

**VALENCIA COLLEGE  
DISTRICT BOARD OF TRUSTEES  
REGULAR MEETING**

**Minutes**

**May 28, 2014**

Valencia College – Osceola Campus, Room 4-105

Members Present

Ms. Maria Grulich, Chair  
Dr. Bruce Carlson  
Mr. Lucas Boyce  
Mr. Raymer F. Maguire, III  
Mr. John Crossman  
Mr. Fernando Perez  
Mr. Guillermo Hansen  
Ms. Daisy Lopez-Cid

Members Absent

Mr. Lewis M. Oliver, III, Vice Chair

Dr. Sanford C. Shugart, Secretary to the Board and President of the College

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| <b>Call to Order</b>                          | Ms. Grulich called the Regular Meeting of the District Board of Trustees of Valencia College to order at 8:26am.   |
| <b>Invocation</b>                             | The invocation was offered by Mr. James Galbraith, Vice President for Public Affairs.  |
| <b>Pledge of Alliance</b>                     | The Pledge of Allegiance was recited.  |
| <b>Approval of Minutes<br/>April 23, 2014</b> | Mr. Perez moved to approve the meeting minutes of the April 23, 2014 Regular Meeting as presented. The motion was seconded by Dr. Carlson and approved unanimously.  |
| <b>President's Report</b>                     | <p>President Shugart praised and thanked former Trustees Jerry Buchanan and Lori Kifer Johnson for their unselfish efforts and dedication while serving on the Board. Ms. Buchanan and Ms. Kifer Johnson thanked everyone for their outstanding commitment and on behalf of the College. Ms. Grulich recognized and thanked visiting former Trustees Edward Moore and Jo Quittschreiber, who were in attendance at the meeting.</p> <p>Dr. Shugart welcomed Representative Mike La Rosa, an elected member of the Florida House of Representatives. Dr. Shugart thanked Rep. La Rosa for his leadership and advocacy on behalf of Valencia during the recent legislative</p> |

session with respect to the appropriation of funds towards the planning process of the future campus in Poinciana. Rep. La Rosa provided the Board with information on current economic growth and transportation projects in Osceola County, the Expressway Authority road expansions, and the recently passed Florida GI bill.

Dr. Kathleen Plinske, Osceola and Lake Nona Campuses President, presented the “Got College?” report, which was distributed to the Board. She introduced a key group of Osceola County partners to the Board: Ms. Melba Luciano, Superintendent, School District of Osceola County; Dr. Michael Akes, Assistant Superintendent of High School Curriculum and Instruction, School District of Osceola County; Ms. Kathy Carr, Executive Director, Education Foundation of Osceola County; Ms. Gloria Niec, Executive Director, Celebration Foundation; and Ms. Amanda Lopez, College and Career Specialist, Poinciana High School. Dr. Plinske stated that the “Got College” initiative is focused on increasing the college-going rate in the Osceola County. She thanked the Valencia College Transitions, Student Affairs, and Academic Affairs departments, and the Osceola County partners for their outstanding team work, dedication, and efforts. Ms. Carr thanked the Valencia Foundation and the Take Stock in Children program for their efforts in support of the Osceola County School District.

Dr. William Mallowney, Vice President for Policy and General Counsel, provided the legislative session report, which was distributed to the Board. He discussed significant legislative results, including the passing of the Florida GI bill, the waiver of out-of-state fees for veterans and undocumented students, and the appropriation of capital funds for the Poinciana campus, all of which were legislative priorities of the Board. Dr. Shugart briefed the Board on Valencia’s relative state funding position within the Florida College System. He indicated that, among the colleges, Valencia has the lowest revenue per full time student (FTE), and the lowest state appropriation per FTE in the state of Florida. He stated that the College will work on a systemic solution to be presented to the incoming Senate President and Speaker of the House to address the College’s funding challenges. Dr. Mallowney announced that all six newly appointed trustees were considered and approved by the Senate Ethics and Election Committee and were confirmed on the floor of the Florida Senate.

Dr. Shugart announced that in the past five months the Orlando Sentinel has published five positive front page articles regarding Valencia College’s programs and accomplishments. He thanked Ms. Lucy Boudet, Vice President for Marketing and Strategic Communications, and her team for their outstanding efforts with the local media.

Dr. Shugart encouraged all members of Board to review the new Board orientation materials posted online.

**Public Comment**

Two members of the public offered comments.

Dr. Amy Bosley, Vice President for Organizational Development and Human Resources introduced the Pivot 180 Leadership class to the Board. She praised their year-long commitment to this excellent faculty and staff leadership development program.

**New Business**

**1. Approval of Contract for Architectural Services Request for Qualifications (RFQ) 13/14-19 (East Campus Arts & Operations Building):** Following discussion, Dr. Carlson moved to approve the award the Contract for Architectural Services for the East Campus Film, Sound, Music Technology and Plant Operations Facility to the firm of DLR. Mr. Boyce seconded and the motion was approved unanimously.

**2. Approval of Preliminary Budget and Fees FY 2014-2015:** Following an explanation of the preliminary budget and the tuition and fee adjustments by Dr. Shugart, and a full discussion during which all members expressed their continuing commitment to providing a high quality and affordable education to the College's students, Mr. Maguire moved to approve the Preliminary Budget and Fees FY 2014-2015 as presented and Mr. Crossman seconded. The motion was approved by a 6-2 vote, with Mr. Boyce and Ms. Lopez-Cid voting in the negative.

A motion was made by Mr. Perez and seconded by Dr. Carlson to accept and approve items 3, 4, 5, 6, 7, and 8 under New Business as a part of the consent agenda. The Board unanimously approved the following items of New Business, as recommended:

- 3. Approval of 2014-2015 College Catalog**
- 4. Policy Adoptions**
- 5. Continuing Education Courses & Fees**
- 6. Human Resources Agenda**
- 7. Submission of Grant Proposals**
- 8. Property Deletions**

**Board Comments**

Ms. Grulich recommended that a letter be drafted and sent to Governor Scott on behalf of the District Board of Trustees, expressing their commitment to keeping educational costs affordable for the families and students of Central Florida. Mr. Boyce moved to approve this recommendation and Ms. Daisy Lopez-Cid seconded. The motion was approved unanimously. Dr. Shugart indicated that the College will prepare a draft letter to be reviewed by the Board.

Mr. Hansen suggested that Dr. Shugart provide the Board with a list of key state and local contacts and talking points to assist the Board in networking and speaking on behalf of the College's needs and challenges.

## Reports

**A. Osceola Campus Student Government Association (SGA) Report:** Ms. Ariane Dicarlo, 2013-2014 Osceola SGA President, presented the report, which was distributed to the Board. She briefed the Board on the Osceola SGA visit to Tallahassee. Ms. Dicarlo thanked Dr. Plinske and her staff, Mr. Nelson Sepulveda Fernandez, Coordinator, Student Development, Osceola Campus, and Dr. Mallowney for their continuing support.

**B. Internal Auditor Report:** Ms. Undria Stalling, Internal Auditor, presented the report, which was distributed to the Board. She provided the Board with an update on the internal audit plan status. She also briefed the Board on the audit plan for the fiscal year 2014-2015, as well as a summary of a recently completed investigations of alleged improper activities:

- Expenditures related to Educational Assistance – Federal Award: After completing her investigation, Ms. Stalling concluded that the federal grant funds were spent appropriately, and as directed by the agency.
- Plant Operations –After completing her investigation, Ms. Stalling concluded that the allegations of improper activities were not substantiated. The department in question was issued a recommendation to establish more effective internal controls within the inventory and supply tracking area.
- Issues Related to Cash Proceeds & Donations: After completing her investigation, Ms. Stalling indicated that funds obtained from the recycling of College scrap metal may have been solicited and used improperly. Ms. Stalling indicated there was no evidence to suggest that a criminal activity had taken place. Rather, the conduct violated College policy. Ms. Stalling also found, with respect to a second employee, no cause to determine that the second employee had committed an improper activity. Ms. Grulich thanked Ms. Stalling for her outstanding work.

**C. Financial Report:** Mr. Keith Houck, Vice President for Operations and Finance presented the report, which was distributed to the Board. He stated that all finances are on track, and indicated that the College will end the year in the black.

**E. Construction Report:** Mr. Houck presented the report, which was distributed to the Board. He indicated that all projects are on budget, on time.

**F. Faculty Council Report:** Mr. Carl Creasman, President, Faculty Association, presented the report. He briefed the Board on the annual

Assessment Day held May 2014, where faculty gathered to review the College's program outcomes. He reported on Destinations, a faculty professional development program held each summer to help explore teaching and learning innovations, challenges, and solutions. Mr. Creasman also reported on several international trips scheduled to occur this summer, involving Valencia faculty and students.

**G. Valencia Foundation Report:** Ms. Grulich presented the report, which was distributed to the Board. She stated that A Taste for Learning event held May 17, 2014 at the Rosen Shingle Creek in Orlando was a great success.

**Adjournment**

Ms. Grulich adjourned the regular meeting at 11:25am.

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Secretary

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Chair