Galbraith, Vice President for Public Affairs.

Pledge of Alliance

The Pledge of Allegiance was recited by all.

**Approval of Minutes
April 22, 2015**

Dr. Carlson moved to approve the meeting minutes of the April 22, 2015 Regular Meeting as presented. The motion was seconded by Ms. Lopez-Cid and approved unanimously.

Special Recognitions

Dr. Shugart and Chair Grulich praised and thanked former Trustee Fernando Perez for his service and dedication while serving on the Board. On behalf of the College, Dr. Shugart presented Mr. Perez with a keepsake as a token of esteem and appreciation.

Dr. Shugart praised and thanked Mr. Carl Creasman, former President, Faculty Association, for his leadership and outstanding work as a faculty leader.

Dr. Shugart introduced Mr. Loren Bender to the Board. Mr. Bender will be replacing Mr. Keith Houck as Vice President, Operations and Finance effective Jun 1, 2015. Mr. Houck is retiring effective Jun 30, 2015.

Chair Grulich introduced the Valencia College Pivot 180 Leadership class to the Board. She recognized their year-long commitment to this excellent faculty and staff leadership development program.

President's Report

Mr. James Galbraith, Vice President for Public Affairs, thanked the Board for their engagement in the Legislative process on behalf of the College. Dr. William Mullooney, Vice President for Policy and General Counsel, provided a legislative session briefing, which was distributed to the Board. He updated the Board on the status of key substantive legislative issues with potential impact on the College.

Dr. Shugart thanked the members of the Board for attending this year's Commencement, held May 9, 2015 at the UCF Arena.

Dr. Shugart reported on the College's strategies to promote and enhance student enrollment.

Dr. Shugart reported on the progress of the Poinciana Campus project. He indicated that construction on Phase 1 of the new campus is planned to commence in June 2016.

Public Comment

No public comment was offered.

New Business

- 1. Food Services, Dining and Catering Agreement (Food Services, Inc.), and Vending Services Agreement (Canteen Vending Services Division):** Following discussion, Mr. Maguire moved to approve the following two recommendations: The contract award of Food Services, Dining and Catering to Food Services, Inc. (FSI), and to authorize the College to enter into an agreement with FSI, consistent with the business terms presented, and other terms/conditions as deemed appropriate by the Parties; and, the contract award of Vending Services to Canteen Vending Services Division (Canteen), and to authorize the College to enter into an agreement with Canteen, consistent with the business terms presented, and other terms/conditions as deemed appropriate by the Parties. The motion was seconded by Mr. Crossman and approved unanimously.
- 2. Facility Lease Agreement for Advanced Manufacturing:** Mr. Joe Battista, Vice President, Global, Professional and Continuing Education, reported that Valencia will utilize the facility located on Shady Lane in Osceola County (formerly the Colt facility) to train currently unemployed and underemployed workers, veterans, women and those who wish to pursue a career in advanced manufacturing. Following discussion, Mr. Oliver moved to authorize the College to enter into a Facility Lease Agreement for Advanced Manufacturing, consistent with the business terms presented, and others/conditions as deemed

appropriate by the Parties, and Ms. Lopez-Cid seconded. The motion was approved unanimously.

- 3. Approval of Student Fees 2015-2016:** Following discussion, Ms. Lopez-Cid moved to approve the 2015-2016 Student Rate Fee Schedule, which includes no increase in tuition and fees, as presented, and Mr. Maguire seconded. The motion was approved unanimously.
- 4. Approval of 2015-2016 College Catalog:** Following discussion, Mr. Crossman moved to approve the 2015-2016 College Catalog as presented, and Mr. Oliver seconded. The motion was approved unanimously. Dr. Shugart thanked Dr. Joyce Romano, Vice President of Student Affairs, Dr. Susan Ledlow, Vice President for Academic Affairs and Planning, and their teams for their great work in the development of the Catalog.
- 5. Florida College System Risk Management Consortium Agreement:** Following discussion, Dr. Carlson moved to approve the Florida College System Risk Management Consortium Agreement as presented, and Ms. Lopez-Cid seconded. The motion was approved unanimously.

A motion was made by Mr. Oliver and seconded by Mr. Maguire to accept and approve items 6, 7, 8, 9, and 10 under New Business as a part of the consent agenda. The Board unanimously approved the following items of New Business, as recommended:

- 6. Additions, Deletions or Modifications of Courses and Programs**
- 7. Continuing Education Courses and Fees**
- 8. Human Resources Agenda**
- 9. Submission of Grant Proposals**
- 10. Property Deletions**

Board Comments

Mr. Crossman praised the College's internship program. The Board praised the Commencement ceremony event, and the faculty, and staff for their dedication.

Reports

A. NSF LSAMP Bridges to Baccalaureate Program Update: Ms. Eda Davis-Lowe, Director of LSAMP Bridges to Baccalaureate Program presented the report, which was distributed to the Board. Ms. Davis-Lowe provided the Board with an update regarding the program, which focuses on building pathways through connection and direction for underrepresented students in Science, Technology, Engineering, and Mathematics. Students currently enrolled in the program shared their class experiments and experiences with the Board.

B. Osceola Campus Report: Dr. Plinske, Osceola and Lake Nona Campus President, introduced the Valencia Ambassadors to the Board. They

reported on their visits to local high local classrooms. They shared with the Board their experiences of speaking with prospective college students, hosting groups of middle and high school students who visit campus via the Campus Express, and assisting with Valencia's partnership with Central Avenue Elementary School. Ms. Lopez-Cid encouraged the Board to attend the Got College events.

C. Osceola Campus SGA Report: Mr. Alejandro Quiel, Osceola Campus SGA President, and his team presented the report, which was distributed to the Board. The students shared the SGA's main goals, which include campus life, education, student resources, passion and motivation. They thanked the members of the Board for their support to the College.

D. Internal Auditor's Report: Ms. Undria Stalling, Internal Auditor, presented the report, which was distributed to the Board. She reported on the projects that have been completed, and those that are still in progress. Ms. Stalling indicated that the College is preparing for the next audit plan. She stated she will be reaching out to the Board regarding their feedback, and projects they would like to see included in the plan.

Financial Report: Mr. Houck presented the report, which was distributed to the Board. He reported positively on the College's financial condition.

D. Construction Report: Mr. Houck presented the report, which was distributed to the Board. He indicated that both phases of the East Campus construction projects are on budget.

E. Faculty Council Report: Ms. Suzette Dohany, President, Faculty Association, presented the report. Ms. Dohany shared the Faculty Council's interest in the College's Strategic Planning efforts, the Faculty Governance Structure, and community involvement. She indicated that the Council's goals and calendar for the upcoming year will be presented to the Board at the September 2015 Regular Board meeting.

F. Valencia Foundation Report: Ms. Lopez-Cid presented the report, which was distributed to the Board. She encouraged the Board to attend the Foundation meetings, and networking events. Chair Grulich encouraged the Board to attend the Endowed Chair meetings.

Adjournment

Ms. Grulich adjourned the regular meeting at 11:03am.